



# Nelson Town Council

**Nelson Town Council**  
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**Assistant Town Clerk: Mr Nicholas Harbour**  
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**02 June 2021**

**To all members of the Town Council**

**YOU ARE HEREBY SUMMONED TO ATTEND** a meeting of the Town Council to be held in the Selina Cooper Hall, Unity Wellbeing Centre, Vernon Street, Nelson on **Wednesday 09<sup>th</sup> June at 7.00pm**

To request attendance please email [info@nelsontowncouncil.gov.uk](mailto:info@nelsontowncouncil.gov.uk)

*N. Harbour*

**Mr Nicholas Harbour**  
**Assistant Town Clerk**

## **Council Members**

Cllr Zafar Ali (Chairman)  
Cllr George Adam  
Cllr Faraz Ahmad  
Cllr Omar Ahmed  
Cllr Zulfiqar C Ali  
Cllr Husnan Arshad  
Cllr Mohammad Aslam  
Cllr Ali H Baig

Cllr N Hayat  
Cllr Sadia Bashir  
Cllr Atique Rehman  
Cllr Wayne Blackburn  
Cllr P Hannah-Wood  
Cllr Fiona Holland  
Cllr Mashuq Hussain OBE  
Cllr M Latif (Vice-Chairman)

Cllr M Pearson-Asher  
Cllr N Pearson-Asher  
Cllr Mohammad Sakib  
Cllr Mohammad Sarwar  
Cllr Russell Tennant  
Cllr Ikram Ul-Haq  
Cllr Sheila Wicks

## **Recording of Council Meetings**

Under the Openness of Local Govt. Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal Council meeting, though not, under current legislation, of the Public Participation session, as this is not part of the formal agenda of the meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted

## **Public Participation**

- Notice is given that at a time agreed by the meeting, 15 minutes may be set aside for members of the public to make representation on the business of the agenda for the meeting
- Any member of the public shall not speak for more than five minutes.
- A question asked by a Member of the Public during Public Participation shall not require a response or debate during the meeting though the Chairman may direct that a written response will be provided subsequent to the meeting.

## AGENDA

<b>1.</b>	<b>One Minute Silence</b> The Chairman invites members to observe a one minute of silence
<b>2.</b>	<b>Chairman's Opening Remarks</b> To receive the Chairman's opening remarks
<b>3.</b>	<b>Apologies for Absence</b> To receive and approve apologies for absence and reasons given to the Assistant Clerk prior to the meeting.
<b>4.</b>	<b>Declarations of Interests</b> To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.  Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the Agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.
<b>5.</b>	<b>Adjournment for Public Participation</b> To adjourn the meeting for 15 minutes to allow members of the public to make representation on the business of the agenda for the meeting.  No resolutions can be under public participation.
<b>6.</b>	<b>Minutes</b> To approve the draft minutes of the Full Town Council meeting held on 19 May 2021 (previously circulated).
<b>7.</b>	<b>Resignation – Councillor Fiona Holland</b> To note the resignation letter received from Councillor Fiona Holland.
<b>8.</b>	<b>Reports from Borough and County Councillors</b> To receive reports from the Borough or County Councillors
<b>9.</b>	<b>Police Update</b> To receive an update from PC Lorna Bolton around the latest issues happening in and around Nelson.
<b>10.</b>	<b>Update on Covid-19</b> To receive an update around the action being taken in relation to the Covid-19 issue.
<b>11.</b>	<b>Risk Assessment Policy</b> To review and approve the existing Risk Assessment Policy.
<b>12.</b>	<b>Co-Option Procedure</b> To discuss dates around the Co-Option of a new Councillor to fill the vacancy in the Marsden West ward.
<b>13.</b>	<b>Internal Audit and AGAR</b>

	To review the findings from the internal auditor and the AGAR forms which need to be completed and signed.
<b>14.</b>	<b>Nelson Market</b> To receive an update on the latest developments in relation to Nelson Markets.
<b>15.</b>	<b>Transferred Services</b> To receive reports and consider any actions required in relation to transferred services. a) CCTV monitoring b) MUGAs/Play Areas c) Parks Services
<b>16.</b>	<b>Any items for discussion for a future agenda</b> To notify the Assistant Clerk of any matters for inclusion on the agenda of the next meeting.
<b>17.</b>	<b>Date of the Next Town Council Meeting</b> To note the date of the next Full Town Council meeting is to take place on Wednesday 07 <sup>th</sup> July 2021 at the Unity Well Being Centre.