



**Nelson**  
Town Council

**Nelson Town Council**  
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**Assistant Town Clerk: Mr Nicholas Harbour**  
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**06 September 2023**

**To all members of the Town Council**

**YOU ARE HEREBY SUMMONED TO ATTEND** a meeting of the Town Council to be held in the Selina Cooper Hall, Unity Wellbeing Centre, Vernon Street, Nelson on **Wednesday 13<sup>th</sup> September 2023 at 7.00pm**

**To request attendance please email [info@nelsontowncouncil.gov.uk](mailto:info@nelsontowncouncil.gov.uk)**

*N. Harbour*

**Mr Nicholas Harbour**  
**Assistant Town Clerk**

#### **Council Members**

Cllr Faraz Ahmad (Vice Chair)  
Cllr Shabaz Ahmed  
Cllr Naeem Akhtar  
Cllr Iftikhar Ali  
Cllr Zafar Ali  
Cllr Thabasum Ruby Anwar  
Cllr Husnan Arshad  
Cllr Mohammad Aslam

Cllr Aqib Bashir  
Cllr Sughra Bibi  
Cllr Mohammad Kamran Butt  
Cllr Kashif Ur Rehman Chaudhry  
Cllr Tallaha Fiaz  
Cllr M. Rehan Hanif (Chair)  
Cllr Mohammad Kamran Latif  
Cllr Mohammad Ajmal Khan Ul Nisa

Cllr Hassan Mahmood  
Cllr Anam Nawaz  
Cllr M. Adeel Qamar  
Cllr Atique Rehman  
Cllr M. Sufyaan Sarwar  
Cllr Marie Stone  
Cllr Sheila Wicks

#### **Recording of Council Meetings**

Under the Openness of Local Govt. Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal Council meeting, though not, under current legislation, of the Public Participation session, as this is not part of the formal agenda of the meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted

#### **Public Participation**

- Notice is given that at a time agreed by the meeting, 15 minutes may be set aside for members of the public to make representation on the business of the agenda for the meeting
- Any member of the public shall not speak for more than five minutes.
- A question asked by a Member of the Public during Public Participation shall not require a response or debate during the meeting though the Chairman may direct that a written response will be provided subsequent to the meeting.

## **A G E N D A**

<b>1.</b>	<b>One Minute Silence</b> The Chairman invites members to observe a one minute of silence								
<b>2.</b>	<b>Chairman's Opening Remarks</b> To receive the Chairman's opening remarks								
<b>3.</b>	<b>Apologies for Absence</b> To receive and approve apologies for absence and reasons given to the Assistant Clerk prior to the meeting.								
<b>4.</b>	<b>Declarations of Interests</b> To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.  Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the Agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.								
<b>5.</b>	<b>Adjournment for Public Participation</b> To adjourn the meeting for 15 minutes to allow members of the public to make representation on the business of the agenda for the meeting.  No resolutions can be under public participation.								
<b>6.</b>	<b>Minutes</b> To approve the draft minutes of the Town Council meeting held on 12 July 2023 (previously circulated).								
<b>7.</b>	<b>Committee Minutes</b> To confirm the receipt of committee minutes previously circulated: <table style="width: 100%; margin-top: 10px;"> <tr> <td style="width: 70%;">• Personnel Committee</td><td style="text-align: right;">19 July 2023</td></tr> <tr> <td>• Finance and General Purposes Committee</td><td style="text-align: right;">26 July 2023</td></tr> <tr> <td>• Environmental Improvements Committee</td><td style="text-align: right;">06 September 2023</td></tr> <tr> <td>• Events, Promotional and Marketing Committee</td><td style="text-align: right;">06 September 2023</td></tr> </table> <p style="margin-top: 20px;">Note: All council minutes are available on the Town Council website. Members are required to confirm the receipt of committee minutes. Any amendments to the draft committee minutes can only be made at the next relevant committee meeting where the meeting will be required to confirm the accuracy of the minutes and approve as a true record of proceedings.</p>	• Personnel Committee	19 July 2023	• Finance and General Purposes Committee	26 July 2023	• Environmental Improvements Committee	06 September 2023	• Events, Promotional and Marketing Committee	06 September 2023
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<b>8.</b>	<b>Reports from Borough and County Councillors</b> To receive reports from the Borough or County Councillors								

<b>9.</b>	<b>Appointment of Julie Green to the Council</b> To note the appointment of Julie Green to the Council following legal advice provided by Pendle Borough Council.
<b>10.</b>	<b>Climate Emergency Issues</b> An item to identify and consider council initiatives which will help deal with the climate emergency through Nelson Town Council's functions, facilities and any other remit.
<b>11.</b>	<b>Police Update</b> To receive an update from PC Lorna Bolton around the latest issues happening in and around Nelson and to discuss the most recent crime figures for Nelson.
<b>12.</b>	<b>Nelson Town Deal</b> To discuss the Nelson Town Deal and prepare for ways to which Nelson Town Council can assist with the process.
<b>13.</b>	<b>Britain in Bloom Visit</b> To receive an update following the recent Britain in Bloom competition visit.
<b>14.</b>	<b>Kings Coronation Tree Planting Scheme</b> To consider participating in the Kings Coronation Tree Planting Scheme.
<b>15.</b>	<b>External Audit</b> To receive an update from the Assistant Town Clerk with the findings from the External Audit report received from PKF Littlejohn.
<b>16.</b>	<b>Transferred Services</b> To receive reports and consider any actions required in relation to transferred services. a) CCTV monitoring b) MUGAs/Play Areas c) Parks Services
<b>17.</b>	<b>Employment Matters</b> 16.1 Exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960. It is recommended that the Press and Public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information.  16.2 To receive an update surrounding an ongoing employment matter.
<b>18.</b>	<b>Any items for discussion for a future agenda</b> To notify the Assistant Clerk of any matters for inclusion on the agenda of the next meeting.
<b>19.</b>	<b>Date of the Next Town Council Meeting</b> The date of the next meeting of the Council is due to be held on Wednesday 11 <sup>th</sup> October 2023.