



# Nelson Town Council

**Nelson Town Council**

Town Hall

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Nelson

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**Assistant Town Clerk: Mr Nicholas Harbour**  
**Email:** [nick.harbour@nelsontowncouncil.gov.uk](mailto:nick.harbour@nelsontowncouncil.gov.uk)  
**02 October 2024**

**To all members of the Town Council**

**YOU ARE HEREBY SUMMONED TO ATTEND** a meeting of the Town Council to be held in the Selina Cooper Hall, Unity Wellbeing Centre, Vernon Street, Nelson on **Wednesday 09<sup>th</sup> October 2024 at 7.00pm**

To request attendance please email [info@nelsontowncouncil.gov.uk](mailto:info@nelsontowncouncil.gov.uk)

*N. Harbour*

**Mr Nicholas Harbour**  
**Assistant Town Clerk**

## **Council Members**

Cllr Faraz Ahmad (Chair)	Cllr Aqib Bashir	Cllr Hassan Mahmood
Cllr Shabaz Ahmed (Vice Chair)	Cllr Sughra Bibi	Cllr Anam Nawaz
Cllr Naeem Akhtar	Cllr Mohammad Kamran Butt	Cllr M. Adeel Qamar
Cllr Iftikhar Ali	Cllr Kashif Ur Rehman Chaudhry	Cllr Atique Rehman
Cllr Zafar Ali	Cllr Tallaha Fiaz	Cllr M. Sufyaan Sarwar
Cllr Thabasum Ruby Anwar	Cllr M. Rehan Hanif	Cllr Marie Stone
Cllr Husnan Arshad	Cllr Mohammad Kamran Latif	Cllr Sheila Wicks
Cllr Mohammad Aslam	Cllr Mohammad Ajmal Khan UI Nisa	Cllr Julie Green

## **Recording of Council Meetings**

Under the Openness of Local Govt. Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal Council meeting, though not, under current legislation, of the Public Participation session, as this is not part of the formal agenda of the meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted

## **Public Participation**

- Notice is given that at a time agreed by the meeting, 15 minutes may be set aside for members of the public to make representation on the business of the agenda for the meeting
- Any member of the public shall not speak for more than five minutes.

- A question asked by a Member of the Public during Public Participation shall not require a response or debate during the meeting though the Chairman may direct that a written response will be provided subsequent to the meeting.

## AGENDA

<b>1.</b>	<p><b>One Minute Silence</b> The Chairman invites members to observe a one minute of silence</p>
<b>2.</b>	<p><b>Chairman’s Opening Remarks</b> To receive the Chairman’s opening remarks</p>
<b>3.</b>	<p><b>Apologies for Absence</b> To receive and approve apologies for absence and reasons given to the Assistant Clerk prior to the meeting.</p>
<b>4.</b>	<p><b>Declarations of Interests</b> To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.</p> <p>Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the Agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council’s Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.</p>
<b>5.</b>	<p><b>Adjournment for Public Participation</b> To adjourn the meeting for 15 minutes to allow members of the public to make representation on the business of the agenda for the meeting.</p> <p>No resolutions can be under public participation.</p>
<b>6.</b>	<p><b>Minutes</b> To approve the draft minutes of the Town Council meeting held on 11 September 2024 (previously circulated).</p>
<b>7.</b>	<p><b>Committee Minutes</b> To confirm the receipt of committee minutes previously circulated:</p> <ul style="list-style-type: none"> <li>• Finance and General Purposes Committee <span style="float: right;">25 September 2024</span></li> </ul> <p>Note: All council minutes are available on the Town Council website. Members are required to confirm the receipt of committee minutes. Any amendments to the draft committee minutes can only be made at the next relevant committee meeting where the meeting will be required to confirm the accuracy of the minutes and approve as a true record of proceedings.</p>
<b>8.</b>	<p><b>Reports from Borough and County Councillors</b> To receive reports from the Borough or County Councillors</p>
<b>9.</b>	<p><b>Police Update</b> To receive an update from PC Donna Waterworth around the latest issues happening in and around Nelson and to discuss the most recent crime figures for Nelson.</p>

<b>10.</b>	<b>Nelson Town Deal</b> To discuss the Nelson Town Deal and prepare for ways to which Nelson Town Council can assist with the process.
<b>11.</b>	<b>External Audit</b> To receive an update from the Assistant Town Clerk in relation to the External Audit being conducted by PKF Littlejohn.
<b>12.</b>	<b>Vernon Street and CATS Park Play Areas</b> To receive an update around the previously approved works to be carried out at the Vernon Street and CATS Park Play Areas.
<b>13.</b>	<b>Funding Request – ELCAP – Winter Wonderland Event</b> To consider a funding request received from East Lancashire Community Action Plan to part fund a Winter Wonderland event to take place on 14 <sup>th</sup> December 2024 in Victoria Park, Nelson The funding request is for £4,000.00.
<b>14.</b>	<b>Town Centre Premises Improvement Grants</b> To consider a match funding project with Pendle Borough Council to enable grants to be made available for town centre businesses in Nelson to improve their shop fronts. The request is for £15,000.00.
<b>15.</b>	<b>Edge End Cricket Site – Annual Maintenance Costs</b> To consider an annual contribution of £1,500 to go towards the maintenance of the site at Edge End for the cricket facilities.
<b>16.</b>	<b>Appointment of Cheque Signatory</b> To appoint a new cheque signatory to sign off cheques made payable by Nelson Town Council.
<b>17.</b>	<b>Transferred Services</b> To receive reports and consider any actions required in relation to transferred services. a) CCTV monitoring b) MUGAs/Play Areas c) Parks Services
<b>18.</b>	<b>Any items for discussion for a future agenda</b> To notify the Assistant Clerk of any matters for inclusion on the agenda of the next meeting.
<b>19.</b>	<b>Date of the Next Town Council Meeting</b> The date of the next meeting of the Council is due to be held on Wednesday 13 <sup>th</sup> November 2024.