



Nelson Town Council Town Hall Market Street Nelson Lancashire BB9 7LG

Tel: 01282 697079 Email: info@nelsontowncouncil.gov.uk Website: www.nelsontowncouncil.gov.uk

Assistant Town Clerk: Mr Nicholas Harbour Email: nick.harbour@nelsontowncouncil.gov.uk 12 May 2021

To all members of the Town Council

YOU ARE HEREBY SUMMONED TO ATTEND the ANNUAL MEETING of the Town Council to be held in the Selina Cooper Hall, Unity Wellbeing Centre, Vernon Street, Nelson on <u>Wednesday 19th May</u> at 7.30pm

To request attendance please email info@nelsontowncouncil.gov.uk

N. Harbour

Mr Nicholas Harbour Assistant Town Clerk

Cllr Zafar Ali (Chairman) Cllr George Adam Cllr Faraz Ahmad Cllr Omar Ahmed Cllr Zulfiqar C Ali Cllr Husnan Arshad Cllr Mohammad Aslam Cllr Ali H Baig

Council Members

- Cllr N Hayat (Vice-Chairman) Cllr Sadia Bashir Cllr Laura Blackburn Cllr Wayne Blackburn Cllr P Hannah-Wood Cllr Fiona Holland Cllr Mashuq Hussain OBE Cllr M Latif
- Cllr M Pearson-Asher Cllr N Pearson-Asher Cllr Mohammad Sakib Cllr Mohammad Sarwar Cllr Russell Tennant Cllr Ikram UI-Haq Cllr Sheila Wicks

Recording of Council Meetings

Under the Openness of Local Govt. Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal Council meeting, though not, under current legislation, of the Public Participation session, as this is not part of the formal agenda of the meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted

Public Participation

- Notice is given that at a time agreed by the meeting, 15 minutes may be set aside for members of the public to make representation on the business of the agenda for the meeting
- Any member of the public shall not speak for more than five minutes.

• A question asked by a Member of the Public during Public Participation shall not require a response or debate during the meeting though the Chairman may direct that a written response will be provided subsequent to the meeting.

AGENDA		
1.	One Minute Silence The Chairman invites members to observe a one minute of silence	
2.	Election of Town Council Chairman To elect a Town Council Chairman for 2021/22 municipal year	
3.	Election of Town Council Vice-Chairman To elect a Town Council Vice-Chairman for the 2021/22 municipal year	
4.	Apologies for Absence To receive and approve apologies for absence and reasons given to the Assistant Clerk prior to the meeting.	
5.	Declarations of Interests To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.	
	Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the Agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.	
6.	Adjournment for Public Participation To adjourn the meeting for 15 minutes to allow members of the public to make representation on the business of the agenda for the meeting.	
	No resolutions can be under public participation.	
7.	Minutes To approve the draft minutes of the Town Council meeting held on 10 March 2021 (previously circulated).	
8.	New Councillor – Atique Rehman To note the appointment of Atique Rehman in the Southfield Ward following the recent elections and Atique Rehman to sign the Declaration of Acceptance.	
9.	Vacancy – Marsden West Ward To note the vacancy for the Marsden West Ward. The appropriate notice period was advertised on the Council website and noticeboard. No requests were received by the office or Pendle Borough Council's elections team, meaning a new Councillor can be co-opted to the vacancy.	
10.	Review of Delegation arrangements to committees, sub-committees, staff and other local authorities To review and adopt the Scheme of Delegation that contains the delegation arrangements to staff, committees and sub-committees of the Town Council in accordance with the Local Government Act 1972, s101. The Scheme of Delegation contains the terms of reference for each standing	

	committee.		
	Note: Unlike a principal authority, the composition of the comm local council is not required to represent the same proportions in w be politically divided. (The Local Government (Committees and 1990).	which the council as a whole may	
11.	11. Appointment of Committees To appoint members to committees in accordance with the Scheme of Delegation.		
	 Environmental Improvement Committee Finance and General Purposes Committee Events, Promotional and Marketing Committee Personnel Committee Unity Wellbeing Management Committee 	8 members and Ex-Officio 8 members and Ex-Officio 8 members and Ex-Officio 5 members and Ex-Officio 8 members and Ex-Officio	
12.	Meeting Schedule 2021/22 To review the meeting schedule for 2021/22 in line with new gov lifting of lockdown restrictions in relation to Covid-19.	vernment guidelines around the	
13.	 Adoption of Standing Orders and Financial Regulations 13.1 To review and adopt the Standing Orders inclusive of the policies and procedures lister in Appendix B (copies provided in the Councillor's Handbook). 		
	Note: The GDPR policies were reviewed and adopted by full C based on the model policies produced by SLCC. The remaining been compiled by the Town Clerk based on existing town comproduced by NALC or SLCC. The Assistant Clerk recommends the are adopted as it will provide the Town Council with a robust gover 13.2 To review and adopt the Financial Regulations (based on	g policies and procedures have uncil policies or model policies that the policies and procedures ernance framework.	
14.			
	14.2 To review the updated Asset Register for the financial year 2	2021/22.	
15.	Back Street Project 15.1 To authorise the recommendation from Pendle Borough Cou the back streets project in Nelson. These quotes relate to works t Terrace, Back Dover Street/ Midland Street and Lomeshaye Road	o be carried out at Walverden	
	15.2 To authorise the recommendation from Pendle Borough Cou the back streets project in Nelson. These quotes relate to works t Lomeshaye Road, Swaine Street, Back Percy Street and Princes	o be carried out at Back	
16.	MUGA and Play Area Signage To review quotes received in relation to new signage for all MUGA Town Council ownership.	's and Play Area's under Nelson	
17.	Nelson Food Festival To consider support for the Nelson Food Festival which org September 2021.	anisers are looking to hold in	
18.	Notice of Motion – Human Rights in Palestine To consider motions submitted by Councillors in accordance with	Standing Order 9	

	Motion moved by Councillor Zafar Ali: The Council notes with great concern the blatant disregard for human rights by Israeli forces in the occupied Palestinian lands with aerial/ground attacks against innocent civilians.	
	The Council notes the state sanctioned forced evictions of Palestinians from their homes	
	The Council notes the silence from HM government in speaking out against the illegal government sponsored attacks against civilians.	
	The Council resolves to:	
	(1) show solidarity with the people of Palestine during their struggle for freedom	
	(2) write to the Prime Minster & Foreign Secretary demanding immediate condemnation by HM government against the actions of Israeli forces.	
	(3) ask HM government to raise this at the United Nations Security Council and seek sanctions against the government of Israel	
19.	Christmas Lights Contract To consider an extension of the existing contract with LITE for the Christmas Lights in Nelson Town Centre. LITE have agreed to keep prices frozen for an additional three years and replace all existing bulbs with new LED ones.	
20.	St Philip's/ St John's Churchyard, Barkerhouse Road – Notice of Closure To receive an update around the request made by St Philip's/ St John's Churchyard for the Town Council to take over ownership of the churchyard.	
21.	Community Governance Review To receive an update on the Community Governance Review being undertaken by Pendle Borough Council	
22.	Pendle Local Plan Update To receive an update around the Pendle Local Plan.	
23.	Any items for discussion for a future agenda To notify the Assistant Clerk of any matters for inclusion on the agenda of the next meeting.	
24.	Date of the Next Town Council Meeting The date of the next meeting of the Council is due to be held on Wednesday 9 th June 2021.	