



**Nelson**  
Town Council

**Nelson Town Council**  
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**Assistant Town Clerk: Mr Nicholas Harbour**  
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**04 January 2023**

**To all members of the Town Council**

**YOU ARE HEREBY SUMMONED TO ATTEND** a meeting of the Town Council to be held in the Selina Cooper Hall, Unity Wellbeing Centre, Vernon Street, Nelson on **Wednesday 11<sup>th</sup> January 2023 at 7.00pm**

To request attendance please email [info@nelsontowncouncil.gov.uk](mailto:info@nelsontowncouncil.gov.uk)

*N. Harbour*

**Mr Nicholas Harbour**  
**Assistant Town Clerk**

### **Council Members**

Cllr Zafar Ali	Cllr N Hayat	Cllr M Pearson-Asher
Cllr George Adam	Cllr Sadia Bashir	Cllr N Pearson-Asher
Cllr Faraz Ahmad	Cllr Rehan Hanif	Cllr Mohammad Sakib
Cllr Omar Ahmed	Cllr Wayne Blackburn	Cllr Mohammad Sarwar
Cllr Zulfiqar C Ali	Cllr P Hannah-Wood	Cllr Russell Tennant
Cllr Husnan Arshad	Cllr Yvonne Tennant	Cllr I Ul-Haq (Vice-Chair)
Cllr Mohammad Aslam	Cllr Mashuq Hussain OBE	Cllr Sheila Wicks
Cllr Ali H Baig	Cllr M Latif (Chairman)	Cllr Atique Rehman

### **Recording of Council Meetings**

Under the Openness of Local Govt. Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal Council meeting, though not, under current legislation, of the Public Participation session, as this is not part of the formal agenda of the meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted

### **Public Participation**

- Notice is given that at a time agreed by the meeting, 15 minutes may be set aside for members of the public to make representation on the business of the agenda for the meeting
- Any member of the public shall not speak for more than five minutes.

- A question asked by a Member of the Public during Public Participation shall not require a response or debate during the meeting though the Chairman may direct that a written response will be provided subsequent to the meeting.

## AGENDA

<b>1.</b>	<p><b>One Minute Silence</b> The Chairman invites members to observe a one minute of silence</p>
<b>2.</b>	<p><b>Chairman’s Opening Remarks</b> To receive the Chairman’s opening remarks</p>
<b>3.</b>	<p><b>Apologies for Absence</b> To receive and approve apologies for absence and reasons given to the Assistant Clerk prior to the meeting.</p>
<b>4.</b>	<p><b>Declarations of Interests</b> To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.</p> <p>Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the Agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council’s Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.</p>
<b>5.</b>	<p><b>Adjournment for Public Participation</b> To adjourn the meeting for 15 minutes to allow members of the public to make representation on the business of the agenda for the meeting.</p> <p>No resolutions can be under public participation.</p>
<b>6.</b>	<p><b>Minutes</b> To approve the draft minutes of the Town Council meeting held on 14 December 2022 (previously circulated).</p>
<b>7.</b>	<p><b>Committee Minutes</b> To confirm the receipt of committee minutes previously circulated:</p> <ul style="list-style-type: none"> <li>• Finance and General Purposes Committee <span style="float: right;">21 December 2022</span></li> </ul> <p>Note: All council minutes are available on the Town Council website. Members are required to confirm the receipt of committee minutes. Any amendments to the draft committee minutes can only be made at the next relevant committee meeting where the meeting will be required to confirm the accuracy of the minutes and approve as a true record of proceedings.</p>
<b>8.</b>	<p><b>Reports from Borough and County Councillors</b> To receive reports from the Borough or County Councillors</p>
<b>9.</b>	<p><b>Climate Emergency Issues Working Group Update</b> A standing item to receive an update from the Climate Emergency Issues Working Group to identify and discuss any issues in which this Town Council can help to combat any climate issues arising.</p>

10.	<p><b>Police Update</b> To receive an update from police representatives around the latest issues happening in and around Nelson and to discuss the most recent crime figures for Nelson.</p>
11.	<p><b>Co-Option Procedure – Walverden Ward</b> To receive written applications for the office of Town Councillor and to co-opt a candidate to fill in the existing vacancy for the Walverden ward</p> <ul style="list-style-type: none"> <li>• Candidates addressing the council will be asked to step forward by the Chair in alphabetical name order (by surname)</li> <li>• Candidates to be given five minutes maximum to introduce themselves, give information on their background and explain why they wish to become a member</li> <li>• Process will be carried out in public session and there will be no private discussion between members</li> <li>• Where the council is discussing the merits of candidates and inevitably their personal attributes, this could be prejudicial and the Council should resolve to exclude the press and public</li> <li>• Council is required to proceed to a vote with each candidate being proposed and seconded by the councilors in attendance and a vote to be taken by a show of hands. A recorded vote may be requested by any member.</li> <li>• In order for a candidate to be elected, it will be necessary for them to have absolute majority of votes cast (50% + 1 of the votes available at the meeting)</li> </ul>
12.	<p><b>Co-Option Procedure – Southfield Ward</b> To receive written applications for the office of Town Councillor and to co-opt a candidate to fill in the existing vacancy for the Southfield ward</p> <ul style="list-style-type: none"> <li>• Candidates addressing the council will be asked to step forward by the Chair in alphabetical name order (by surname)</li> <li>• Candidates to be given five minutes maximum to introduce themselves, give information on their background and explain why they wish to become a member</li> <li>• Process will be carried out in public session and there will be no private discussion between members</li> <li>• Where the council is discussing the merits of candidates and inevitably their personal attributes, this could be prejudicial and the Council should resolve to exclude the press and public</li> <li>• Council is required to proceed to a vote with each candidate being proposed and seconded by the councilors in attendance and a vote to be taken by a show of hands. A recorded vote may be requested by any member.</li> <li>• In order for a candidate to be elected, it will be necessary for them to have absolute majority of votes cast (50% + 1 of the votes available at the meeting)</li> </ul>
13.	<p><b>Nelson Town Deal</b> To discuss the Nelson Town Deal and prepare for ways to which Nelson Town Council can assist with the process.</p>
14.	<p><b>Budget for 2023/24</b> To review and approve the draft budget for 2023/24 as set out by the Budget Working Group appointed at the November 2022 Full Council meeting. Pendle Borough Council have asked that a finalized version be authorised before Friday 04<sup>th</sup> February for the setting of the precept.</p>
15.	<p><b>Warm and Welcome Public Spaces</b> To discuss the warm and welcome public spaces project being held in the Revive Café for winter 2022.</p>
16.	<p><b>Standards Committee Hearing - Findings</b></p>

	<p>17.1 Exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960. It is recommended that the Press and Public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information.</p> <p>17.2 To discuss the next steps forward in relation findings presented by Pendle Borough Council with regards to a Member of this Council</p>
<b>17.</b>	<p><b>Transferred Services</b></p> <p>22.1 To receive reports and consider any actions required in relation to transferred services.</p> <ul style="list-style-type: none"> <li>a) CCTV monitoring</li> <li>b) MUGAs/Play Areas</li> <li>c) Parks Services</li> </ul> <p>22.1 To consider the potential takeover of Pendle Borough Council land at locations on Berkeley Street, Carleton Street, Vernon Street and Brunswick Street</p>
<b>18.</b>	<p><b>Any items for discussion for a future agenda</b></p> <p>To notify the Assistant Clerk of any matters for inclusion on the agenda of the next meeting.</p>
<b>19.</b>	<p><b>Date of the Next Town Council Meeting</b></p> <p>The date of the next meeting of the Council is due to be held on Wednesday 08<sup>th</sup> February 2023.</p>