



# Nelson Town Council

**Nelson Town Council**

Town Hall

Market Street

Nelson

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**Website:** [www.nelsontowncouncil.gov.uk](http://www.nelsontowncouncil.gov.uk)

**Assistant Town Clerk: Mr Nicholas Harbour**  
**Email:** [nick.harbour@nelsontowncouncil.gov.uk](mailto:nick.harbour@nelsontowncouncil.gov.uk)  
**03 July 2024**

**To all members of the Town Council**

**YOU ARE HEREBY SUMMONED TO ATTEND** a meeting of the Town Council to be held in the Selina Cooper Hall, Unity Wellbeing Centre, Vernon Street, Nelson on **Wednesday 10<sup>th</sup> July 2024 at 7.00pm**

To request attendance please email [info@nelsontowncouncil.gov.uk](mailto:info@nelsontowncouncil.gov.uk)

*N. Harbour*

**Mr Nicholas Harbour**  
**Assistant Town Clerk**

## **Council Members**

Cllr Faraz Ahmad (Vice Chair)  
Cllr Shabaz Ahmed  
Cllr Naeem Akhtar  
Cllr Iftikhar Ali  
Cllr Zafar Ali  
Cllr Thabasum Ruby Anwar  
Cllr Husnan Arshad  
Cllr Mohammad Aslam

Cllr Aqib Bashir  
Cllr Sughra Bibi  
Cllr Mohammad Kamran Butt  
Cllr Kashif Ur Rehman Chaudhry  
Cllr Tallaha Fiaz  
Cllr M. Rehan Hanif (Chair)  
Cllr Mohammad Kamran Latif  
Cllr Mohammad Ajmal Khan UI Nisa

Cllr Hassan Mahmood  
Cllr Anam Nawaz  
Cllr M. Adeel Qamar  
Cllr Atique Rehman  
Cllr M. Sufyaan Sarwar  
Cllr Marie Stone  
Cllr Sheila Wicks  
Cllr Julie Green

## **Recording of Council Meetings**

Under the Openness of Local Govt. Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal Council meeting, though not, under current legislation, of the Public Participation session, as this is not part of the formal agenda of the meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted

## **Public Participation**

- Notice is given that at a time agreed by the meeting, 15 minutes may be set aside for members of the public to make representation on the business of the agenda for the meeting
- Any member of the public shall not speak for more than five minutes.

- A question asked by a Member of the Public during Public Participation shall not require a response or debate during the meeting though the Chairman may direct that a written response will be provided subsequent to the meeting.

## AGENDA

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| <b>1.</b> | <p><b>One Minute Silence</b><br/>The Chairman invites members to observe a one minute of silence</p>   |
| <b>2.</b> | <p><b>Chairman’s Opening Remarks</b><br/>To receive the Chairman’s opening remarks</p>   |
| <b>3.</b> | <p><b>Apologies for Absence</b><br/>To receive and approve apologies for absence and reasons given to the Assistant Clerk prior to the meeting.</p>  |
| <b>4.</b> | <p><b>Declarations of Interests</b><br/>To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.</p> <p>Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the Agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council’s Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.</p> |
| <b>5.</b> | <p><b>Adjournment for Public Participation</b><br/>To adjourn the meeting for 15 minutes to allow members of the public to make representation on the business of the agenda for the meeting.</p> <p>No resolutions can be under public participation.</p>   |
| <b>6.</b> | <p><b>Minutes</b><br/>To approve the draft minutes of the Town Council meeting held on 12 June 2024 (previously circulated).</p>   |
| <b>7.</b> | <p><b>Committee Minutes</b><br/>To confirm the receipt of committee minutes previously circulated:</p> <ul style="list-style-type: none"> <li>• Finance and General Purposes Committee <span style="float: right;">26 June 2024</span></li> </ul> <p>Note: All council minutes are available on the Town Council website. Members are required to confirm the receipt of committee minutes. Any amendments to the draft committee minutes can only be made at the next relevant committee meeting where the meeting will be required to confirm the accuracy of the minutes and approve as a true record of proceedings.</p>   |
| <b>8.</b> | <p><b>Appointment of Committees – current vacancies</b><br/>To appoint members to committees in accordance with the Scheme of Delegation to the vacant positions on the following committees:</p> <ul style="list-style-type: none"> <li>• Unity Wellbeing Management Committee <span style="float: right;">2 vacancies</span></li> </ul>  |

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| <b>9.</b>  | <b>Reports from Borough and County Councillors</b><br>To receive reports from the Borough or County Councillors  |
| <b>10.</b> | <b>Police Update</b><br>To receive an update from PC Donna Waterworth around the latest issues happening in and around Nelson and to discuss the most recent crime figures for Nelson.   |
| <b>11.</b> | <b>Nelson Town Deal</b><br>To discuss the Nelson Town Deal and prepare for ways to which Nelson Town Council can assist with the process.  |
| <b>12.</b> | <b>External Audit</b><br>To receive an update from the Assistant Town Clerk in relation to the External Audit being conducted by PKF Littlejohn.   |
| <b>13.</b> | <b>CATS Park Play Area</b><br>To receive an update around the previously approved works to be carried out at the CATS Park Play Area.  |
| <b>14.</b> | <b>Lea Bank Allotments</b><br>To consider the approval of funding for a new shed and office space at the Lea Bank Allotments at a cost of £3,250.00  |
| <b>15.</b> | <b>Small Grant Application – Curry on the Street</b><br>To consider a small grant application received from Curry on the Street to go towards funding of free lunches during the school holidays for local children and to host a small community event. The funding request is for £1,000.00.   |
| <b>16.</b> | <b>Works to War Memorial Site</b><br>To consider the approval of funding for works to the area at the War Memorial site on Sagar Street. These works will include power washing of the whole area, weeding of the plants and general maintenance of the site, including painting of the whole wall behind the car park as requested by the Environmental Improvements Committee. The total cost for the job will be £2,355.00. |
| <b>17.</b> | <b>Transferred Services</b><br>To receive reports and consider any actions required in relation to transferred services.<br>a) CCTV monitoring<br>b) MUGAs/Play Areas<br>c) Parks Services   |
| <b>18.</b> | <b>Any items for discussion for a future agenda</b><br>To notify the Assistant Clerk of any matters for inclusion on the agenda of the next meeting.   |
| <b>19.</b> | <b>Date of the Next Town Council Meeting</b><br>The date of the next meeting of the Council is due to be held on Wednesday 11 <sup>th</sup> September 2024.  |