



NELSON TOWN COUNCIL

Ms Safia Kauser
Town Clerk to the Town Council
08 February 2019

Town Hall, Market Street
Nelson, BB9 7LG
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NOTICE IS HEREBY GIVEN that an **EXTRAORDINARY** meeting of the **Events, Promotional and Marketing Committee** will be held at the Council Chamber, Nelson Town Hall, Nelson, on **Wednesday 13th February at 6.00pm**

K. Latif

Councillor K Latif (Chairman)

Committee Membership

Councillor Kamran M Latif (Chair)	Councillor Mashuq Hussain (Vice-Chair)
Councillor Zafar Ali	Councillor Eileen Ansar
Councillor Adrian Barrett	Councillor Nazeem Hayat
Chair or Vice Chair of Council (Ex-Officio)	

Committee Terms of Reference contained within the Scheme of Delegation

Recording of Council Meetings

Under the Openness of Local Govt. Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal Council meeting, though not, under current legislation, of the Public Participation session, as this is not part of the formal agenda of the meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted

Public Participation

- Notice is given that at a time agreed by the meeting, 15 minutes may be set aside for members of the public to make representation on the business of the agenda for the meeting
 - Any member of the public shall not speak for more than five minutes.
 - A question asked by a Member of the Public during Public Participation shall not require a response or debate during the meeting though the Chairman may direct that a written response will be provided subsequent to the meeting.
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AGENDA

1. Apologies for Absence

To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting

2. Declarations of Interests

To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.

Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the Agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

3. Adjournment for Public Participation

To adjourn the meeting for 15 minutes to allow members of the public to make representation on the business of the agenda for the meeting. No resolutions can be under public participation.

4. Minutes

To approve the draft minutes of the Events, Publicity and Marketing committee meeting held on 22 January 2019

5. Annual Newsletter 2018/19

To review the draft newsletter and agree any final changes required prior to production.

6. Date of the Next Committee Meeting

To note the date of the next committee meeting scheduled for Wednesday 06 March 2019 at 7.00pm, Unity Wellbeing Centre