



Nelson Town Council

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Town Hall

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Assistant Town Clerk: Mr Nicholas Harbour
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25 August 2021

To members of the Events, Promotional and Marketing Committee

YOU ARE HEREBY SUMMONED TO ATTEND a meeting of the **Events, Promotional and Marketing Committee** in the **Selina Cooper Hall, Unity Well Being Centre, Vernon Street, Nelson** on **Wednesday 01st September 2021** at **7.00pm** or upon the rise of the Environmental Improvements Committee.

N. Harbour

Mr Nicholas Harbour

Assistant Town Clerk to the Town Council

Committee Membership

Councillor Russell Tennant
Councillor Faraz Ahmad (Vice-Chair)
Councillor Husnan Arshad
Councillor Mashuq Hussain

Councillor Sadia Bashir (Chair)
Councillor Nigel Pearson-Asher
Councillor Atique Rehman
Councillor Ikram Ul-Haq

Chair or Vice Chair of Council (Ex-Officio)

Committee Terms of Reference contained within the Scheme of Delegation

Recording of Council Meetings

Under the Openness of Local Govt. Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal Council meeting, though not, under current legislation, of the Public Participation session, as this is not part of the formal agenda of the meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted

Public Participation

- Notice is given that at a time agreed by the meeting, 15 minutes may be set aside for members of the public to make representation on the business of the agenda for the meeting
- Any member of the public shall not speak for more than five minutes.
- A question asked by a Member of the Public during Public Participation shall not require a response or debate during the meeting though the Chairman may direct that a written response will be provided subsequent to the meeting.

AGENDA

1.	Apologies for Absence To receive and approve apologies for absence and reasons given to the Assistant Town Clerk prior to the meeting.
2.	Declarations of Interests To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest. Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the Agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.
3.	Adjournment for Public Participation To adjourn the meeting for 15 minutes to allow members of the public to make representation on the business of the agenda for the meeting. No resolutions can be under public participation.
4.	Minutes To approve the draft minutes of the Events, Promotional and Marketing committee meeting held on 02 June 2021 (previously circulated).
5.	Christmas Lights 2021 To receive an update around the Christmas Lights for Nelson Town Centre in 2021.
6.	Pride of Nelson Awards To receive an update around Pride of Nelson Awards and discuss the next steps which need taking.
7.	Food Festival 2021 To receive an update around the planned Food Festival in Nelson Town Centre due to take place on Saturday 11th September 2021.
8.	Lancashire Day/ Christmas Lights Switch On Event To discuss the annual Lancashire Day/ Christmas Lights Switch On Event and to consider an offer of a funding contribution from Pendle Borough Council.
9.	Any items for discussion for a future agenda To notify the Clerk of any matters for inclusion on the agenda of the next meeting.
10.	Date of the Next Committee Meeting To note the date of the next committee meeting which is scheduled for 01st December 2021.