



Nelson Town Council

Nelson Town Council
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01 July 2020

To members of the Unity Wellbeing Management Committee

NOTICE IS HEREBY GIVEN THAT an EXTRAORDINARY meeting of the **Unity Wellbeing Management Committee** is to be held via video conference on **Thursday 09th July** at 6.00pm.

Members of the public wishing to attend the meeting should be in touch with the Assistant Town Clerk via email before 16:00 on the day of the meeting to allow a chance for the code to access the meeting be distributed. The meeting will be held through the app 'Zoom' (<https://zoom.us/signup>) and will need to be downloaded in advance of the meeting.

To request attendance please email info@nelsontowncouncil.gov.uk

G. Adam

Councillor George Adam
Chairman of the Unity Wellbeing Management Committee

Committee Membership

Councillor George Adam (Chair)	Councillor Nazeem Hayat (Vice-Chair)
Councillor Zafar Ali	Councillor Mashuq Hussain OBE
Councillor Faraz Ahmad	Councillor Omar Ahmed
Councillor Patricia Hannah-Wood	Councillor Kamran Latif
Chair or Vice Chair of Council (Ex-Officio)	

Non-Councillors (no voting rights)

Adrian Barrett (Former Town Councillor)	Azhar Ali (County Councillor)
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Recording of Council Meetings

Under the Openness of Local Govt. Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal Council meeting, though not, under current legislation, of the Public Participation session, as this is not part of the formal agenda of the meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted

Public Participation

- Notice is given that at a time agreed by the meeting, 15 minutes may be set aside for members

of the public to make representation on the business of the agenda for the meeting

- Any member of the public shall not speak for more than five minutes.
- A question asked by a Member of the Public during Public Participation shall not require a response or debate during the meeting though the Chairman may direct that a written response will be provided subsequent to the meeting.

PUBLIC BODIES (ADMISSION TO MEETINGS ACT) 1960

As the agenda items may concern staffing matters, some of the agenda items may be proposed to be held in a closed session and will exclude the public and the press under the Public Bodies (Admission to Meetings Act) 1960. That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw for reasons and matters appertaining to staff are of a confidential nature.

A G E N D A

1.	Apologies for Absence To receive and approve apologies for absence and reasons given to the Assistant Clerk prior to the meeting.
2.	Declarations of Interests To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest. Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the Agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.
3.	Heritage Lottery Bid update and next steps To receive an update on the progress being made around the work being carried out following the successful Heritage Lottery bid relating to the suffragist Selina Cooper and the Unity Hall in Nelson, Lancashire and to discuss the next steps.
4.	Re-opening of Unity Hall following the lifting of lockdown To consider a time frame for the re-opening of Unity Hall. This includes the opening of the offices, Revive Café and hall hire.
5.	Letting of Offices at the Unity Wellbeing Centre To note that the occupants of Office Two have now vacated and to consider requests to take over the tenancy.
6.	Conversion of Meeting Room into Office Space To consider a request to convert the Hardy Room into a private office.
7.	Staffing at the Unity Wellbeing Centre 7.1 Exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960. It is recommended that the Press and Public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information.

	7.2 To discuss staffing issues at the Unity Wellbeing Centre
8.	Financial Report in relation to the Unity Wellbeing Centre To review a financial report in relation to the Unity Wellbeing Centre.
9.	Date of the Next Committee Meeting To note the date of the next committee meeting scheduled to take place on Wednesday 23rd September at 7.00pm, Unity Wellbeing Centre.