



# Nelson Town Council

**Nelson Town Council**  
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**Assistant Town Clerk: Mr Nicholas Harbour**  
**Email:** [nick.harbour@nelsontowncouncil.gov.uk](mailto:nick.harbour@nelsontowncouncil.gov.uk)  
**23 September 2020**

**To members of the Unity Wellbeing Management Committee**

**NOTICE IS HEREBY GIVEN THAT a meeting of the  
Unity Wellbeing Management Committee is to be held via video conference on Wednesday 30th  
September at 7.00pm.**

**Members of the public wishing to attend the meeting should be in touch with the  
Assistant Town Clerk via email before 16:00 on the day of the meeting to allow a  
chance for the code to access the meeting be distributed. The meeting will be held  
through the app 'Zoom' ( <https://zoom.us/signup>) and will need to be downloaded in  
advance of the meeting.**

**To request attendance please email [info@nelsontowncouncil.gov.uk](mailto:info@nelsontowncouncil.gov.uk)**

*G. Adam*

**Councillor George Adam**

**Chairman of the Unity Wellbeing Management Committee**

## **Committee Membership**

Councillor George Adam (Chair)  
Councillor Zafar Ali  
Councillor Faraz Ahmad  
Councillor Patricia Hannah-Wood  
Chair or Vice Chair of Council (Ex-Officio)

Councillor Nazeem Hayat (Vice-Chair)  
Councillor Mashuq Hussain OBE  
Councillor Omar Ahmed  
Councillor Kamran Latif

## **Non-Councillors (no voting rights)**

Adrian Barrett (Former Town Councillor)

Azhar Ali (County Councillor)

## **Recording of Council Meetings**

Under the Openness of Local Govt. Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal Council meeting, though not, under current legislation, of the Public Participation session, as this is not part of the formal agenda of the meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted

## **Public Participation**

- Notice is given that at a time agreed by the meeting, 15 minutes may be set aside for members

of the public to make representation on the business of the agenda for the meeting

- Any member of the public shall not speak for more than five minutes.
- A question asked by a Member of the Public during Public Participation shall not require a response or debate during the meeting though the Chairman may direct that a written response will be provided subsequent to the meeting.

### **PUBLIC BODIES (ADMISSION TO MEETINGS ACT) 1960**

As the agenda items may concern staffing matters, some of the agenda items may be proposed to be held in a closed session and will exclude the public and the press under the Public Bodies (Admission to Meetings Act) 1960. That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw for reasons and matters appertaining to staff are of a confidential nature.

## **A G E N D A**

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| <b>1.</b> | <b>Apologies for Absence</b><br>To receive and approve apologies for absence and reasons given to the Assistant Clerk prior to the meeting.  |
| <b>2.</b> | <b>Declarations of Interests</b><br>To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.<br><br>Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the Agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place. |
| <b>3.</b> | <b>Adjournment for Public Participation</b><br>To adjourn the meeting for 15 minutes to allow members of the public to make representation on the business of the agenda for the meeting. No resolutions can be under public participation.  |
| <b>4.</b> | <b>Minutes</b><br>To approve the draft minutes of the Extraordinary Unity Wellbeing Management Committee meeting held on 09 July 2020 (previously circulated).   |
| <b>5.</b> | <b>Heritage Lottery Bid update and next steps</b><br>To receive an update on the progress being made around the work being carried out following the successful Heritage Lottery bid relating to the suffragist Selina Cooper and the Unity Hall in Nelson, Lancashire and to discuss the next steps.  |
| <b>6.</b> | <b>Closure of Unity Hall during lockdown</b><br>To consider a time frame for the re-opening of Unity Hall. This includes the opening of the offices, Revive Café and hall hire.  |
| <b>7.</b> | <b>Unity Hall Staff</b><br>To look at ways to best utilise staff time whilst the Unity Hall is closed to members of the public.  |
| <b>8.</b> | <b>Health and Safety Visit</b><br>To receive an update from the Assistant Town Clerk in relation to a recent health and safety visit   |

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|    | to Unity Hall by Peninsula.   |
| 9. | <b>Date of the Next Committee Meeting</b><br>To note the date of the next committee meeting scheduled to take place on Wednesday 25th November at 7.00pm, Unity Wellbeing Centre. |