



NELSON TOWN COUNCIL

Ms Safia Kauser
Town Clerk to the Town Council
04 January 2019

Town Hall, Market Street
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YOU ARE HEREBY SUMMONED TO ATTEND a meeting of the Town Council to be held in the Council Chambers, Nelson Town Hall, Market Street on **Wednesday 09 January 2019 at 7.00pm**

S. Kauser
Town Clerk

Council Members

Cllr Zafar Ali (Chairman)	Cllr Nazeem Hayat (Vice-Chair)	Cllr Neil MCGowan
Cllr George Adam	Cllr Mohammad Aslam	Cllr Hassan Mahmood
Cllr Ahmad Faraz	Cllr Adrian Barret	Cllr Mohammed Malik
Cllr Sajid Ali	Cllr Malik Anwaar Hussain	Cllr Michelle Pearson-Asher
Cllr Zeeshan Amjad	Cllr Mashuq Hussain OBE	Cllr Nigel Pearson-Asher
Cllr Eileen Ansar	Cllr Mohammad Khalid	Cllr John Richardson
Cllr Majid Ali Anwar	Cllr Sadia Bashir	Cllr Saanval Savir
Cllr Najaf Anwar	Cllr Mohammad Kamran Latif	Cllr Sheila Wicks

Recording of Council Meetings

Under the Openness of Local Govt. Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal Council meeting, though not, under current legislation, of the Public Participation session, as this is not part of the formal agenda of the meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted

Public Participation

- Notice is given that at a time agreed by the meeting, 15 minutes may be set aside for members of the public to make representation on the business of the agenda for the meeting
 - Any member of the public shall not speak for more than five minutes.
 - A question asked by a Member of the Public during Public Participation shall not require a response or debate during the meeting though the Chairman may direct that a written response will be provided subsequent to the meeting.
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AGENDA

1. **One Minute Silence**
The Chairman invites members to observe a one minute of silence.
2. **Chairman's Opening Remarks**
To receive the Chairman's opening remarks
3. **Apologies for Absence**
To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting
4. **Declarations of Interests**
To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.

Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the Agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

5. **Adjournment for Public Participation**
To adjourn the meeting for 15 minutes to allow members of the public to make representation on the business of the agenda for the meeting. No resolutions can be under public participation.
6. **Reports from Borough/County Councillors and Invited Guests**
 - 6.1 To receive reports from the Borough or County Councillors
 - 6.2 To receive reports from other invited guests
 - Councillor Alan Neal - Area Secretary of the Burnley and Pendle Area & Vice President of the Lancashire Association of Local Councils
7. **Minutes**
To approve the draft minutes of the Town Council meeting held on 12 December 2018
8. **Committee Minutes**
To confirm the receipt of committee minutes previously circulated:
 - Environmental Improvements 05 December 2018
 - Events, Promotional & Marketing 05 December 2018
 - Finance & General Purposes 19 December 2018
 - EO Personnel 20 December 2018

9. **Formal Town Council Response - Electoral Review of Pendle Borough Council**
To consider a formal Town Council response as a result of the electoral review to be undertaken by the Electoral Commission, requested by Pendle Borough Council. Presentation notes from the Boundary Commission provided to parishes at the meeting held on the 22nd November 2018 were circulated at the last full council meeting.

Note: Pendle Council is looking to reduce significantly the number of its councillors. This is done by way of a periodic electoral review carried out by the Local Government Boundary Commission. Following discussions with the Commission the review is likely to start in December/January. The Commission will look at the current Borough wards and is likely to recommend very significant changes to these. This can have implications for parish and town

councils which it will need to take into account. If a parish does not have wards then the whole of its area must lie wholly within a single Borough ward. If it does have wards then each ward must lie wholly within a single Borough ward. This may mean changes to existing parish wards and/or the creation of new wards. To be clear though it will not however lead to any changes to the boundaries of a parish.

10. Budget 2019/20

Councillors are asked to note that the precept is to be submitted to Pendle Borough Council No later than Monday 4th February 2019, however Full Council are scheduled to meet on Wednesday 13th February. The Clerk has requested for an extension until the 14th February, failing that, the Chairman will call an Extraordinary full Council meeting on the 30th January to approve the budget.

11. Buckingham Palace Garden Party 2019

To nominate the Chair or Vice-Chair to attend plus a spouse or companion to her majesty the Queen's Garden Party on Tuesday 15 May 2019.

Note: All nominations received by the due date, Wednesday 23rd January 2019, will be put into a ballot. Any entries received after this date will be ineligible. The invitation is to those who have NOT attended before and is for recognition of PAST service and it is therefore appropriate that outgoing members rather than those newly selected be chosen. The name of the winning nominee in the ballot will be forwarded to the National Association and in due course an official invitation will be sent from the Lord Chamberlain's Office direct to the winning nominee. Invitations are issued approximately 6 weeks before the event.

12. Transferred Services

To receive reports and confirm any actions required in relation to transferred services (see report from the Town Clerk attached)

- MUGAs
- CCTV monitoring
- Parks Services
- Roadside seats

13. Reports from Town Councillors

To receive reports from town councillors who have attended recent meetings or events on behalf of the Town Council including representation on external bodies:

- Nelson Area Committee
- Lancashire Association of Local Councils, Lancashire Branch meetings
- Pendle Fair Trade
- Town Centre Partnership / Town Team
- Nelson Youth Forum
- Whitfield Community Forum
- Bradley Big Local Community
- Conferences and courses

14. Town Clerk Correspondence

To consider any correspondence or communication brought forward by the Clerk not otherwise specifically relating to items being discussed by the Town Council committees

15. Any items for discussion for a future agenda

To notify the Clerk of any matters for inclusion on the agenda of the next meeting

16. Date of the Next Town Council Meeting

The date of the next Nelson Town Council meeting is due to be held on Wednesday 13th February 2019 at 7:00pm in the Council Chambers, Town Hall, Market Street, Nelson.