



NELSON TOWN COUNCIL

Ms Safia Kauser
Town Clerk to the Town Council
27 March 2019

Town Hall, Market Street
Nelson, BB9 7LG
Tel: 01282 697079 Mob:07735350735
Email: info@nelsontowncouncil.gov.uk

YOU ARE HEREBY SUMMONED TO ATTEND a meeting of the Town Council to be held in the Council Chambers, Nelson Town Hall, Market Street on **Wednesday 10th April 2019 at 7.00pm**

S. Kauser
Town Clerk

Council Members

Cllr Zafar Ali (Chairman)	Cllr Nazeem Hayat (Vice-Chair)	Cllr Neil MCGowan
Cllr George Adam	Cllr Mohammad Aslam	Cllr Hassan Mahmood
Cllr Ahmad Faraz	Cllr Adrian Barret	Cllr Mohammed Malik
Cllr Sajid Ali	Cllr Malik Anwaar Hussain	Cllr Michelle Pearson-Asher
Cllr Zeeshan Amjad	Cllr Mashuq Hussain OBE	Cllr Nigel Pearson-Asher
Cllr Eileen Ansar	Cllr Mohammad Khalid	Cllr John Richardson
Cllr Majid Ali Anwar	Cllr Sadia Bashir	Cllr Saanval Savir
Cllr Najaf Anwar	Cllr Mohammad Kamran Latif	Cllr Sheila Wicks

Recording of Council Meetings

Under the Openness of Local Govt. Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal Council meeting, though not, under current legislation, of the Public Participation session, as this is not part of the formal agenda of the meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted

Public Participation

- Notice is given that at a time agreed by the meeting, 15 minutes may be set aside for members of the public to make representation on the business of the agenda for the meeting
 - Any member of the public shall not speak for more than five minutes.
 - A question asked by a Member of the Public during Public Participation shall not require a response or debate during the meeting though the Chairman may direct that a written response will be provided subsequent to the meeting.
-

AGENDA

1. **One Minute Silence**
The Chairman invites members to observe a one minute of silence.
2. **Chairman's Opening Remarks**
To receive the Chairman's opening remarks
 - Award Presentation - Recognition of Contribution to Local Education
3. **Apologies for Absence**
To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting
4. **Declarations of Interests**
To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.

Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the Agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.
5. **Adjournment for Public Participation**
To adjourn the meeting for 15 minutes to allow members of the public to make representation on the business of the agenda for the meeting. No resolutions can be under public participation.
6. **Reports from Borough/County Councillors and Invited Guests**
 - 6.1 To receive reports from the Borough or County Councillors
 - 6.2 To receive reports from other invited guests
7. **Minutes**
To approve the draft minutes of the Town Council meeting held on 13 March 2019
8. **Committee Minutes**
To confirm the receipt of committee minutes previously circulated:
 - Personnel 20 March 2019 – Not quorate
 - EO Personnel 27 March 2019
 - Finance & General Purposes 27 March 2019
 - Unity Wellbeing Management 27 March 2019
9. **Highways Projects**
To receive the draft Highways Projects Policy. Members are requested to review the draft policy developed by the Clerk and agree any changes that may be required prior to adopting it as a formal Council Policy (copy previously circulated)
10. **Electoral Review of Pendle Borough Council**
To consider a further response to the boundary commission review. The commission now invites proposals from the council, interested parties and members of the public on a pattern of electoral wards to accommodate those councillors (correspondence previously circulated)

11. Transferred Services

To receive reports and confirm any actions required in relation to transferred services

- MUGAs
- CCTV monitoring
- Parks Services
- Roadside seats

12. Reports from Town Councillors

To receive reports from town councillors who have attended recent meetings or events on behalf of the Town Council including representation on external bodies:

- Nelson Area Committee
- Lancashire Association of Local Councils, Lancashire Branch meetings
- Pendle Fair Trade
- Town Centre Partnership / Town Team
- Nelson Youth Forum
- Whitfield Community Forum
- Bradley Big Local Community
- Conferences and courses

13. Town Clerk Correspondence

To consider any correspondence or communication brought forward by the Clerk not otherwise specifically relating to items being discussed by the Town Council committees

14. Special Projects

14.1 Exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960. It is recommended that the Press and Public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information.

14.2 To receive any further updates on the identified special project discussed in previous meetings.

15. Any items for discussion for a future agenda

To notify the Clerk of any matters for inclusion on the agenda of the next meeting

16. Date of the Next Town Council Meeting

The date of the Annual meeting of the Council is due to be held on Wednesday 15th May 2019 at 7:00pm in the Council Chambers, Town Hall, Market Street, Nelson.