



NELSON TOWN COUNCIL

Ms Safia Kauser
Town Clerk to the Town Council
12 June 2019

Town Hall, Market Street
Nelson, BB9 7LG
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YOU ARE HEREBY SUMMONED TO ATTEND a meeting of the **Environmental Improvements Committee** which will be held at the Pankhurst Meeting Room, Unity Wellbeing Centre, Nelson, on **Wednesday 19th June at 6.30pm**

S. Kauser
Town Clerk

Committee Membership

Councillor Faraz Ahmed
Councillor George Adam
Councillor Husnain Arshad
Councillor Wayne Blackburn
Chair or Vice Chair of Council (Ex-Officio)

Councillor Z A Chaudhry
Councillor Fiona Holland
Councillor Patricia Hannah-Wood
Councillor M Sufyan Sarwar

Committee Terms of Reference contained within the Scheme of Delegation

Recording of Council Meetings

Under the Openness of Local Govt. Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal Council meeting, though not, under current legislation, of the Public Participation session, as this is not part of the formal agenda of the meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted

Public Participation

- Notice is given that at a time agreed by the meeting, 15 minutes may be set aside for members of the public to make representation on the business of the agenda for the meeting
 - Any member of the public shall not speak for more than five minutes.
 - A question asked by a Member of the Public during Public Participation shall not require a response or debate during the meeting though the Chairman may direct that a written response will be provided subsequent to the meeting.
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AGENDA

1. Election of Committee Chairman

To elect a committee chair for the ensuing year

2. Election of Committee Vice-Chairman

To elect a committee vice-chair for the ensuing year

3. Confirmation of Non-Councillor Membership

To confirm the membership of non-councillors (with no voting rights) in accordance with the committee delegated terms of reference.

Note: Non Councillors – PBC Environmental Services Manager (non-voting)
Two County Councillors (non-voting)

4. Apologies for Absence

To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting

5. Declarations of Interests

To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.

Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the Agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

6. Adjournment for Public Participation

To adjourn the meeting for 15 minutes to allow members of the public to make representation on the business of the agenda for the meeting. No resolutions can be under public participation.

7. Minutes

To approve the draft minutes of the Environmental Improvements committee meeting held on 06 March 2019 (enclosed)

8. Environmental Projects

8.1 To consider any organisations that need to be invited to attend meetings of the Environmental Committee. The Clerk has extended an invitation to the Manager of Environmental Services, Pendle Borough Council and a member of 'Pick up for Pendle'.

8.2 To consider environmental projects for the ensuing year. A partnership approach should be considered for any new schemes introduced.

9. Community Clean-ups / Litter pick up Dates

To consider litter pick up dates and community clean-ups for 2019 in partnership with 'Pick up for Pendle' and any other organisations.

10. Community and Public Transport Service

To consider any issues relating to community and public transport services. Members can raise matters relating to bus routes/ transport issues in the area.

- Bus services changes – Leaflet dated July 2019 (enclosed)

11. Dog Fouling Initiative Scheme

To receive any updates on the dog fouling spray initiative scheme and consider the purchase of additional dog fouling spray (if required)

12. Allotments Management

12.1 To appoint a member of the committee to attend the Central Allotments Society committee meetings with the Assistant Clerk. The Town Council is responsible for overseeing the allotments that are managed by the Central Allotments Society.

12.2 To consider a review of the allotment charges and to obtain current waiting list numbers for each site. The internal auditor raised the issue of charges at the last interim visit as it has been a number of years since the Council reviewed the charges. A member of the committee may be appointed to undertake a fact-finding exercise.

12.3 To consider any outstanding issues arising relating to allotments and to approve any expenditure relating to repairs, maintenance and improvements.

13. Town Centre Flower Arrangements

To appoint a working group to further develop and build on the Town Centre Flower arrangements project in conjunction with the Town Clerk.

14. Financial Committee Reports

To receive the monthly committee financial monitoring report (enclosed)

15. Any items for discussion for a future agenda

To notify the Clerk of any matters for inclusion on the agenda of the next meeting

16. Date of the Next Committee Meeting

To note the date of the next committee meeting scheduled to take place on Wednesday 04th September at 6.30pm, Unity Wellbeing Centre.