



Nelson Town Council

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Town Hall

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Town Clerk: Ms Safia Kauser

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16 October 2019

To members of the Finance and General Purposes Committee

YOU ARE HEREBY SUMMONED TO ATTEND a meeting of the **Finance and General Purposes Committee**. To be held at the Selina Cooper Hall, Unity Wellbeing Centre, Nelson, on Wednesday **23th October 2019** at 6.30pm

S. Kauser

Ms Safia Kauser

Town Clerk to the Town Council

Committee Membership

Councillor Kamran M Latif (Chair)

Councillor Zafar Ali

Councillor Wayne Blackburn

Councillor Nazeem Hayat

Chair or Vice Chair of Council (Ex-Officio)

Councillor Mashuq Hussain OBE (Vice-Chair)

Councillor Husnain Arshad

Councillor Mohammad Sakib

Councillor Ikram Ul-Haq

Non-Councillors (no voting rights)

None permitted as this committee regulates and controls the finances of the Council.

Committee Terms of Reference contained within the Scheme of Delegation

Recording of Council Meetings

Under the Openness of Local Govt. Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal Council meeting, though not, under current legislation, of the Public Participation session, as this is not part of the formal agenda of the meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted

Public Participation

- Notice is given that at a time agreed by the meeting, 15 minutes may be set aside for members of the public to make representation on the business of the agenda for the meeting
- Any member of the public shall not speak for more than five minutes.
- A question asked by a Member of the Public during Public Participation shall not require a response or debate during the meeting though the Chairman may direct that a written response will be provided subsequent to the meeting.

A G E N D A

1.	Apologies for Absence To receive and approve apologies for absence and reasons given to the Assistant Town Clerk prior to the meeting.
2.	Declarations of Interests To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest. Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the Agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.
3.	Adjournment for Public Participation To adjourn the meeting for 15 minutes to allow members of the public to make representation on the business of the agenda for the meeting. No resolutions can be under public participation.
4.	Minutes To approve the draft minutes of the Finance and General Purposes committee meeting held on 25 September 2019 (Previously circulated)
5.	Payroll Contract To receive an update on the payroll contract and the LGPS to commence from 01 November 2019.
6.	CCTV To consider quotes for CCTV camera installation at Reedyford/Regent street junction. This item was raised at the last committee meeting.
7.	Victoria Park Pavilion – Small Grant Application To consider a small grant application submitted by the Victoria Park Pavilion group in relation to Pendle Festival of Culture.
8.	Highways Spending To consider the approval of highways spending on a number of back streets in Nelson.
9.	Any items for discussion for a future agenda To notify the Clerk of any matters for inclusion on the agenda of the next meeting.
10.	Date of the Next Committee Meeting To note the date of the next committee meeting scheduled to take place on Wednesday 23 rd October 2019 at 6.30pm, Unity Wellbeing Centre.