



# Nelson Town Council

**Nelson Town Council**  
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**Town Clerk: Ms Safia Kauser**  
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**18 March 2020**

## To members of the Finance and General Purposes Committee

**YOU ARE HEREBY SUMMONED TO ATTEND** a meeting of the **Finance and General Purposes Committee**. To be held in the Pankhurst Room, Unity Wellbeing Centre, Nelson, on Wednesday **25th March 2020** at 6.30pm

*N. Harbour*

Mr Nicholas Harbour  
**Assistant Town Clerk to the Town Council**

On behalf of

*S. Kauser*

Ms Safia Kauser  
**Town Clerk to the Town Council**

### **Committee Membership**

Councillor Kamran M Latif (Chair)	Councillor Mashuq Hussain OBE (Vice-Chair)
Councillor Zafar Ali	Councillor Husnain Arshad
Councillor Wayne Blackburn	Councillor Mohammad Sakib
Councillor Nazeem Hayat	Councillor Ikram Ul-Haq
Chair or Vice Chair of Council (Ex-Officio)	

### **Non-Councillors (no voting rights)**

None permitted as this committee regulates and controls the finances of the Council.

**Committee Terms of Reference contained within the Scheme of Delegation**

## **Recording of Council Meetings**

Under the Openness of Local Govt. Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal Council meeting, though not, under current legislation, of the Public Participation session, as this is not part of the formal agenda of the meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted

## **Public Participation**

- Notice is given that at a time agreed by the meeting, 15 minutes may be set aside for members of the public to make representation on the business of the agenda for the meeting
- Any member of the public shall not speak for more than five minutes.

- A question asked by a Member of the Public during Public Participation shall not require a response or debate during the meeting though the Chairman may direct that a written response will be provided subsequent to the meeting.

## **AGENDA**

<b>1.</b>	<p><b>Apologies for Absence</b> To receive and approve apologies for absence and reasons given to the Assistant Town Clerk prior to the meeting.</p>
<b>2.</b>	<p><b>Declarations of Interests</b> To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.</p> <p>Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the Agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.</p>
<b>3.</b>	<p><b>Adjournment for Public Participation</b> To adjourn the meeting for 15 minutes to allow members of the public to make representation on the business of the agenda for the meeting. No resolutions can be under public participation.</p>
<b>4.</b>	<p><b>Minutes</b> To approve the draft minutes of the Finance and General Purposes committee meeting held on 26 February 2020. <span style="float: right;">(Previously circulated)</span></p>
<b>5.</b>	<p><b>Walton Lane Nursery and Rocking Horse Club – Small Grant Application</b> To consider a small grant application for the sum of £1,000 to assist with a project around heuristic and holistic enrichment for children in the local area.</p>
<b>6.</b>	<p><b>Bradley Boys Cricket Club – Small Grant Application</b> To consider a small grant application for the sum of £1,000 to assist with league entry costs and kit for players in the local area.</p>
<b>7.</b>	<p><b>Inspiring Grace – Small Grant Application</b> To consider a small grant application for the sum of £928 to assist with countryside learning for local youths.</p>
<b>8.</b>	<p><b>CCTV</b> To receive an update in relation to CCTV camera installation costings.</p>
<b>9.</b>	<p><b>Update around backlog of financial data entry</b> To receive an update from the Assistant Town Clerk in relation to the recent training that has taken place on the Council's financial records system.</p>
<b>10.</b>	<p><b>Any items for discussion for a future agenda</b> To notify the Clerk of any matters for inclusion on the agenda of the next meeting.</p>
<b>11.</b>	<p><b>Date of the Next Committee Meeting</b> To note the date of the next committee meeting scheduled to take place on Wednesday 22nd April 2020 at 6.30pm, Unity Wellbeing Centre.</p>