



NELSON TOWN COUNCIL

Ms Safia Kauser
Town Clerk to the Town Council
03 July 2019

Town Hall, Market Street
Nelson, BB9 7LG
Tel: 01282 697079 Mob:07735350735
Email: info@nelsontowncouncil.gov.uk

YOU ARE HEREBY SUMMONED TO ATTEND a meeting of the Town Council to be held in the Council Chambers, Nelson Town Hall, Market Street on **Wednesday 10th July at 7.00pm**

S. Kauser
Town Clerk

Council Members

Cllr Zafar Ali (Chairman)
Cllr George Adam
Cllr Faraz Ahmad
Cllr Omar Ahmed
Cllr Zulfiqar C Ali
Cllr Husnan Arshad
Cllr Mohammad Aslam
Cllr Ali H Baig

Cllr N Hayat (Vice-Chairman)
Cllr Sadia Bashir
Cllr Laura Blackburn
Cllr Wayne Blackburn
Cllr P Hannah-Wood
Cllr Fiona Holland
Cllr Mashuq Hussain OBE
Cllr M Latif

Cllr M Pearson-Asher
Cllr N Pearson-Asher
Cllr Saanval Safir
Cllr Mohammad Sakib
Cllr Mohammad Sarwar
Cllr Russell Tennant
Cllr Ikram Ul-Haq
Cllr Sheila Wicks

Recording of Council Meetings

Under the Openness of Local Govt. Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal Council meeting, though not, under current legislation, of the Public Participation session, as this is not part of the formal agenda of the meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted

Public Participation

- Notice is given that at a time agreed by the meeting, 15 minutes may be set aside for members of the public to make representation on the business of the agenda for the meeting
 - Any member of the public shall not speak for more than five minutes.
 - A question asked by a Member of the Public during Public Participation shall not require a response or debate during the meeting though the Chairman may direct that a written response will be provided subsequent to the meeting.
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AGENDA

1. **One Minute Silence**
The Chairman invites members to observe a one minute of silence
2. **Chairman's Opening Remarks**
To receive the Chairman's opening remarks
3. **Apologies for Absence**
To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting.
4. **Declarations of Interests**
To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.

Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the Agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

5. **Adjournment for Public Participation**
To adjourn the meeting for 15 minutes to allow members of the public to make representation on the business of the agenda for the meeting.

No resolutions can be under public participation.

6. **Reports from Borough/County Councillors and Invited Guests**

6.1 To receive reports from the Borough or County Councillors

6.2 To receive reports from other invited guests

- Andy Brown, Operations Manager (North), Ludus Leisure in respect of the condition survey report carried out for all the MUGAS and play areas.

7. **Minutes**
To approve the draft minutes of the Town Council meeting held on 12 June 2019 (previously circulated)

8. **Committee Minutes**
To confirm the receipt of committee minutes previously circulated:

- | | |
|-------------------------------------|--------------|
| • Environmental Improvements | 19 June 2019 |
| • Unity Wellbeing Management | 19 June 2019 |
| • Finance and General Purposes | 26 June 2019 |
| • Events, Promotional and Marketing | 26 June 2019 |
| • Personnel | 26 June 2019 |

Note: All council minutes are available on the Town Council website. Members are required to confirm the receipt of committee minutes. Any amendments to the draft committee minutes can only be made at the next relevant committee meeting where the meeting will be required to confirm the accuracy of the minutes and approve as a true record of proceedings.

9. To consider committee recommendations brought forward:

9.1 Environmental Improvements Committee meeting held on 19th June 2019.

- a) Proposed by Councillor Hannah-Wood and Seconded by Councillor Zafar Ali, and **RECOMMENDED:** That a member of Nelson in Bloom is invited to become a non-voting committee member of the Environmental Improvements committee for the ensuing year.
- b) Proposed by Councillor Adam and Seconded by Councillor Zafar Ali, and **RECOMMENDED:** That former Councillor Adrian Barrett is invited to become a non-voting committee member of the Environmental Improvements committee for the ensuing year.
- c) Proposed by Councillor Blackburn and Seconded by Councillor Hannah-Wood, and **RECOMMENDED:** That all Councillors for each ward agree a date for a Community Clean-Up day for their respective wards in partnership with Pick-Up for Pendle.
- d) Proposed by Councillor Blackburn and Seconded by Councillor Zafar Ali, and **RECOMMENDED:** That the Council write to Lancashire County Council expressing the Council's disappointment with the decision relating to the closure of the Information Centre at Nelson Interchange, highlighting the impact that the closure will have on the town's residents and visitors.

9.2 Unity Wellbeing Management Committee meeting held on 19th June 2019.

Proposed by Councillor Adam and Seconded by Councillor Hannah-Wood, and

RECOMMENDED: That former Councillor Adrian Barrett is invited to become a non-voting committee member of the Unity Wellbeing Management committee for the ensuing year.

9.3 Finance and General Purposes Committee meeting held on 26 June 2019.

RECOMMENDED: That due to the boundary changes to the Marsden Ward and the subsequent change that now includes a split of the previous ward and the new creation of the Marsden East and Marsden West wards; the Finance and General Purposes Committee recommend that the existing budget for Marsden be renamed to Marsden East and that a new budget of £1,000 for Marsden West is allocated for the Ward Initiative funding. The additional budget of £1,000 is to be met by the Council's Contingency.

10. Chapel House Road Traffic Calming Scheme

To consider the allocation of £10,000 to Lancashire County Council towards the Chapel House Road traffic calming scheme.

Note: The road safety scheme on this section of Chapel House Rd is estimated at £25k. This estimate includes the installation of raised tables at the three existing traffic throttles to provide traffic calming features during low traffic flow conditions and improvements to the adjacent footway buildouts, including tactile paving. The County Council would however currently be unable to contribute towards the funding allocated to enable this scheme.

A Priority Neighbourhoods Funding Bid is in the process of being submitted to secure the funding to enable this scheme as it doesn't qualify for the Local Safety Scheme Funding via LCC Capital Programme. The match funding from Nelson Town Council would be included as part of the local financial contributions to support the bid. A similar approach has been made to the Nelson Area Committee.

11. Anti-Social Behavior

To consider combatting anti-social behavior in graveyards. This item was raised by Councillor Aslam at the last full Council meeting.

12. Christmas Lights Contract

To consider an extension of the existing contract for the installation, dismantle, storage and refurbishment of the Town Centre Christmas lights in accordance with Financial Regulation 11.1 (iv) (report enclosed).

Note: The contract commenced from 2015 via a transfer from Pendle Borough Council. The value of the contract exceeds £25,000 and the Council will need to comply with the 'Public Contracts Regulations 2015'

13. Transferred Services

13.1 To receive reports and confirm any actions required in relation to transferred services (report enclosed).

- MUGAs/Play Areas (condition survey report circulated)
- CCTV monitoring
- Parks Services
- Roadside seats

13.2 To receive and consider the report from the Clerk on the Transferred Services meeting held with Pendle Borough Council on 13 June 2019. Cllrs Hannah-Wood or Zafar Ali may wish to report on these items as they were in attendance.

14. Reports from Town Councillors

14.1 To appoint a second member to act as representative on the external body Lancashire Association of Local Councils for the ensuing year. Members appointed onto outside bodies are required to report to full Council. Members acting as representatives must not make any decisions on behalf of the Council.

14.2 To receive reports from town councillors who have attended recent meetings or events on behalf of the Town Council including representation on external bodies:

- Nelson Area Committee
- Lancashire Association of Local Councils, Lancashire Branch meetings
- Pendle Fair Trade
- Town Centre Partnership / Town Team
- Nelson Youth Forum
- Whitfield Community Forum
- Bradley Big Local Community

15. Town Clerk Correspondence

To consider any correspondence or communication brought forward by the Clerk not otherwise specifically relating to items being discussed by the Town Council committees (report enclosed)

- New Member Induction Training
- Attendance at the LALC Conference
- Town Council Email Accounts

16. Any items for discussion for a future agenda

To notify the Clerk of any matters for inclusion on the agenda of the next meeting.

17. Date of the Next Town Council Meeting

The date of the next meeting of the Council is due to be held on Wednesday 11th September 2019 at 7:00pm in the Council Chambers, Town Hall, Market Street, Nelson.

Notice - Message from the Town Hall Caretakers

All members are required to exit the Chambers and leave the building immediately at the end of the meeting. Members should not loiter in corridors as this is a potential risk for the health and safety of individuals.