



Nelson Town Council

Nelson Town Council

Town Hall

Market Street

Nelson

Lancashire BB9 7LG

Tel: 01282 697079

Email: info@nelsontowncouncil.gov.uk

Website: www.nelsontowncouncil.gov.uk

Town Clerk: Ms Safia Kauser

Email: townclerk@nelsontowncouncil.gov.uk

04 September 2019

To all members of the Town Council

YOU ARE HEREBY SUMMONED TO ATTEND a meeting of the Town Council to be held in the Council Chambers, Nelson Town Hall, Market Street on **Wednesday 11th September at 7.00pm**

S. Kauser

Ms Safia Kauser

Town Clerk to the Town Council

Council Members

Cllr Zafar Ali (Chairman)

Cllr George Adam

Cllr Faraz Ahmad

Cllr Omar Ahmed

Cllr Zulfiqar C Ali

Cllr Husnan Arshad

Cllr Mohammad Aslam

Cllr Ali H Baig

Cllr N Hayat (Vice-Chairman)

Cllr Sadia Bashir

Cllr Laura Blackburn

Cllr Wayne Blackburn

Cllr P Hannah-Wood

Cllr Fiona Holland

Cllr Mashuq Hussain OBE

Cllr M Latif

Cllr M Pearson-Asher

Cllr N Pearson-Asher

Cllr Saanval Safir

Cllr Mohammad Sakib

Cllr Mohammad Sarwar

Cllr Russell Tennant

Cllr Ikram Ul-Haq

Cllr Sheila Wicks

Recording of Council Meetings

Under the Openness of Local Govt. Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal Council meeting, though not, under current legislation, of the Public Participation session, as this is not part of the formal agenda of the meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted

Public Participation

- Notice is given that at a time agreed by the meeting, 15 minutes may be set aside for members of the public to make representation on the business of the agenda for the meeting
- Any member of the public shall not speak for more than five minutes.
- A question asked by a Member of the Public during Public Participation shall not require a response or debate during the meeting though the Chairman may direct that a written response will be provided subsequent to the meeting.

A G E N D A

1.	<p>One Minute Silence The Chairman invites members to observe a one minute of silence</p>
2.	<p>Chairman's Opening Remarks To receive the Chairman's opening remarks</p>
3.	<p>Apologies for Absence To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting.</p>
4.	<p>Declarations of Interests To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.</p> <p>Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the Agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.</p>
5.	<p>Adjournment for Public Participation To adjourn the meeting for 15 minutes to allow members of the public to make representation on the business of the agenda for the meeting. No resolutions can be under public participation.</p>
6.	<p>Reports from Borough and County Councillors To receive reports from the Borough or County Councillors</p>
7.	<p>Minutes To approve the draft minutes of the Town Council meeting held on 10 July 2019 (previously circulated)</p>
8.	<p>Committee Minutes To confirm the receipt of committee minutes previously circulated:</p> <ul style="list-style-type: none"> • Finance and General Purposes 24 July 2019 <p>Note: All council minutes are available on the Town Council website. Members are required to confirm the receipt of committee minutes. Any amendments to the draft committee minutes can only be made at the next relevant committee meeting where the meeting will be required to confirm the accuracy of the minutes and approve as a true record of proceedings.</p>
9.	<p>Proposed self build development, Bamford Street, Nelson Pendle Council would like to request that the Town Council enter into an easement to permit this short section of drain to cross the Town Council land. Pendle Council will, of course, prepare the documentation, and will undertake to bear all responsibility for the installation and future maintenance of the drain. Pendle Council will ensure that the drainage contractors cause as little disruption as possible during the works. (Report enclosed)</p>
10.	<p>Town Centre Enhancements To reconsider proposals from Pendle Borough Council for suggested match funding with the Area Committee of £4,000 towards the Town Centre Enhancements program. (Report enclosed)</p> <p>Note: Area Committee have committed £4,000 to help with repairs and maintenance</p>

11.	<p>Draft Public Spaces Protection Order for Consultation To consider the draft order and provide any comments for consideration by Pendle Borough Council. (Report enclosed)</p> <p>Note: In providing comments, the Council will need to bear in mind that Pendle BC will need to evidence that the behaviour they want to prevent is having or be likely to have a detrimental effect on the quality of life of those in the locality persistent or continuing in nature, and unreasonable.</p>
12.	<p>Internal Audit 12.1 To receive a copy of the correspondence from Yorkshire Internal Audit Services notifying the Council that they are no longer able to provide an internal audit service. (copy enclosed)</p> <p>12.2 To consider the appointment of an internal auditor and agree the frequency of the audit. It is recommended that due to the level of turnover for the council, two audit visits are undertaken per financial year. This is the same frequency as the audits been previously undertaken.</p> <p>Note: LALC are unable to recommend any auditors. A quote has been received from Veritau who provide an internal auditing service for Town and Parish Councils. Auditing within this sector is a specialist area and it is a struggle to find auditing firms that can cover this. An annual fee of £1,750 pa fixed for 2 years has been quoted. This assumes two visits each year.</p>
13.	<p>Notice of Motion: Committee Membership Motion moved by Councillor Aslam 'I Cllr Mohammad Aslam would like to propose and second by Nigel-Pearson Asher, the names to be add to the following committees as members:</p> <ul style="list-style-type: none"> • Cllr Michelle Pearson-Asher - Name to be added as a member of Environmental Improvements Committee • Cllr Nigel Pearson name to added as a member of Finance & General purposes Committee • Cllr Mohammad Aslam to be added as a member of Unity Wellbeing Management Committee • Cllr Mohammad Aslam - Name to added as a member of Personal Committee • Cllr Mohammad Aslam Name to be add as a member of Events, Promotional & Marketing Committee
14.	<p>Notice of Motion: Crime levels on the community update Motion moved by Councillor Zafar Ali 'Residents need to be kept informed about how the Police are tackling recent knife crime and violent incidents in the Nelson area. We need to contact Nelson Police Station and request the Chief Constable attends with latest crime figures'</p>
15.	<p>Notice of Motion: Highways Budget Motion moved by Councillor Zafar Ali 'To consider the current highways budget, review any allocated amounts and take any further action required'.</p>
16.	<p>Transferred Services 16.1 To receive reports and consider any actions required in relation to transferred services. (Report enclosed)</p> <ul style="list-style-type: none"> a) CCTV monitoring (considered at item 16.2) b) MUGAs/Play Areas (update on the quotations) c) Parks Services d) Roadside seats (condition survey report) <p>16.2 To receive and consider the report from the Chairman on the recent meeting held with Pendle Borough Council regarding the transfer of the CCTV monitoring service.</p>

17.	<p>Lancashire Association of Local Councils – AGM To consider the appointment of voting representatives (1 of whom may be the Clerk), to attend the 75th Annual General Meeting which will be held on Saturday 23 November 2019 at 10am at Howick House, Penwortham. (copy enclosed)</p>
18.	<p>Reports from Town Councillors To receive reports from town councillors who have attended recent meetings or events on behalf of the Town Council including representation on external bodies:</p> <ul style="list-style-type: none"> • Nelson Area Committee • Lancashire Association of Local Councils, Lancashire Branch meetings • Pendle Fair Trade • Town Centre Partnership / Town Team • Nelson Youth Forum • Whitfield Community Forum • Bradley Big Local Community
19.	<p>Town Clerk Correspondence To consider any correspondence or communication brought forward by the Clerk not otherwise specifically relating to items being discussed by the Town Council committees. (Report enclosed)</p> <ul style="list-style-type: none"> • Peninsula E-Learning Training • Zurich (Risk Management) • Councillors Email Addresses • Councillor Photos for website • Attendance at the SLCC Regional Conference
20.	<p>Any items for discussion for a future agenda To notify the Clerk of any matters for inclusion on the agenda of the next meeting.</p>
21.	<p>Date of the Next Committee Meeting To note the date of the next committee meeting scheduled to take place on Wednesday 09th October at 7.00pm, Nelson Town Hall.</p>