



# Nelson Town Council

**Nelson Town Council**

Town Hall

Market Street

Nelson

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**Town Clerk: Ms Safia Kauser**

**Email:** [townclerk@nelsontowncouncil.gov.uk](mailto:townclerk@nelsontowncouncil.gov.uk)

**04 February 2020**

**To all members of the Town Council**

**YOU ARE HEREBY SUMMONED TO ATTEND** a meeting of the Town Council to be held in the Council Chambers, Nelson Town Hall, Market Street on  
**Wednesday 12<sup>th</sup> February at 7.00pm**

*N. Harbour*

Mr Nicholas Harbour

**Assistant Town Clerk to the Town Council**

On behalf of

*S. Kauser*

Ms Safia Kauser

**Town Clerk to the Town Council**

## **Council Members**

Cllr Zafar Ali (Chairman)

Cllr George Adam

Cllr Faraz Ahmad

Cllr Omar Ahmed

Cllr Zulfiqar C Ali

Cllr Husnan Arshad

Cllr Mohammad Aslam

Cllr Ali H Baig

Cllr N Hayat (Vice-Chairman)

Cllr Sadia Bashir

Cllr Laura Blackburn

Cllr Wayne Blackburn

Cllr P Hannah-Wood

Cllr Fiona Holland

Cllr Mashuq Hussain OBE

Cllr M Latif

Cllr M Pearson-Asher

Cllr N Pearson-Asher

Cllr Saanval Safir

Cllr Mohammad Sakib

Cllr Mohammad Sarwar

Cllr Russell Tennant

Cllr Ikram Ul-Haq

Cllr Sheila Wicks

## **Recording of Council Meetings**

Under the Openness of Local Govt. Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal Council meeting, though not, under current legislation, of the Public Participation session, as this is not part of the formal agenda of the meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted

## **Public Participation**

- Notice is given that at a time agreed by the meeting, 15 minutes may be set aside for members of the public to make representation on the business of the agenda for the meeting
- Any member of the public shall not speak for more than five minutes.

- A question asked by a Member of the Public during Public Participation shall not require a response or debate during the meeting though the Chairman may direct that a written response will be provided subsequent to the meeting.

## **A G E N D A**

<b>1.</b>	<b>One Minute Silence</b> The Chairman invites members to observe a one minute of silence
<b>2.</b>	<b>Chairman's Opening Remarks</b> To receive the Chairman's opening remarks
<b>3.</b>	<b>Apologies for Absence</b> To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting.
<b>4.</b>	<b>Declarations of Interests</b> To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.  Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the Agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.
<b>5.</b>	<b>Adjournment for Public Participation</b> To adjourn the meeting for 15 minutes to allow members of the public to make representation on the business of the agenda for the meeting. No resolutions can be under public participation.
<b>6.</b>	<b>Reports from Borough and County Councillors</b> To receive reports from the Borough or County Councillors
<b>7.</b>	<b>Minutes</b> To approve the draft minutes of the Town Council meeting held on 08 January 2020 (previously circulated)
<b>8.</b>	<b>Committee Minutes</b> To confirm the receipt of committee minutes previously circulated: <ul style="list-style-type: none"> <li>• Personnel 22 January 2020</li> <li>• Finance 22 January 2020</li> </ul> Note: All council minutes are available on the Town Council website. Members are required to confirm the receipt of committee minutes. Any amendments to the draft committee minutes can only be made at the next relevant committee meeting where the meeting will be required to confirm the accuracy of the minutes and approve as a true record of proceedings.
<b>9.</b>	<b>Appointment to Committees</b> To consider a request from Councillor Mohammad Aslam to be appointed to both the Finance and General Purposes and Personnel committees.

<b>10.</b>	<b>Environmental Projects</b> To receive a verbal update around environmental projects.
<b>11.</b>	<b>Town Council Vacancy</b> To declare a vacancy on the Town Council due to Councillor Saanval Safir's non-attendance at any Council meeting since being elected in May 2019.
<b>12.</b>	<b>Fair Trade coffee morning at the Revive Cafe</b> Members to consider and resolve to have a Fair Trade coffee morning at the Revive Cafe.
<b>13.</b>	<b>Budget for the financial year 2020/21</b> To receive an update in regard to the budget for the financial year 2020/21.
<b>14.</b>	<b>Lottery Heritage Update and Selina Cooper Hall History</b> To receive an update on the latest work on the back of the successful lottery heritage application.
<b>15.</b>	<b>Transferred Services</b> To receive reports and consider any actions required in relation to transferred services. (Report enclosed)  a) CCTV monitoring b) MUGAs/Play Areas c) Parks Services
<b>16.</b>	<b>Any items for discussion for a future agenda</b> To notify the Clerk of any matters for inclusion on the agenda of the next meeting.
<b>17.</b>	<b>Date of the Next Committee Meeting</b> To note the date of the next committee meeting scheduled to take place on Wednesday 11 <sup>th</sup> March at 7.00pm, Nelson Town Hall.