



# Nelson Town Council

**Nelson Town Council**  
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**Town Clerk: Ms Safia Kauser**  
**Email:** [townclerk@nelsontowncouncil.gov.uk](mailto:townclerk@nelsontowncouncil.gov.uk)  
**19 September 2019**

## To members of the Unity Wellbeing Management Committee

**YOU ARE HEREBY SUMMONED TO ATTEND** a meeting of the **Unity Wellbeing Management Committee**. To be held at the Selina Cooper Hall, Unity Wellbeing Centre, Nelson, on Wednesday **25<sup>th</sup> September 2019** at 7.00pm or **Upon the Rise of the Finance and General Purposes committee meeting**

*N. Harbour*

Mr Nicholas Harbour  
**Assistant Town Clerk to the Town Council**

On behalf of

Ms Safia Kauser  
**Town Clerk to the Town Council**

### Committee Membership

Councillor George Adam (Chair)	Councillor Nazeem Hayat (Vice-Chair)
Councillor Zafar Ali	Councillor Mashuq Hussain OBE
Councillor Faraz Ahmed	Councillor Omar Ahmed
Councillor Patricia Hannah-Wood	Councillor Kamran Latif
Chair or Vice Chair of Council (Ex-Officio)	Councillor Azhar Ali (non-councillor)

### Non-Councillors (no voting rights)

Adrian Barrett (Former Town Councillor)	Azhar Ali (County Councillor)
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**Committee Terms of Reference contained within the Scheme of Delegation**

## Recording of Council Meetings

Under the Openness of Local Govt. Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal Council meeting, though not, under current legislation, of the Public Participation session, as this is not part of the formal agenda of the meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted

## Public Participation

- Notice is given that at a time agreed by the meeting, 15 minutes may be set aside for members of the public to make representation on the business of the agenda for the meeting

- Any member of the public shall not speak for more than five minutes.
- A question asked by a Member of the Public during Public Participation shall not require a response or debate during the meeting though the Chairman may direct that a written response will be provided subsequent to the meeting.

## **A G E N D A**

<b>1.</b>	<b>Apologies for Absence</b> To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting.
<b>2.</b>	<b>Declarations of Interests</b> To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.  Note: Members must generally declare a disclosable pecuniary interest which he or she has in any item on the Agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.
<b>3.</b>	<b>Adjournment for Public Participation</b> To adjourn the meeting for 15 minutes to allow members of the public to make representation on the business of the agenda for the meeting. No resolutions can be under public participation.
<b>4.</b>	<b>Minutes</b> To approve the draft minutes of the Unity Wellbeing Management committee meeting held on 19 June 2019 <div style="text-align: right;">(Previously circulated)</div>
<b>5.</b>	<b>Revive Cafe</b> To receive and consider the report from the Catering Co-Ordinator. <span style="float: right;">(Report enclosed)</span>
<b>6.</b>	<b>Lottery Heritage Update and Selina Cooper Hall History</b> To receive an update on the re-submission of the lottery heritage application.
<b>7.</b>	<b>Building Maintenance and Health and Safety (Report Enclosed)</b> 7.1 To receive and consider the health and safety report from the visit carried out on the 13 September 2019.  7.2 To receive and adopt the Asbestos management plan and confirm any actions arising from the report. A re-inspection of the site is due in July 2020.  7.3 To consider the quotes for the purchase of two evacuation chairs inclusive of installation, training and signage.  7.4 To reconsider replacing the front entrance doors with bi-focal doors and installing a ramp for disabled users following concerns from council members.
<b>8.</b>	<b>Parish Champions Grant application – defibrillator</b> To consider applying for funding from the Parish Champions grant application scheme to go towards costs to get a defibrillator installed to the outside of the Unity Wellbeing Centre.

<b>9.</b>	<b>Homes for Heroes Display</b> To consider the temporary display of photographs of Nelson men who fought in World War I and brief history around the areas in which they grew up in the town.
<b>10.</b>	<b>Any items for discussion for a future agenda</b> To notify the Clerk of any matters for inclusion on the agenda of the next meeting.
<b>11.</b>	<b>Date of the Next Committee Meeting</b> To note the date of the next committee meeting scheduled to take place on Wednesday 27 <sup>th</sup> November