



**Minutes of a meeting of the Unity Wellbeing Management Committee
held on Wednesday 24th March 2021 via ZOOM**

Commenced: 7.00pm - Concluded: 7.40pm

Councillors Present: George Adam [Chair], Faraz Ahmad, Zafar Ali, Patricia Hannah-Wood, Mashuq Hussain [OBE] and Mohammad Kamran Latif

Absent Councillors: Omar Ahmed and Nazeem Hayat

Non-Councillor (without voting rights): None

Observing Councillors (not a member of the committee): Ikram Ul-Haq

Officers: Nick Harbour – Assistant Town Clerk [minute taker], Charlotte Bill - Facilitator

Members of the Public: Kevin Webb

2020/041 (UWB)	<p><u>APOLOGIES FOR ABSENCE</u> To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting.</p> <p>No apologies received.</p>
2020/042 (UWB)	<p><u>DECLARATIONS OF INTERESTS</u> To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.</p> <p>None.</p>
2020/043 (UWB)	<p><u>ADJOURNMENT FOR PUBLIC PARTICIPATION</u> To adjourn the meeting for 15 minutes to allow members of the public to make representation on the business of the agenda for the meeting. No resolutions can be under public participation.</p> <p>Kevin Webb, a volunteer who has been assisting with the Heritage Lottery Project was present to discuss item 2020/045.</p>
2020/044 (UWB)	<p><u>MINUTES</u> To approve the draft minutes of the Unity Wellbeing Management Committee meeting held on 24 February 2021 (previously circulated).</p> <p>Proposed by Councillor Latif and Seconded by Councillor Hannah-Wood, and RESOLVED: That the draft minutes of the Unity Wellbeing Management Committee meeting held on the 24 February 2021 be confirmed as a true record and be signed by the Chair.</p>

<p>2020/045 (UWB)</p>	<p><u>HERITAGE LOTTERY BID UPDATE AND NEXT STEPS</u> To receive an update on the progress being made around the work being carried out following the successful Heritage Lottery bid relating to the suffragist Selina Cooper and the Unity Hall in Nelson, Lancashire and to discuss the next steps.</p> <p>The Project Facilitator, Charlotte Bill, briefly ran through a list of jobs which she had been working on since the last meeting of this committee:</p> <ul style="list-style-type: none"> • Displays now all complete and installed • Supporting students from Nelson and Colne College • Students from Burnley College also looking to visit the centre when it re-opens • The Assistant Town Clerk has submitted a progress report to the Heritage Lottery Fund and also requested that the next instalment of money is released • Work has started for the educational launch in April • A public launch date is planned for June <p>Charlotte asked Members what plans were for the project once her contract had ended in terms of how visitors can continue to enjoy the displays. An idea would be for volunteers to be trained for giving talks to people/ groups who wanted to book in a planned visit.</p> <p>Members noted the update and thanked Charlotte for attending the meeting.</p>
<p>2020/046 (UWB)</p>	<p><u>RE-OPENING OF UNITY HALL AFTER LOCKDOWN</u> To consider a time frame for the re-opening of Unity Hall. This includes the opening of the offices, Revive Café and hall hire.</p> <p>The Government had recently released guidelines in terms of the way out of lockdown, and what this means for the re-opening of local businesses and community centres.</p> <p>Proposed by Councillor Hannah-Wood and Seconded by Councillor Latif, and RESOLVED: That the following steps be taken in relation to the re-opening of the Unity Wellbeing Centre:</p> <ol style="list-style-type: none"> 1. A 'soft launch' of the Selina Cooper Project takes place on Wednesday 21st April 2021 2. A 'hard launch' of the Selina Cooper Project takes place w/c Monday 21st June 2021 3. Offices based in the Unity Well Being Centre are allowed to re-open w/c 12th April 2021 4. The café aims to re-open w/c Monday 17th May 2021 5. Room bookings and hall hire resume on w/c Monday 21st June 2021 <p>*The above is all planned to follow the current Government guidance on scheduled re-opening of buildings and businesses. This could change pending on any further outbreaks of Covid-19.</p> <p>Action: The following actions also need to take place before the re-opening of the Unity Wellbeing Centre:</p> <ol style="list-style-type: none"> 1. Councillor Latif to find out whether the occupants of Office 2 plan on returning 2. Councillor Hussain to find out whether the occupants of Office 3 plan on returning 3. The Assistant Town Clerk to discuss with the Catering Co-Ordinator whether new tables and chairs are required for the Revive Cafe
<p>2020/047 (UWB)</p>	<p><u>DEEP CLEAN OF UNITY HALL</u> To consider options for the deep clean of the building before it re-opens to the public.</p> <p>With the re-opening schedule finalised in the previous item, Councillors were asked to consider bringing in a professional cleaning company to give the Unity Well Being Centre a deep clean to ensure the building was as safe as possible for both staff and visitors alike.</p>

	<p>Proposed by Councillor Adam and Seconded by Councillor Latif, and RESOLVED: That a professional cleaning company are asked to come out and give the Unity Well Being Centre a deep clean before the building re-opens to the public.</p>
2020/048 (UWB)	<p><u>LAND AT SIDE OF UNITY HALL</u> To receive an update around the condition of the private land next to the Unity Hall.</p> <p>Councillor Ali reported good news in that the land at the side of Unity Hall has now been cleared. The owner of the land had recently lost an appeal on a planning application for an apartment building. Pendle Borough Council then cleared the site themselves and will issue the owner with the costs.</p> <p>The site is looking much better now and Nelson Town Council will consider their position in terms of the land at a future meeting.</p> <p>Members noted the update.</p>
2020/049 (UWB)	<p><u>ANY ITEMS FOR DISCUSSION FOR A FUTURE AGENDA</u> To notify the Assistant Town Clerk of any matters for inclusion on the agenda of the next meeting.</p> <p>No new items requested at this stage.</p>
2020/050 (UWB)	<p><u>DATE OF THE NEXT COMMITTEE MEETING</u> To note the date of the next committee meeting scheduled to take place on Wednesday 23rd June at 7.00pm, Unity Wellbeing Centre.</p> <p>The date was noted by Members.</p> <p>The meeting was closed by the Chair at 7.40pm.</p>