



**Minutes of a meeting of the Unity Wellbeing Management Committee
held on Wednesday 23th June 2021 in the Selina Cooper Hall, Vernon Street,
Nelson**

Commenced: 7.00pm - Concluded: 7.45pm

Councillors Present: Faraz Ahmad, Zafar Ali, Mohammad Aslam, Patricia Hannah-Wood, Mohammad Kamran Latif and Atique Rehman

Absent Councillors: George Adam, Wayne Blackburn and Mashuq Hussain

Non-Councillor (without voting rights): None

Observing Councillors (not a member of the committee): None

Officers: Nick Harbour – Assistant Town Clerk [minute taker]

Members of the Public: Gary Webb

2021/001 (UWB)	<u>ELECTION OF COMMITTEE CHAIRMAN</u> To elect a committee chair for the ensuing year Proposed by Councillor Hannah-Wood and Seconded by Councillor Ali, and RESOLVED: That Councillor Mohammad Kamran Latif be appointed Chair for the year 2021/22.
2021/002 (UWB)	<u>ELECTION OF COMMITTEE VICE-CHAIRMAN</u> To elect a committee vice-chair for the ensuing year Proposed by Councillor Ali and Seconded by Councillor Ahmad, and RESOLVED: That Councillor Patricia Hannah-Wood be appointed Vice-Chair for the year 2021/11.
2021/003 (UWB)	<u>APOLOGIES FOR ABSENCE</u> To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting. Proposed by Councillor Hannah-Wood and Seconded by Councillor Ahmad, and RESOLVED: That the apologies received from Councillors George Adam and Wayne Blackburn along with the Project Facilitator are approved and accepted.

2021/004 (UWB)	<p><u>DECLARATIONS OF INTERESTS</u></p> <p>To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.</p> <p>None.</p>
2021/005 (UWB)	<p><u>ADJOURNMENT FOR PUBLIC PARTICIPATION</u></p> <p>To adjourn the meeting for 15 minutes to allow members of the public to make representation on the business of the agenda for the meeting. No resolutions can be under public participation.</p> <p>Gary Webb, a volunteer who has been assisting with the Heritage Lottery Project was present to discuss item 2021/007.</p>
2021/006 (UWB)	<p><u>MINUTES</u></p> <p>To approve the draft minutes of the Unity Wellbeing Management Committee meeting held on 24 March 2021 (previously circulated).</p> <p>Proposed by Councillor Hannah-Wood and Seconded by Councillor Ahmad, and RESOLVED: That the draft minutes of the Unity Wellbeing Management Committee meeting held on the 24 March 2021 be confirmed as a true record and be signed by the Chair.</p>
2021/007 (UWB)	<p><u>HERITAGE LOTTERY BID UPDATE AND NEXT STEPS</u></p> <p>To receive an update on the progress being made around the work being carried out following the successful Heritage Lottery bid relating to the suffragist Selina Cooper and the Unity Hall in Nelson, Lancashire and to discuss the next steps.</p> <p>Project Volunteer, Gary Webb, briefly ran through a list of jobs which the Project Facilitator and Volunteers had been working on since the last meeting of this committee:</p> <ul style="list-style-type: none"> • All the displays are complete. Mobile displays ready to go to print. • The educational launch had to be postponed due to restrictions in schools and colleges. • Extension to project granted by funders. End of project date : December 31st. • May 28th Project meeting. • Preparations for invitation only launch made. Invitation designed, speeches prepared, speakers co ordinated, catering arranged. The idea was this launch could be cancelled if necessary as it was invitation only. • June 14th Restrictions on indoor events not lifted. Advice not to travel in and out of the North West. Covid cases rising • Work continues on the booklet which should be finished at the end of August. • Launch postponed until September. • Plan to invite schools and colleges to book in for visits to Unity Hall from September - December. Visits to be facilitated by volunteer team and project facilitator. • The launch date for the project has been reviewed and will look to take place on Saturday 18th September 2021. <p>Members noted the update and thanked Gary, Charlotte and the other volunteers for their work on the project.</p>
2021/008 (UWB)	<p><u>RE-OPENING OF UNITY HALL AFTER LOCKDOWN</u></p> <p>To consider a time frame for the re-opening of Unity Hall. This includes the opening of the offices, Revive Café and hall hire.</p> <p>The Government had recently released new guidelines in terms of the way out of lockdown,</p>

Signed Chair:

Dated:

	<p>and what this means for the re-opening of local businesses and community centres.</p> <p>Proposed by Councillor Ahmad and Seconded by Councillor Ali, and RESOLVED: That bookings for the Unity Well Being Centre are to commence from 01st August, and that the two currently booked in are honoured providing the people who booked them agree to following the current guidelines in place as advised by the Government.</p>
2021/009 (UWB)	<p><u>NEW BOOKSHELF FOR UNITY WELL BEING CENTRE</u></p> <p>To consider the acceptance of a new bookshelf from the Labour Party rooms to the Unity Well Being Centre as requested by the Selina Cooper Project volunteer group.</p> <p>Members were happy to receive the bookshelf from the Labour Party Rooms but felt it important to get in writing whether this would be a loan or whether the bookshelf would be transferred ownership to Nelson Town Council. If the Town Council were to take ownership, this would impact on the asset register which would then need updating accordingly.</p> <p>Proposed by Councillor Ali and Seconded by Councillor Patricia Hannah-Wood, and RESOLVED: That the bookshelf be accepted at the Unity Well Being Centre once written confirmation has been received from the ILP to confirm whether the bookshelf is now Council owned or whether it is just being loaned for the Heritage Project currently ongoing in the building and when they would require it back.</p> <p>Action: Councillor Hannah-Wood and Kevin Webb to request this information from the ILP.</p>
2021/010 (UWB)	<p><u>REVIVE CAFÉ VACANCIES</u></p> <p>To discuss the vacancies at the Revive Café following the resignation of the Catering Co-Ordinator.</p> <p>Members discussed the vacancies at the Revive Café and were in agreement that the vacancies should be filled as soon as possible.</p> <p>Proposed by Councillor Ali and Seconded by Councillor Latif, and RESOLVED: That both vacancies are advertised to ensure that the café can be re-opened as soon as possible following the lifting of Covid-19 restrictions. A letter of thanks is also to be written from the Chairman thanking the former Catering Co-Ordinator for their efforts in the role over the last three years.</p>
2021/011 (UWB)	<p><u>LAND AT SIDE OF UNITY HALL</u></p> <p>To receive an update around the condition of the private land next to the Unity Hall.</p> <p>Councillor Ali reported good news in that the land at the side of Unity Hall has now been cleared. The owner of the land had recently lost an appeal on a planning application for an apartment building. Nothing else seems to be happening with the land at the moment and there were some fears amongst Members that this may result in the issues previously had with the site in terms of fly tipping could come back.</p> <p>The Council need to decide whether to try to take control of the land where there are options as to what could be done with it.</p> <p>Proposed by Councillor Ali and Seconded by Councillor Hannah-Wood, and RESOLVED: That the Assistant Town Clerk speak with the legal team at Pendle Borough Council as to how a CPO can be issued at the site and investigate the possibility of the town council taking over ownership.</p>
2021/012 (UWB)	<p><u>ANY ITEMS FOR DISCUSSION FOR A FUTURE AGENDA</u></p> <p>To notify the Assistant Town Clerk of any matters for inclusion on the agenda of the next meeting.</p>

	<ul style="list-style-type: none"> • New blinds for the Selina Cooper Hall • Review of the tables and chairs in the Selina Cooper Hall
2021/013 (UWB)	<p><u>DATE OF THE NEXT COMMITTEE MEETING</u> To note the date of the next committee meeting scheduled to take place on Wednesday 27th October at 7.00pm, Unity Wellbeing Centre.</p> <p>The date was noted by Members.</p> <p>The meeting was closed by the Chair at 7.45pm.</p>