



**Minutes of a meeting of the Unity Wellbeing Management Committee
held on Wednesday 27th October 2021 in the Selina Cooper Hall, Vernon
Street, Nelson**

Commenced: 7.00pm - Concluded: 7.15pm

Councillors Present: Faraz Ahmad, Zafar Ali, Patricia Hannah-Wood, Mohammad Kamran Latif and Atique Rehman

Absent Councillors: George Adam, Mohammad Aslam, Wayne Blackburn and Mashuq Hussain

Non-Councillor (without voting rights): None

Observing Councillors (not a member of the committee): None

Officers: Nick Harbour – Assistant Town Clerk [minute taker]

Members of the Public: None

2021/014 (UWB)	<p><u>APOLOGIES FOR ABSENCE</u> To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting.</p> <p>Proposed by Councillor Latif and Seconded by Councillor Hannah-Wood, and RESOLVED: That the apologies received from Councillor Wayne Blackburn are approved and accepted.</p>
2021/015 (UWB)	<p><u>DECLARATIONS OF INTERESTS</u> To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.</p> <p>None.</p>
2021/016 (UWB)	<p><u>ADJOURNMENT FOR PUBLIC PARTICIPATION</u> To adjourn the meeting for 15 minutes to allow members of the public to make representation on the business of the agenda for the meeting. No resolutions can be under public participation.</p> <p>None present.</p>
2021/017 (UWB)	<p><u>MINUTES</u> To approve the draft minutes of the Unity Wellbeing Management Committee meeting held on 23 June 2021 (previously circulated).</p> <p>Proposed by Councillor Ali and Seconded by Councillor Hannah-Wood, and</p>

	<p>RESOLVED: That the draft minutes of the Unity Wellbeing Management Committee meeting held on the 23 June 2021 be confirmed as a true record and be signed by the Chair.</p>
<p>2021/018 (UWB)</p>	<p><u>HERITAGE LOTTERY BID UPDATE AND NEXT STEPS</u> To receive an update on the progress being made around the work being carried out following the successful Heritage Lottery bid relating to the suffragist Selina Cooper and the Unity Hall in Nelson, Lancashire and to discuss the next steps.</p> <p>The Project Facilitator was unable to attend the meeting, but sent through the following update:</p> <p>The launch of the project was postponed from June due to covid restrictions remaining in place. The Lottery Fund agreed to extend the project to December 31st. Project team agreed to resume activities with a launch in September.</p> <ul style="list-style-type: none"> • Flyer designed and delivered • Exhibition floor plans designed and printed • Invitations sent out by email • Book completed and sent to Lottery Fund and Nelson Town Council for approval • Book sent to print • Digital legacy discussed • Schools and colleges contacted, invited to visit the launch and to book class visits. Responses from Burnley College, Nelson and Colne College, Park High, St Johns Southworth. • Local press contacted. <p>Launches September 18th and October 9th</p> <ul style="list-style-type: none"> • Both launches went well. Good attendance, a lot of interest from everyone who came. A good mixture of ages. The book was available and floor plans helped people to find their way around and to attend the talks and performances. • Students from Nelson and Colne College attended with their families. They were pleased to see their work in a “Non college setting - a real gallery space”. They offered to permanently install their work in the Reading Room. • Approximately 100 people attended each launch. • Short film has been made capturing the feeling of the launch. • Various people have booked private tours of the building, volunteers Gary Webb and Sue Nike have been able to show people around. • Radio Lancashire did an interview • Fiona Ritchie helped with PR <p>Councillors Ali and Latif, who both attended the project launch echoed the comments in the report that the launch went well, and requested that their thanks be placed on record to the Project Facilitator and all the volunteers who helped things run so smoothly.</p> <p>Members noted the update.</p> <p>Action: The Assistant Town Clerk to put the promotional video on the website and Facebook once the final draft is ready.</p>
<p>2021/019 (UWB)</p>	<p><u>NEW BLINDS FOR THE SELINA COOPER HALL AND PANKHURST ROOM</u> To consider the purchase of new blinds for the Selina Cooper Hall and Pankhurst Room.</p> <p>Just before the recent lockdown, the blinds in the Selina Cooper Hall and Pankhurst Room both had to be removed as they became unusable due to damage. This was down to two main reasons - customers hiring out the hall would hang banners and things on them and likely children would pull at the blinds during functions. Bad weather with the windows open also</p>

	<p>caused damage to the blinds. Members felt that, in all likelihood, if the blinds were to be replaced the same thing would happen again – resulting in another expense to the Council having them constantly replaced due to damage. No complaints have been made by customers hiring out the hall that there are no blinds available, indicating that they aren't a vital part of furnishings for the building.</p> <p>Proposed by Councillor Ali and Seconded by Councillor Latif, and RESOLVED: That no new blinds are ordered for the Selina Cooper Hall or Pankhurst Room due to the reasons outlined above.</p>
<p>2021/020 (UWB)</p>	<p><u>NEW TABLES & CHAIRS FOR SELINA COOPER HALL</u> To consider the purchase of new tables and chairs for the Selina Cooper Hall.</p> <p>A number of the tables and chairs in the Selina Cooper Hall are starting to look tired, having been used many times over the last four years since they were originally purchased by the Council. Councillors were asked to consider whether new ones would be beneficial, especially given the increased usage of the hall since the lockdown restrictions were lifted.</p> <p>Proposed by Councillor Ali and Seconded by Councillor Patricia Hannah-Wood, and RESOLVED: That the Assistant Town Clerk and Facilities Manager review the tables and chairs that are currently in the hall and replace the ones which are damaged with like for like ones as previously ordered, to ensure all new furniture is in keeping with the items which are still fine to use.</p> <p>Action: The Assistant Town Clerk and Facilities Manager to conduct the review as described above.</p>
<p>2021/021 (UWB)</p>	<p><u>REVIVE CAFÉ – VACANCIES AND RE-OPENING</u> To discuss the vacancies at and re-opening of the Revive Café following the resignation of the Catering Co-Ordinator.</p> <p>Members discussed the vacancies at the Revive Café and were in agreement that the vacancies should be filled as soon as possible.</p> <p>Proposed by Councillor Latif and Seconded by Councillor Hannah-Wood, and RESOLVED: That the matter is delegated to the Personnel committee to see that both vacancies are advertised at the earliest opportunity.</p>
<p>2021/022 (UWB)</p>	<p><u>LAND AT SIDE OF UNITY HALL</u> To receive an update around the condition of the private land next to the Unity Hall.</p> <p>Councillor Ali reported that no further progress has been made by Pendle Borough Council at the moment in relation to pursuing a Community Protection Order on the land next to Unity Hall due to some staffing issues at Pendle. He has been in touch with the legal team who have informed him that this issue should be picked up in the coming weeks and it is hoped that progress can be made.</p> <p>The land is still relatively tidy from when the site was cleared in the summer by Pendle Borough Council.</p> <p>Members noted the update.</p>
<p>2021/023 (UWB)</p>	<p><u>ANY ITEMS FOR DISCUSSION FOR A FUTURE AGENDA</u> To notify the Assistant Town Clerk of any matters for inclusion on the agenda of the next meeting.</p> <p>None.</p>

2021/024
(UWB)

DATE OF THE NEXT COMMITTEE MEETING

To note the date of the next committee meeting scheduled to take place on Wednesday 26th January 2021 at 7.00pm, Unity Wellbeing Centre.

The date was noted by Members.

The meeting was closed by the Chair at 7.15pm.

Signed Chair:

Dated: