



**Minutes of a meeting of the Finance and General Purposes Committee held on Wednesday 26th January 2022 in the Selina Cooper Hall, Vernon Street, Nelson**

**Commenced: 6.30pm - Concluded: 6.55pm**

**Councillors Present:** Kamran Latif [Chair], Zafar Ali and Ikram Ul-Haq.

**Absent Councillors:** Omar Ahmed, Husnan Arshad, Nazeem Hayat and Mohammad Sakib

**Non-Councillor (without voting rights):** None.

**Observing Councillors (not a member of the committee):** None

**Officers:** Nick Harbour – Assistant Town Clerk [minute taker].

**Members of the Public:** None

2021/078 (FGP)	<p><b><u>APOLOGIES FOR ABSENCE</u></b> To receive and approve apologies for absence and reasons given to the Assistant Town Clerk prior to the meeting.</p> <p>No apologies were received for the meeting.</p>
2021/079 (FGP)	<p><b><u>DECLARATIONS OF INTEREST</u></b> To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.</p> <p>None declared.</p>
2021/080 (FGP)	<p><b><u>ADJOURNMENT FOR PUBLIC PARTICIPATION</u></b> To adjourn the meeting for 15 minutes to allow members of the public to make representation on the business of the agenda for the meeting. No resolutions can be under public participation.</p> <p>No public were present at the meeting.</p>
2021/081 (FGP)	<p><b><u>MINUTES</u></b> To approve the draft minutes of the Finance and General Purposes committee meeting held on 15 December 2021.</p> <p>Proposed by Councillor Ali and Seconded by Councillor Ul-Haq, and <b>RESOLVED:</b> That the draft minutes of the Finance and General Purposes committee meeting held on the 15 December 2021 be confirmed as a true record and be signed by the Chair.</p>

<p>2021/082 (FGP)</p>	<p><b><u>ACCOUNTS AND SCHEDULE OF AUTHORISED EXPENDITURE PAYMENTS/RECEIPTS</u></b></p> <p><b>2021/082.1 To receive the monthly schedule of payments for the period of December 2021. The committee is required to review the schedule of payments for compliance in accordance with the Financial Regulations.</b></p> <p>The monthly schedule of payments were received and reviewed for the period of December 2021.</p> <p><b>2021/082.2 To note the schedule of payments over £500.00 for the period of December 2021 for publication on the website in accordance with the Data Transparency Code.</b></p> <p>Members noted the schedule of payments over £500.00 for publication on the website in accordance with the Data Transparency Code.</p> <p><b>2021/082.3 To review and approve the Finance and General Purposes committee payments for the period of December 2021.</b></p> <p>Proposed by Councillor Ali and Seconded by Councillor Ul-Haq, and <b>RESOLVED:</b> That the Finance and General Purposes committee payments for the period of December 2021 are approved and signed off by the Chairman.</p>
<p>2021/083 (FGP)</p>	<p><b><u>BANK RECONCILIATION STATEMENTS</u></b></p> <p><b>2021/083.1 To receive the bank reconciliation statements for the period of December 2021.</b></p> <p>Members noted the bank reconciliation statements for the period of December 2021.</p> <p><b>2021/083.2 To appoint a member, other than a cheque signatory to verify the bank reconciliation statements for all accounts (produced by the Assistant Town Clerk).</b></p> <p>Proposed by Councillor Ali and Seconded by Councillor Latif, and <b>RESOLVED:</b> That Councillor Ul-Haq be appointed to verify the bank reconciliation statements for all accounts produced by the Assistant Town Clerk.</p>
<p>2021/084 (FGP)</p>	<p><b><u>CLIMATE EMERGENCY ISSUES</u></b></p> <p>A standing item to identify and consider council initiatives which will help deal with the climate emergency through Nelson Town Council's functions, facilities and any other remit.</p> <p>No new initiatives raised.</p>
<p>2021/085 (FGP)</p>	<p><b><u>ENVIRONMENTAL PROJECTS – BACK STREETS</u></b></p> <p><b>2021/85.1 To receive an update in relation to the back streets project discussed at the previous Finance and General Purposes meeting.</b></p> <p>The tender for works at Chapelhouse Road, Dover Street and Derby Street have now been received from Pendle Borough Council. These will be brought before the February Full Council for approval. Pendle Borough Council will be asked to continue the roll out of other works as previously agreed and to obtain further quotes via the tender process for the streets on the current list that have previously been agreed for the project.</p>

	<p>Members noted the update.</p> <p><b>2021/85.2 To consider a request to ask Pendle Borough Council to obtain quotes for works at Cumberland Street and that this street be prioritised.</b></p> <p>Proposed by Councillor Ali and Seconded by Councillor Latif, and  <b>RESOLVED:</b> That the initial streets identified on Phase One and Two of the project are to be completed first before any further streets are prioritised. Once the first two phases are completed, Full Council will then consider prioritisation of any works not on the initial two phases.</p>
2021/086 (FGP)	<p><b><u>BUDGET FOR THE FINANCIAL YEAR 2022/23</u></b>  To receive and review the draft budget for the financial year 2022/23 as provided by the Budget Working Group. Members are asked to consider any further changes before the final draft is submitted before Full Council in February for approval.</p> <p>Proposed by Councillor Ali and Seconded by Councillor Latif, and  <b>RESOLVED:</b> That the Finance and General Purposes committee are satisfied with the report as presented, and that the draft budget is taken to the February Full Council for all Members to review and approve.</p>
2021/087 (FGP)	<p><b><u>FLORAL DISPLAYS – ADDITIONAL FUNDING</u></b>  To note that Mike Williams of Pendle Borough Council has offered £3,000 of grant money made available to contribute towards the 2022 floral displays in and around the town centre.</p> <p>Members welcomed the £3,000 contribution from grant money sourced by Pendle Borough Council. This will be put towards some lamppost planters to make the town centre entranceways more attractive to visitors.</p> <p>The Assistant Town Clerk is currently obtaining quotes for the planters.</p> <p>Members noted the update.</p>
2021/088 (FGP)	<p><b><u>ANY ITEMS FOR DISCUSSION FOR A FUTURE AGENDA</u></b>  To notify the Clerk of any matters for inclusion on the agenda of the next meeting.</p> <p>None.</p>
2021/089 (FGP)	<p><b><u>DATE OF THE NEXT COMMITTEE MEETING</u></b>  To note the date of the next committee meeting scheduled to take place on Wednesday 23rd February 2022 at 6.30pm, at the Unity Well Being Centre, Vernon Street, Nelson.</p> <p>Members noted the date of the next meeting.</p> <p>The meeting was closed by the Chair at 6.55pm.</p>