



**Minutes of a meeting of the Unity Wellbeing Management Committee  
held on Wednesday 26<sup>th</sup> January 2022 in the Selina Cooper Hall, Vernon  
Street, Nelson**

**Commenced: 7.00pm - Concluded: 7.15pm**

**Councillors Present:** Faraz Ahmad, Zafar Ali and Mohammad Kamran Latif

**Absent Councillors:** George Adam, Mohammad Aslam, Wayne Blackburn, Patricia Hannah-Wood, Mashuq Hussain and Atique Rehman

**Non-Councillor (without voting rights):** None

**Observing Councillors (not a member of the committee):** None

**Officers:** Nick Harbour – Assistant Town Clerk [minute taker]

**Members of the Public:** None

2021/025 (UWB)	<p><b><u>APOLOGIES FOR ABSENCE</u></b> To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting.</p> <p>Proposed by Councillor Ahmad and Seconded by Councillor Latif, and <b>RESOLVED:</b> That the apologies received from Councillor Sadia are approved and accepted.</p>
2021/026 (UWB)	<p><b><u>DECLARATIONS OF INTERESTS</u></b> To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.</p> <p>None.</p>
2021/027 (UWB)	<p><b><u>ADJOURNMENT FOR PUBLIC PARTICIPATION</u></b> To adjourn the meeting for 15 minutes to allow members of the public to make representation on the business of the agenda for the meeting. No resolutions can be under public participation.</p> <p>None present.</p>
2021/028 (UWB)	<p><b><u>MINUTES</u></b> To approve the draft minutes of the Unity Wellbeing Management Committee meeting held on 27 October 2021.</p> <p>Proposed by Councillor Ali and Seconded by Councillor Ahmad, and <b>RESOLVED:</b> That the draft minutes of the Unity Wellbeing Management Committee meeting</p>

	held on the 27 October 2021 be confirmed as a true record and be signed by the Chair.
2021/029 (UWB)	<p><b><u>CLIMATE EMERGENCY ISSUES</u></b></p> <p>A standing item to identify and consider council initiatives which will help deal with the climate emergency through Nelson Town Council's functions, facilities and any other remit.</p> <p>No new initiatives raised.</p>
2021/030 (UWB)	<p><b><u>SELINA COOPER PROJECT</u></b></p> <p>To receive an update on the progress being made around the work being carried out following the successful Heritage Lottery bid relating to the suffragist Selina Cooper and the Unity Hall in Nelson, Lancashire and to discuss the next steps.</p> <p>The Assistant Town Clerk gave a brief update around the latest with the Selina Cooper Project:</p> <ul style="list-style-type: none"> <li>• Charlotte Bill has now completed the hours allocated to her from the project funding.</li> <li>• A new laptop has been purchased for the volunteers to use to continue the work and liaise with schools and organisation to visit the display</li> <li>• A new covering has been purchased to cover the main display in the Selina Cooper Hall to try to prevent any damage that may accidentally be caused by those hiring out the hall for functions</li> <li>• The final photographs for the display are due to be installed by the handyman in the next two weeks</li> <li>• Some additional content for the website has also been provided</li> </ul> <p>Members noted the update and asked for it to be put on record their thanks for the work Charlotte did on the project.</p>
2021/031 (UWB)	<p><b><u>NEW TABLES &amp; CHAIRS FOR SELINA COOPER HALL</u></b></p> <p>To receive an update around the purchase of new tables and chairs for the Selina Cooper Hall as previously agreed at the Unity Wellbeing Management Committee.</p> <p>At the previous meeting of this committee, the Assistant Town Clerk and Facilities Manager were asked to review the tables and chairs that are currently in the hall and replace the ones which are damaged with like for like ones as previously ordered, to ensure all new furniture is in keeping with the items which are still fine to use.</p> <p>The Assistant Town Clerk had obtained quotes for both new tables and chairs. The chair cost was roughly £30 per chair, with a need for 80 chairs to cater for functions. Instead of paying this cost, a cleaning company were brought in to attempt to clean the existing chairs for £150. The good news was the vast majority of the chairs came up well so there is no need to pay for additional chairs.</p> <p>The tables were reviewed and 17 of the 22 were all ok. Five were no longer fit for purpose. Prices had been sourced for like for like tables at a cost of £222 per table.</p> <p>Proposed by Councillor Ali and Seconded by Councillor Latif, and  <b>RESOLVED:</b> That five new like for like tables are purchased for the Selina Cooper Hall to ensure that enough tables are available to cater for up to 80 people attending functions in the room.</p>
2021/032 (UWB)	<p><b><u>REVIVE CAFÉ – VACANCIES AND RE-OPENING</u></b></p> <p>To receive an update around the vacancies at and re-opening of the Revive Café following the resignation of the Catering Co-Ordinator.</p> <p>The Assistant Town Clerk noted that the Personnel committee had agreed to some temporary office cover be arranged. Once this cover is in place then the vacancy for the Catering Co-</p>

Signed Chair: .....

Dated: .....

	<p>Ordinator will then be advertised.</p> <p>Members noted the update.</p>
2021/033 (UWB)	<p><b><u>LAND AT SIDE OF UNITY HALL</u></b> To receive an update around the condition of the private land next to the Unity Hall.</p> <p>No further updates have been received this month in terms of the last next to Unity Hall. Councillor Ali noted that he had previously requested this item be brought to the attention of the Policy &amp; Resources Committee at Pendle Borough Council. It is hoped that Pendle will continue to push for a CPO on the site.</p> <p>As this item is regularly reviewed at Full Council, Members present agreed to remove it from this committee's standing items.</p> <p>Members noted the update.</p>
2021/034 (UWB)	<p><b><u>ANY ITEMS FOR DISCUSSION FOR A FUTURE AGENDA</u></b> To notify the Assistant Town Clerk of any matters for inclusion on the agenda of the next meeting.</p> <p>None.</p>
2021/035 (UWB)	<p><b><u>DATE OF THE NEXT COMMITTEE MEETING</u></b> To note the date of the next committee meeting scheduled to take place on Wednesday 23rd March 2021 at 7.00pm, Unity Wellbeing Centre.</p> <p>The date was noted by Members.</p> <p>The meeting was closed by the Chair at 7.15pm.</p>