



Minutes of a meeting of the Finance and General Purposes Committee held on Wednesday 23rd February 2022 in the Selina Cooper Hall, Vernon Street, Nelson

Commenced: 6.30pm - Concluded: 6.40pm

Councillors Present: Kamran Latif [Chair], Husnan Arshad and Ikram UI-Haq.

Absent Councillors: Omar Ahmed, Zafar Ali, Nazeem Hayat and Mohammad Sakib

Non-Councillor (without voting rights): None.

Observing Councillors (not a member of the committee): None

Officers: Nick Harbour – Assistant Town Clerk [minute taker].

Members of the Public: None

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| 2021/090 (FGP) | <p><u>APOLOGIES FOR ABSENCE</u> To receive and approve apologies for absence and reasons given to the Assistant Town Clerk prior to the meeting.</p> <p>Proposed by Councillor Latif and Seconded by Councillor UI-Haq, and RESOLVED: That the apologies received from Councillor Zafar Ali are approved and accepted.</p> |
| 2021/091 (FGP) | <p><u>DECLARATIONS OF INTEREST</u> To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.</p> <p>None declared.</p> |
| 2021/092 (FGP) | <p><u>ADJOURNMENT FOR PUBLIC PARTICIPATION</u> To adjourn the meeting for 15 minutes to allow members of the public to make representation on the business of the agenda for the meeting. No resolutions can be under public participation.</p> <p>No public were present at the meeting.</p> |
| 2021/093 (FGP) | <p><u>MINUTES</u> To approve the draft minutes of the Finance and General Purposes committee meeting held on 26 January 2022.</p> <p>Proposed by Councillor Latif and Seconded by Councillor UI-Haq, and RESOLVED: That the draft minutes of the Finance and General Purposes committee meeting held on the 26 January 2022 be confirmed as a true record and be signed by the Chair.</p> |

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| <p>2021/094 (FGP)</p> | <p><u>ACCOUNTS AND SCHEDULE OF AUTHORISED EXPENDITURE PAYMENTS/RECEIPTS</u></p> <p>2021/094.1 To receive the monthly schedule of payments for the period of January 2022. The committee is required to review the schedule of payments for compliance in accordance with the Financial Regulations.</p> <p>The monthly schedule of payments were received and reviewed for the period of January 2022.</p> <p>2021/094.2 To note the schedule of payments over £500.00 for the period of January 2022 for publication on the website in accordance with the Data Transparency Code.</p> <p>Members noted the schedule of payments over £500.00 for publication on the website in accordance with the Data Transparency Code.</p> <p>2021/094.3 To review and approve the Finance and General Purposes committee payments for the period of January 2022.</p> <p>Proposed by Councillor UI-Haq and Seconded by Councillor Hussain, and RESOLVED: That the Finance and General Purposes committee payments for the period of January 2022 are approved and signed off by the Chairman.</p> |
| <p>2021/095 (FGP)</p> | <p><u>BANK RECONCILIATION STATEMENTS</u></p> <p>2021/095.1 To receive the bank reconciliation statements for the period of January 2022.</p> <p>Members noted the bank reconciliation statements for the period of January 2022.</p> <p>2021/095.2 To appoint a member, other than a cheque signatory to verify the bank reconciliation statements for all accounts (produced by the Assistant Town Clerk).</p> <p>Proposed by Councillor Latif and Seconded by Councillor Hussain, and RESOLVED: That Councillor UI-Haq be appointed to verify the bank reconciliation statements for all accounts produced by the Assistant Town Clerk.</p> |
| <p>2021/096 (FGP)</p> | <p><u>CLIMATE EMERGENCY ISSUES</u></p> <p>A standing item to identify and consider council initiatives which will help deal with the climate emergency through Nelson Town Council's functions, facilities and any other remit.</p> <p>No new initiatives raised.</p> |
| <p>2021/097 (FGP)</p> | <p><u>ENVIRONMENTAL PROJECTS – BACK STREETS</u></p> <p>To receive an update in relation to the back streets project discussed at the previous Finance and General Purposes meeting.</p> <p>The tender for works at Chapelhouse Road, Dover Street and Derby Street have now been formally signed off by Full Council at the February meeting. Work is due to begin on the job at Dover and Derby Street this week.</p> <p>Pendle Borough Council will be asked to continue the roll out of other works as previously agreed and to obtain further quotes via the tender process for the streets on the current list that have previously been agreed for the project.</p> |

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| | <p>Members noted the update.</p> |
| 2021/098 (FGP) | <p><u>RIALTAS – END OF YEAR CLOSE DOWN</u> To note that the end of year close down with Steve Durrands from Rialtas will take place on Monday 30th May 2022.</p> <p>The Assistant Town Clerk notified Members that the end of year close down with Rialtas has now been pencilled in for Monday 30th May 2022. Reports will be prepared from this ready for internal and external audits.</p> <p>Members noted the update.</p> |
| 2021/099 (FGP) | <p><u>SHERIDAN STREET – POTHOLE REPAIRS</u> An item has been requested for the agenda to consider repairing a number of potholes identified in the Sheridan Street area which is causing damage to residents vehicles in the area.</p> <p>A request was made by one Member to see whether the Council would consider filling in a number of potholes in the Sheridan Street area which residents have complained about.</p> <p>The Chair informed those present that this work should be carried out by Lancashire County Council, and that this Council do not have the authority nor have set aside any budget for such works. Members are asked to advise residents to contact Lancashire County Council directly for any future requests in relation to potholes.</p> <p>Members noted the update.</p> |
| 2021/100 (FGP) | <p><u>ANY ITEMS FOR DISCUSSION FOR A FUTURE AGENDA</u> To notify the Clerk of any matters for inclusion on the agenda of the next meeting.</p> <p>None.</p> |
| 2021/101 (FGP) | <p><u>DATE OF THE NEXT COMMITTEE MEETING</u> To note the date of the next committee meeting scheduled to take place on Wednesday 23rd March 2022 at 6.30pm, at the Unity Well Being Centre, Vernon Street, Nelson.</p> <p>Members noted the date of the next meeting.</p> <p>The meeting was closed by the Chair at 6.40pm.</p> |