



Minutes of a, Extraordinary meeting of the Personnel Committee held on Wednesday 13th April 2022 at the Unity Well Being Centre, Vernon Street, Nelson, Lancashire

Commenced: 6.30pm - Concluded: 6.55pm

Councillors Present: Zafar Ali [Chair], Sadia Bashir, Mashuq Hussain and Russell Tennant

Absent Councillors: Mohammad Kamran Latif

Non-Councillor (without voting rights): None permitted

Observing Councillors (not a member of the committee): None permitted

Officers: Nick Harbour – Assistant Town Clerk [minute taker]

Members of the Public: None

2021/015 (P)	<p><u>APOLOGIES FOR ABSENCE</u></p> <p>To receive and approve apologies for absence and reasons given to the Assistant Clerk prior to the meeting.</p> <p>Proposed by Councillor Ali and Seconded by Councillor Bashir, and RESOLVED: That the apologies received from Councillor Latif are approved and accepted.</p>
2021/016 (P)	<p><u>DECLARATIONS OF INTERESTS</u></p> <p>To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.</p> <p>None declared.</p>
2021/017 (P)	<p><u>MINUTES</u></p> <p>To approve the draft minutes of the Extraordinary Personnel committees meeting held on:</p> <ul style="list-style-type: none">• 03rd November 2022 <p>Proposed by Councillor Tennant and Seconded by Councillor Bashir, and RESOLVED: That the draft minutes of the Personnel committee meeting on 03rd November 2021 be confirmed as a true record and be signed by the Chair.</p>
2021/018 (P)	<p><u>EMPLOYMENT MATTER</u></p> <p>2021/018.1 Exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960. It is recommended that the Press and Public be excluded from the meeting for the following items of business on the grounds that it</p>

	<p>involves the likely disclosure of exempt information.</p> <p>Proposed by Councillor Ali and Seconded by Councillor Bashir, and RESOLVED: That no Press or Public be permitted to attend the meeting. Only the Members of the Personnel committee are to participate in the meeting, with the Assistant Town Clerk in attendance as minute taker.</p> <p>2021/018.2 To discuss the next steps forward in relation to a number of employment matters.</p> <p>REDACTED.</p>
2021/019 (P)	<p><u>ANY ITEMS FOR DISCUSSION FOR A FUTURE AGENDA</u></p> <p>To notify the Assistant Clerk of any matters for inclusion on the agenda of the next meeting.</p> <p>None.</p>
2021/020 (P)	<p><u>DATE OF THE NEXT COMMITTEE MEETING</u></p> <p>To note the date of the next committee meeting scheduled to take place on Wednesday 20th July 2022 at 7.00pm, Unity Wellbeing Centre.</p> <p>There being no further business, the meeting was closed by the Chair at 6.55pm.</p>