



Minutes of a meeting of the Finance and General Purposes Committee held on Wednesday 25th May 2022 in the Selina Cooper Hall, Vernon Street, Nelson

Commenced: 6.30pm - Concluded: 6.50pm

Councillors Present: Zafar Ali, Mohammad Kamran Latif, Rehan Hanif and Mohammad Sakib

Absent Councillors: Husnan Arshad, Wayne Blackburn, Nazeem Hayat and Ikram Ul-Haq

Non-Councillor (without voting rights): None.

Observing Councillors (not a member of the committee): None

Officers: Nick Harbour – Assistant Town Clerk [minute taker]

Members of the Public: None

2022/001 (FGP)	<p><u>ELECTION OF COMMITTEE CHAIRMAN</u> To elect a committee chair for the ensuing year</p> <p>Proposed by Councillor Sakib and Seconded by Councillor Hanif and RESOLVED: That Councillor Zafar Ali is elected Chairman of the Finance and General Purposes committee for the year 2022/23.</p>
2022/002 (FGP)	<p><u>ELECTION OF COMMITTEE VICE-CHAIRMAN</u> To elect a committee vice-chair for the ensuing year</p> <p>Proposed by Councillor Ali and Seconded by Councillor Hanif and RESOLVED: That Councillor Mohammad Sakib is elected Vice-Chairman of the Finance and General Purposes committee for the year 2022/23.</p>
2022/003 (FGP)	<p><u>APOLOGIES FOR ABSENCE</u> To receive and approve apologies for absence and reasons given to the Assistant Town Clerk prior to the meeting.</p> <p>Proposed by Councillor Sakib and Seconded by Councillor Latif, and RESOLVED: That the apologies received from Councillor Blackburn are approved and accepted.</p>
2022/004 (FGP)	<p><u>DECLARATIONS OF INTEREST</u> To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.</p> <p>None declared.</p>

2022/005 (FGP)	<p><u>ADJOURNMENT FOR PUBLIC PARTICIPATION</u></p> <p>To adjourn the meeting for 15 minutes to allow members of the public to make representation on the business of the agenda for the meeting. No resolutions can be under public participation.</p> <p>No public were present at the meeting.</p>
2022/006 (FGP)	<p><u>MINUTES</u></p> <p>To approve the draft minutes of the Finance and General Purposes committee meeting held on 27 April 2022.</p> <p>Proposed by Councillor Latif and Seconded by Councillor Sakib and</p> <p>RESOLVED: That the draft minutes of the Finance and General Purposes committee meeting held on the 27 April 2022 be confirmed as a true record and be signed by the Chair.</p>
2022/007 (FGP)	<p><u>ACCOUNTS AND SCHEDULE OF AUTHORISED EXPENDITURE PAYMENTS/RECEIPTS</u></p> <p>The Assistant Town Clerk notified Members that the reports could not be produced for April 2022 as the year end closedown is not taking place until 30th May 2022 and the system will not allow updates for the new financial year until the previous year has been closed down.</p> <p>2022/007.1 To receive the monthly schedule of payments for the period of April 2022. The committee is required to review the schedule of payments for compliance in accordance with the Financial Regulations.</p> <p>Proposed by Councillor Ali and Seconded by Councillor Latif, and</p> <p>RESOLVED: That this item is deferred until the June meeting of this Committee when the reports will be available after the year end closedown has been completed.</p> <p>2022/007.2 To note the schedule of payments over £500.00 for the period of April 2022 for publication on the website in accordance with the Data Transparency Code.</p> <p>Proposed by Councillor Ali and Seconded by Councillor Latif, and</p> <p>RESOLVED: That this item is deferred until the June meeting of this Committee when the reports will be available after the year end closedown has been completed.</p> <p>2022/007.3 To review and approve the Finance and General Purposes committee payments for the period of April 2022.</p> <p>Note: The schedules of committee payments shall be signed by the Committee chair and included as an annex to the minutes, subject to any redaction to protect personal information</p> <p>Proposed by Councillor Ali and Seconded by Councillor Latif, and</p> <p>RESOLVED: That this item is deferred until the June meeting of this Committee when the reports will be available after the year end closedown has been completed.</p>
2022/008 (FGP)	<p><u>BANK RECONCILIATION STATEMENTS</u></p> <p>2022/008.1 To receive the bank reconciliation statements for the period of April 2022.</p> <p>Proposed by Councillor Ali and Seconded by Councillor Latif, and</p> <p>RESOLVED: That this item is deferred until the June meeting of this Committee when the reports will be available after the year end closedown has been completed.</p> <p>2022/008.2 To appoint a member, other than a cheque signatory to verify the bank reconciliation statements for all accounts (produced by the Assistant Town Clerk).</p>

	<p>Note: A committee member appointed for that meeting shall sign the reconciliations and the original bank statements as evidence of verification.</p> <p>Proposed by Councillor Ali and Seconded by Councillor Latif, and RESOLVED: That this item is deferred until the June meeting of this Committee when the reports will be available after the year end closedown has been completed.</p>
2022/009 (FGP)	<p><u>ENVIRONMENTAL PROJECTS – BACK STREETS</u></p> <p>To receive an update in relation to the back streets project discussed at the previous Finance and General Purposes meeting.</p> <p>Proposed by Councillor Sakib and Seconded by Councillor Ali, and RESOLVED: That Councillors Sakib, Ali and the Assistant Town Clerk review the current list of back streets and prioritise the order in which they should be tendered. Any future streets which are to go to tender are also requested to be done per block, rather than per street. Streets which have already been tendered but not yet approved are still to go to Full Council for approval.</p>
2022/010 (FGP)	<p><u>YEAR END CLOSEDOWN - RIALTAS</u></p> <p>To receive an update around the year end closedown with Steve Durrands from Rialtas which is due to take place on place on Monday 30th May 2021.</p> <p>The Assistant Town Clerk updated Members that the year end closedown for the 2021/22 accounts was due to take place on Monday 30th May at 09:00 with Steve Durrands of Rialtas. No problems were envisaged and he will provide another update at the next meeting once the closedown has taken place.</p> <p>Members noted the update.</p>
2022/011 (FGP)	<p><u>GRANT FUNDING REQUEST – CURRY ON THE STREET</u></p> <p>To consider a grant request received on behalf of Curry on the Street.</p> <p>A grant funding request had been submitted from Curry on the Street to fund some new tables and chairs for their service users. It was noted that the applicants details were Barnoldswick based, but the charity do a lot of work in the Nelson area. They provide a valuable service to over 80 residents each week in terms of providing hot meals for people in need. The charity do operate from a unit in Nelson.</p> <p>Proposed by Councillor Ali and Seconded by Councillor Sakib , and RESOLVED: That the funding request of £1,000 for new tables and chairs for Curry on the Street is approved.</p>
2022/012 (FGP)	<p><u>WARD INITIATIVE FUNDING REQUEST – MARSDEN PRIMARY SCHOOL</u></p> <p>To note the recent Ward Initiative funding request by Marsden Primary School</p> <p>At the previous meeting of the Finance and General Purposes committee, a small grants application had been submitted by Marsden Primary School for funding of £912. Members requested that this funding be allocated from the Ward Initiative pot instead. Councillor Faraz Ahmad has now completed the application and funding has been approved.</p> <p>Members noted the update.</p>
2022/013 (FGP)	<p><u>REPAIRS TO VERNON STREET PLAY AREA</u></p> <p>To consider the approval of funding of £2,456.65 for costings received from Pendle Borough Council to replace the basket swing and power wash both play areas at Vernon Street, Nelson.</p> <p>Proposed by Councillor Ali and Seconded by Councillor Latif, and RESOLVED: That funding for £2,456.65 for the replacement of the basket swing and power</p>

	washing of both play areas at Vernon Street is approved.
2022/014 (FGP)	<p><u>ANY ITEMS FOR DISCUSSION FOR A FUTURE AGENDA</u> To notify the Clerk of any matters for inclusion on the agenda of the next meeting.</p> <p>None.</p>
2022/015 (FGP)	<p><u>DATE OF THE NEXT COMMITTEE MEETING</u> To note the date of the next committee meeting scheduled to take place on Wednesday 22nd June 2022 at 6.30pm, at the Unity Well Being Centre, Vernon Street, Nelson.</p> <p>Members noted the date of the next meeting.</p> <p>The meeting was closed by the Chair at 6.50pm.</p>