



**Minutes of a meeting of Nelson Town Council held on Wednesday 13<sup>th</sup> July 2022 at the Unity Wellbeing Centre, Vernon Street, Nelson, Lancashire**

**Commenced: 7.00pm - Concluded: 8.40pm**

**Councillors Present:** Councillors Mohammad Kamran Latif (Chair), Zafar Ali, Faraz Ahmad, Mohammad Aslam, Rehan Hanif, Patricia Hannah-Wood, Mashuq Hussain OBE, Michelle Pearson-Asher, Nigel Pearson-Asher, Atique Rehman, Russell Tennant, Yvonne Tennant and Ikram Ul-Haq

**Absent Councillors:** Councillors George Adam, Omar Ahmed, Zulfiqar Chaudhry Ali, Husnan Arshad, Ali Baig, Sadia Bashir, Wayne Blackburn, Nazeem Hayat, Mohammad Sufyaan Sarwar, Mohammad Sakib and Sheila Wicks

**Non-Councillor (without voting rights):** None

**County/ Borough Councillors (without voting rights):** None

**Officers:** Nick Harbour – Assistant Town Clerk [minute taker]

**Members of the Public:** 11 members of the public present

2022/041 (TC)	<b><u>ONE MINUTE SILENCE</u></b> The Chairman invites members to observe a one minute of silence.  The one-minute silence was observed.
2022/042 (TC)	<b><u>APOLOGIES FOR ABSENCE</u></b> To receive and approve apologies for absence and reasons given to the Assistant Town Clerk prior to the meeting.  Proposed by Councillor Hannah-Wood and Seconded by Councillor M Pearson-Asher and <b>RESOLVED:</b> That the apologies received from Councillors George Adam, Husnan Arshad, Mohammad Sakib, Mohammad Sufyaan Sarwar and Sheila Wicks are approved and accepted.
2022/043 (TC)	<b><u>DECLARATIONS OF INTERESTS</u></b> To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.  None.
2022/044 (TC)	<b><u>ADJOURNMENT FOR PUBLIC PARTICIPATION</u></b> To adjourn the meeting for 15 minutes to allow members of the public to make representation on the business of the agenda for the meeting. No resolutions can be under public participation.

	<p>Eleven members of the public were present at the meeting and raised a number of issues they wished to discuss with Councillors.</p> <p><u>Regeneration</u></p> <p>Members were concerned with the condition of the old bus station and Pendle Rise Shopping Centre. Councillor Ali explained that this topic would be covered in the Nelson Town Deal item on the agenda.</p> <p><u>Pigeons</u></p> <p>Residents also commented on the number of pigeons in the town centre and the health and safety risks the posed. Councillors explained that this was a standing item on the Environmental Improvements committee and is frequently raised with Pendle Borough Council.</p> <p><u>Lack of shops/ businesses moving away</u></p> <p>A number of shops in the town centre have either closed down or moved to other towns which was disappointing to residents. Again, this item would be covered in the Town Deal item further down the agenda.</p> <p><u>Flowers in the town centre</u></p> <p>Members of the public commented on how attractive the floral displays in the town centre were looking. Councillors explained that the town were also in for the Britain in Bloom Town Centre Award and had recently shown judges around the town. A decision is expected in the next few weeks.</p>						
2022/045 (TC)	<p><b><u>MINUTES</u></b> To approve the draft minutes of the Town Council meeting held on 08 June 2022 (previously circulated).</p> <p>Proposed by Councillor M Pearson-Asher and Seconded by Councillor Ahmad and <b>RESOLVED:</b> That the draft minutes of the Town Council meeting held on the 11 May 2022 be confirmed as a true record and be signed by the Chair subject to one change on page 5 where “Pendle Dogs In Need” is changed to “UK German Shepherd Rescue”</p>						
2022/046 (TC)	<p><b><u>COMMITTEE MINUTES</u></b> To confirm the receipt of committee minutes previously circulated:</p> <table border="0" data-bbox="300 1574 1409 1680"> <tr> <td>• Finance and General Purposes Committee</td> <td>22 June 2022</td> </tr> <tr> <td>• Unity Wellbeing Management Committee</td> <td>22 June 2022</td> </tr> <tr> <td>• EO Full Council</td> <td>29 June 2022</td> </tr> </table> <p>Proposed by Councillor Hannah-Wood and Seconded by Councillor Ahmad, and <b>RESOLVED:</b> That the draft minutes listed above are approved as a true and accurate record.</p>	• Finance and General Purposes Committee	22 June 2022	• Unity Wellbeing Management Committee	22 June 2022	• EO Full Council	29 June 2022
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2022/047 (TC)	<p><b><u>REPORTS FROM BOROUGH AND COUNTY COUNCILLORS</u></b> To receive reports from the Borough or County Councillors</p> <p><u>Borough Council</u></p> <p>Councillors Ahmad had recently attended the Nelson Area Committee meeting. Nothing of significance was reported at the meeting, just a couple of minor planning applications in the</p>						

	<p>Nelson area.</p> <p>He also noted that there is to be a reduction in the amount of street sweeping to take place across the whole of the Borough – this is unwelcome news.</p> <p>Members noted the update.</p> <p><u>County Council</u></p> <p>No County Councillors were present at the meeting to provide an update.</p>
2022/048 (TC)	<p><b><u>CLIMATE EMERGENCY ISSUES</u></b></p> <p>A standing item to identify and consider council initiatives which will help deal with the climate emergency through Nelson Town Council’s functions, facilities and any other remit.</p> <p>No new initiatives raised at this meeting.</p>
2022/049 (TC)	<p><b><u>POLICE UPDATE</u></b></p> <p>To receive an update from PCs Jemima Hill and/or Thomas Schofield around the latest issues happening in and around Nelson and to discuss the most recent crime figures for Nelson</p> <p>PCs Jemima Hill and Thomas Schofield had sent their apologies that they could not be present at the meeting to give an update. They submitted a Crime Report for the meeting. Members had read through the report and nothing of significance arose which needed to be discussed further by Members.</p> <p>Members noted the update.</p>
2022/050 (TC)	<p><b><u>NELSON TOWN DEAL</u></b></p> <p>To discuss the Nelson Town Deal and prepare for ways to which Nelson Town Council can assist with the process.</p> <p>Councillor Ali began the item with a detailed update for the members of the public present on how the Town Deal was obtained, how much was received and how the money will be allocated to various different projects across the town centre.</p> <p>The key updates from the latest town deal meeting were as follows:</p> <ul style="list-style-type: none"> <li>• Pendle Borough Council have now allocated funds for the CPO process at the Pendle Rise Shopping Centre. This is encouraging news and he will provide further updates at future meetings on how things are developing.</li> <li>• Funding has also been agreed to go towards the YES Hub, which will play a key part in upskilling a number of local residents.</li> <li>• Many different projects for the funding have been identified by specialist consultants who deal with town centre planning</li> </ul> <p>He also reminded Councillor present and the public in attendance that the Town Deal meetings are open to the public should they wish to attend in the future.</p> <p>Members noted the update.</p>
2022/051 (TC)	<p><b><u>BACK STREET PROJECT</u></b></p> <p>To receive an update from the Vice-Chairman in relation to the Back Streets Project.</p> <p>As previously resolved at the Finance and General Purposes committee, Councillors Sakib, Ali and the Assistant Town Clerk are reviewing the current list of back streets and prioritise the</p>

	<p>order in which they should be tendered. Any future streets which are to go to tender are also requested to be done per block, rather than per street. Streets which have already been tendered but not yet approved will still go before Full Council for approval, as will any proposed works over £20,000 to ensure the Council's Financial Regulations are being met.</p> <p>Works at Back York Street have recently been completed and the job at Back Barkerhouse Road/ Roberts Street is currently underway.</p> <p>Members noted the update.</p> <p>Quotations had also been received on the recent tender issued for works at Back Carr Road, Hibson Road and Stanley Street.</p> <p>Proposed by Councillor Ali and Seconded by Councillor Hannah-Wood, and  <b>RESOLVED:</b> That approval is given to release the funding for works to be carried out at Back Hibson Road but not Carr Road or Stanley Street. Members present felt that there were other priority areas which needed looking at before Carr Road and Stanley Street.</p>
2022/052 (TC)	<p><b><u>TOWN CENTRE PUBLIC FACILITIES</u></b>  To discuss the lack of public facilities within the town centre.</p> <p>Given the recent announcement that both Kate's Kitchen and Costa Coffee were due to close in the town centre, Members were concerned about the lack of public facilities available in the town. Other than the local pubs, there are no other facilities which residents or visitors can use when in the town centre.</p> <p>Proposed by Councillor Ali and Seconded by Councillor Latif, and  <b>RESOLVED:</b> That the Chairman write to the Leader of Pendle Borough Council and the Chief Executive to ask that this issue be addressed in plans with the Town Deal funding.</p>
2022/053 (TC)	<p><b><u>CLOSURE OF FOOD OUTLETS/ MEETING HUBS IN THE TOWN CENTRE</u></b>  To discuss the closure of two of the main food outlets/ meeting hubs within the town centre.</p> <p>Linked to the above item, concerns were raised that two of the towns most busy social meeting spots in Kate's Kitchen and Costa Coffee were due to close and there weren't too many other options of where people could meet up with one another to socialize in the town centre.</p> <p>As previously discussed, it is hoped that the Town Deal will attract more businesses and meeting hubs for residents and visitors alike to meet at.</p> <p>Members noted the update.</p>
2022/054 (TC)	<p><b><u>CAR PARKING AT THE STEVEN BURKE SPORTS HUB AND CRAVENDALE AVENUE</u></b>  To consider a funding request for car parking at the Steven Burke Sports Hub and at Cravendale Avenue.</p> <p>Councillors were asked to consider putting funding towards car parking at the Steven Burke Sports Hub and also at Cravendale Avenue following a recent meeting of the Barrowford and Western Parishes committee at Pendle Borough Council.</p> <p>Proposed by Councillor Ahmad and Seconded by Councillor Latif, and  <b>RESOLVED:</b> That this item is deferred to a future meeting and the following information be requested before a decision is made by Members:</p> <ul style="list-style-type: none"> <li>• Site plans of both locations are provided</li> <li>• The exact costing requested from the Council</li> </ul>

	<ul style="list-style-type: none"> <li>Where the previous sign erected by Lancashire County Council has gone at the Sports Hub</li> </ul>
2022/055 (TC)	<p><b><u>ALLOTMENTS</u></b> To discuss a number of items in relation to the allotments in Nelson.</p> <p>Adrian Barrett was present at the meeting on behalf of the Allotments Society and noted that all of the sites will be having clear outs in the near future and asked Members to consider releasing £200 for each site to have in their own account so they can start as soon as they are ready to go ahead with this and other minor works that will need a little funding.</p> <p>Proposed by Councillor Latif and Seconded by Councillor N Pearson-Asher, and <b>RESOLVED:</b> That each allotment site is send a cheque for £200 to allow them to order the skips for the discussed works and smaller projects.</p> <p>Some confusion had arisen with regards to what the Town Council are responsible for in terms of the allotments and what is covered by the Allotments Society. A copy of the policy and procedures for allotments would be useful to clear up such matters.</p> <p><b>Action:</b> That a copy of the policy and procedures for allotments be requested from the National Association of Allotments.</p>
2022/056 (TC)	<p><b><u>TRANSFERRED SERVICES</u></b> To receive reports and consider any actions required in relation to transferred services.</p> <p><u>CCTV monitoring</u></p> <p>The Assistant Town Clerk reported that CCTV monitoring report for May had now been received. No major issues were identified. No report for June has arrived for circulation yet.</p> <p>The update was noted.</p> <p><u>MUGAS and Play Areas</u></p> <p>The Assistant Town Clerk reported that issues reported by a member of the public at Vernon St Play Area have now been addressed. A broken swing has now been repaired and both play areas have now been power washed.</p> <p>The floodlights at Lomeshaye Road MUGA have now also been repaired.</p> <p>Councillor Ahmad also noted a request from residents at Bradshaw Street asking that the netting be raised as footballs keep going over the existing netting/ fencing. The Assistant Town Clerk had been advised by Pendle Borough Council to contact specialist companies to arrange quotes for either netting or an extension to the existing fencing.</p> <p><u>Parks Services</u></p> <p>No new issues identified.</p> <p><u>Additional Services</u></p> <p>No new issues identified.</p>
2022/057 (TC)	<p><b><u>ANY ITEMS FOR DISCUSSION FOR A FUTURE AGENDA</u></b> To notify the Assistant Clerk of any matters for inclusion on the agenda of the next meeting.</p>

	None
2022/058 (TC)	<p><b><u>DATE OF THE NEXT TOWN COUNCIL MEETING</u></b>  The date of the next meeting of the Council is due to be held on Wednesday 14<sup>th</sup> September 2022.</p> <p>Members noted the date of the next meeting.</p> <p>There being no further business to discuss, the meeting was closed by the Chair at 8.40pm.</p>