



**Minutes of a meeting of the Unity Wellbeing Management Committee held on Wednesday 26<sup>th</sup> October 2022 at Unity Wellbeing Centre, Vernon Street, Nelson**

**Commenced: 7.05pm - Concluded: 7.30pm**

**Councillors Present:** Zafar Ali, Mashuq Hussain, Russell Tennant and Yvonne Tennant

**Absent Councillors:** Faraz Ahmad, Nazeem Hayat, Patricia Hannah-Wood Atique Rehman

**Non-Councillor (without voting rights):** None

**Observing Councillors (not a member of the committee):** None

**Officers:** Nick Harbour – Assistant Town Clerk [minute taker]

**Members of the Public:** None

2022/012  
(UWB)

**APOLOGIES FOR ABSENCE**

To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting.

Proposed by Councillor Russell Tennant and Seconded by Councillor Yvonne Tennant, and **RESOLVED:** That in the absence of both the Chair and Vice-Chair of this committee, that Councillor Zafar Ali takes the chair for this meeting.

Proposed by Councillor Ali and Seconded by Councillor Hussain, and **RESOLVED:** That the apologies received from Councillor Patricia Hannah-Wood are approved and accepted.

2022/013  
(UWB)

**DECLARATIONS OF INTERESTS**

To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.

None.

2022/014  
(UWB)

**ADJOURNMENT FOR PUBLIC PARTICIPATION**

To adjourn the meeting for 15 minutes to allow members of the public to make representation on the business of the agenda for the meeting. No resolutions can be under public participation.

No members of the public in attendance.

2022/015  
(UWB)

**MINUTES**

To approve the draft minutes of the Unity Wellbeing Management Committee meeting held on 22

	<p>June 2022 (previously circulated).</p> <p>Proposed by Councillor Hussain and Seconded by Councillor Ali, and  <b>RESOLVED:</b> That the draft minutes of the Unity Wellbeing Management Committee meeting held on the 22 June 2022 be confirmed as a true record and be signed by the Chair.</p>
2022/016 (UWB)	<p><b><u>CLIMATE EMERGENCY ISSUES</u></b></p> <p>A standing item to identify and consider council initiatives which will help deal with the climate emergency through Nelson Town Council's functions, facilities, and any other remit.</p> <p>No issues arising for this agenda.</p> <p>Councillor Russell Tennant did state that the working group are meeting this Sunday to discuss issues the Town Council may be able to address and will update at a future meeting.</p> <p>Members noted the update.</p>
2022/017 (UWB)	<p><b><u>SELINA COOPER PROJECT</u></b></p> <p>To receive an update on the progress being made around the work being carried out following the successful Heritage Lottery bid relating to the suffragist Selina Cooper and the Unity Hall in Nelson, Lancashire and to discuss the next steps.</p> <p>The Assistant Town Clerk stated that the works for the project are now completed and that Gary Webb is still showing groups around the building who are keen to learn more about the history of the hall and Selina Cooper.</p> <p>The project has now been fully signed off and all monies claimed from the Heritage Lottery Fund.</p> <p>Councillor Ali also remarked that there is potentially a second part of the project in the pipeline which could take place working alongside Historic England. Conversations are at an early stage so this is an item to keep an eye on for the future.</p> <p>Members noted the update.</p>
2022/018 (UWB)	<p><b><u>WARM HUB</u></b></p> <p>To receive an update around the Warm Hub Project which is due to start in November 2022 to allow a warm space for residents to visit in the Revive Café late 2022/ early 2023.</p> <p>The Chairman reminded those present that recently Full Council had approved for the Warm Hub Project to go ahead from November to April to allow a place for residents to meet and stay warm throughout the winter. The Finance and General Purposes committee had also just prior to this meeting agreed on funding of the project. The plan at the moment is the Revive Café will be open from 10:00am – 16:00pm each day.</p> <p>Visitors will be serving themselves with the refreshments provided. The Facilities Manager has had a temporary increase in hours which will allow him to call in at the café to ensure everything is running smoothly.</p> <p>Members discussed what should be provided for visitors as well as tea and coffee. Ideas were newspapers, books, magazines and jigsaws.</p> <p>Proposed by Councillor Ali and Seconded by Councillor Tennant, and  <b>RESOLVED:</b> That the Assistant Town Clerk and the Facilities Manager are asked to ensure that supplies such as tea and coffee are in stock for the public to use. Newspapers, books and magazines are also to be sourced for the public to enjoy whilst they visit the centre.</p>

<p>2022/019 (UWB)</p>	<p><b><u>GENERAL MAINTENANCE TEAM</u></b>  At the previous meeting of this committee, this item was requested to be placed on this agenda to discuss the general maintenance team at the Unity Well Being Centre and any works that may be required to carry out at the centre.</p> <p>The Assistant Town Clerk informed those present that the handyman and Facilities Manager had been working on a number of repairs in the centre, including fixing damaged tables and doors around the building.</p> <p>A week has also been booked out for other maintenance works to be taken care of whilst no members of the public can gain access to the building for functions etc. This is when the main hall will be painted and also the kitchen area of the café will be cleared ready for then the new Catering Co-Ordinator starts.</p> <p>Members noted the update.</p>
<p>2022/020 (UWB)</p>	<p><b><u>ROOM BOOKINGS</u></b>  To receive an update around the figures generated for room bookings/ hall hire at the Unity Well Being Centre and to consider some block booking requests received by local businesses/ residents.</p> <p>The Assistant Town Clerk updated Members that over £5,000 has been received in room booking takings since April 2022. This is up over £1,000 in comparison to 2021.</p> <p>A request had also been received from a lady who was looking to start up educational classes at the centre who wanted to do a block booking and asked if there were any discounted rates. Members asked for further information on what type of business this was going to be (i.e. commercial or non-commercial) and also it would depend on which days of the week would be required.</p> <p>Members noted the update.</p>
<p>2022/021 (UWB)</p>	<p><b><u>ANY ITEMS FOR DISCUSSION FOR A FUTURE AGENDA</u></b>  To notify the Assistant Town Clerk of any matters for inclusion on the agenda of the next meeting.</p> <p>None.</p>
<p>2022/022 (UWB)</p>	<p><b><u>DATE OF THE NEXT COMMITTEE MEETING</u></b>  To note the date of the next committee meeting scheduled to take place on Wednesday 25th January 2023 at 7.00pm, Unity Wellbeing Centre.</p> <p>The date was noted by Members.</p> <p>The meeting was closed by the Chair at 7.30pm.</p>