



**Minutes of a meeting of the Unity Wellbeing Management Committee held on
Wednesday 22nd March 2023 at Unity Wellbeing Centre, Vernon Street,
Nelson**

Commenced: 7.00pm - Concluded: 7.25pm

Councillors Present: Faraz Ahmad, Patricia Hannah-Wood, Russell Tennant and Yvonne Tennant

Absent Councillors: Zafar Ali, Nazeem Hayat, Mashuq Hussain and Atique Rehman

Non-Councillor (without voting rights): None

Observing Councillors (not a member of the committee): None

Officers: Nick Harbour – Assistant Town Clerk [minute taker]

Members of the Public: None

2022/036 (UWB)	<p><u>APOLOGIES FOR ABSENCE</u></p> <p>To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting.</p> <p>Proposed by Councillor R. Tennant and Seconded by Councillor Y. Tennant, and RESOLVED: That the apologies received from Councillor Zafar Ali are approved and accepted.</p>
2022/037 (UWB)	<p><u>DECLARATIONS OF INTERESTS</u></p> <p>To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.</p> <p>None.</p>
2022/038 (UWB)	<p><u>ADJOURNMENT FOR PUBLIC PARTICIPATION</u></p> <p>To adjourn the meeting for 15 minutes to allow members of the public to make representation on the business of the agenda for the meeting. No resolutions can be under public participation.</p> <p>No members of the public in attendance.</p>
2022/039 (UWB)	<p><u>MINUTES</u></p> <p>To approve the draft minutes of the Unity Wellbeing Management Committee meeting held on 25 January 2023 (previously circulated).</p> <p>Proposed by Councillor Y. Tennant and Seconded by Councillor R. Tennant, and RESOLVED: That the draft minutes of the Unity Wellbeing Management Committee meeting held on the 25 January 2023 be confirmed as a true record and be signed by the Chair.</p>

<p>2022/040 (UWB)</p>	<p><u>CLIMATE EMERGENCY ISSUES</u> A standing item to ensure that this committee is adhering to recommendations made by the Environmental Improvements committee in relation to climate emergency issues identified.</p> <p>The Unity Well Being committee were asked to look at the usage of recyclable materials in the warm hub, which have now been implemented. Lighting and heat use also continue to be regularly monitored in the building to keep unnecessary usage to a minimum. The Facilities Caretaker ensures this is ongoing.</p> <p>When the new Councillors arrive after the May elections, they will be passed on the list of recommendations made by the Climate Emergency Issues Working Group and asked to ensure that this committee continues to meet those recommendations as per the report.</p> <p>Members noted the update.</p>
<p>2022/041 (UWB)</p>	<p><u>WARM HUB</u> To receive an update around the Warm Hub Project which is due to start in November 2022 to allow a warm space for residents to visit in the Revive Café late 2022/ early 2023.</p> <p>Councillor Ahmad gave a brief update on the Warm Hub. It has now been up and running for eight weeks.</p> <p>The number of users is increasing all the time which is encouraging news in that more and more people are hearing about the service. Some days over 25 people are attending.</p> <p>Tea, coffee, soft drinks and toast are all available at no charge to visitors. Newspapers, games and magazines are also provided. A new television has also recently been installed for people to watch when they visit.</p> <p>Nelson Community Masjid are now dropping food parcels off at 12:00pm to offer free hot meals to anyone wishing to have one.</p> <p>Decorating of the café area has now also been completed.</p> <p>Members noted the update.</p>
<p>2022/042 (UWB)</p>	<p><u>GENERAL MAINTENANCE TEAM</u> At the previous meeting of this committee, this item was requested to be placed on this agenda to discuss the general maintenance team at the Unity Well Being Centre and any works that may be required to carry out at the centre.</p> <p>The Assistant Town Clerk informed those present that the plastering job which needed doing in the kitchen area of the Revive Café has now been completed. The Facilities Caretaker will be painting the wall in due course.</p> <p>An electrician still needs contacting about the lighting in the main hall where there are minor issues with two of the lights.</p> <p>Members noted the update.</p>
<p>2022/043 (UWB)</p>	<p><u>ROOM BOOKINGS</u> To receive an update around the figures generated for room bookings/ hall hire at the Unity Well Being Centre and to consider some block booking requests received by local businesses/ residents.</p> <p>The Assistant Town Clerk updated Members that around £1,000 had been taken in hall booking fees between January 2023 to March 2023. This figure will be confirmed at the end of the month when the banking is done in preparation for the internal auditors visit.</p>

	<p>Not many bookings are scheduled over the next few weeks but April is usually a quiet time and things are expected to pick up once Ramadan is finished.</p> <p>A brief discussion took place around the possibility of extending the main hall back to where the three offices are. Estimates can be requested should this committee wish to explore the idea further at a future meeting.</p> <p>Members noted the update.</p>
2022/044 (UWB)	<p><u>ANY ITEMS FOR DISCUSSION FOR A FUTURE AGENDA</u></p> <p>To notify the Assistant Town Clerk of any matters for inclusion on the agenda of the next meeting.</p> <p>None.</p>
2022/045 (UWB)	<p><u>DATE OF THE NEXT COMMITTEE MEETING</u></p> <p>To note the date of the next committee meeting scheduled to take place on Wednesday 28th June 2023 at 7.00pm, Unity Wellbeing Centre.</p> <p>The date was noted by Members.</p> <p>The meeting was closed by the Chair at 7.25pm.</p>