



Minutes of a meeting of the Personnel Committee held on Wednesday 02nd April 2025 at the Unity Well Being Centre, Vernon Street, Nelson, Lancashire

Commenced: 6.30pm - Concluded: 6.45pm

Councillors Present: Thabasum Ruby Anwar, Sughra Bibi and Marie Stone

Absent Councillors: Shahbaz Ahmed and Zafar Ali

Non-Councillor (without voting rights): None

Observing Councillors (not a member of the committee): None permitted

Officers: Nick Harbour – Assistant Town Clerk [minute taker]

Members of the Public: None

2024/019 (P)	<p><u>APOLOGIES FOR ABSENCE</u></p> <p>To receive and approve apologies for absence and reasons given to the Assistant Clerk prior to the meeting.</p> <p>Proposed by Councillor Stone and Seconded by Councillor Anwar and</p> <p>RESOLVED: That the apologies received from Councillor Zafar Ali are approved and accepted.</p>
2024/020 (P)	<p><u>DECLARATIONS OF INTERESTS</u></p> <p>To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.</p> <p>None declared.</p>
2024/021 (P)	<p><u>MINUTES</u></p> <p>To approve the draft minutes of the Personnel committees meeting held on:</p> <ul style="list-style-type: none">• 16th October 2024• 15th January 2025 (EO)• 18th February 2025 (EO) <p>Proposed by Councillor Stone and Seconded by Councillor Anwar, and</p> <p>RESOLVED: That the block of draft minutes of the Personnel committee meetings outlined above be confirmed as a true record and be signed by the Chair.</p>
2024/022 (P)	<p><u>EMPLOYMENT MATTERS</u></p> <p>2024/022.1 Exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960. It is recommended that the Press and Public be</p>

	<p>excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information.</p> <p>Proposed by Councillor Stone and Seconded by Councillor Anwar, and RESOLVED: That no Press or Public be permitted to attend the meeting. Only the Members of the Personnel committee are to participate in the meeting, with the Assistant Town Clerk in attendance as minute taker.</p> <p>2024/022.2 To discuss the next steps forward in relation to a number of employment matters.</p> <p>REDACTED.</p>
2024/023 (P)	<p><u>ANY ITEMS FOR DISCUSSION FOR A FUTURE AGENDA</u></p> <p>To notify the Assistant Clerk of any matters for inclusion on the agenda of the next meeting.</p> <p>None.</p>
2024/024 (P)	<p><u>DATE OF THE NEXT COMMITTEE MEETING</u></p> <p>To note the date of the next meeting is scheduled to take place on Wednesday 15th October 2025 in the Selina Cooper Hall, Unity Well Being Centre.</p> <p>There being no further business, the meeting was closed by the Chair at 7.00pm.</p>