



Minutes of a meeting of the Personnel Committee held on Tuesday 17th February 2025 at the Unity Well Being Centre, Vernon Street, Nelson, Lancashire

Commenced: 6.30pm - Concluded: 6.45pm

Councillors Present: Zafar Ali, Thabasum Ruby Anwar, Riaz Bashir, M. Rehan Hanif and M. Adeel Qamar

Absent Councillors: Faraz Ahmad, Aqib Bashir and Ikram Ul-Haq

Non-Councillor (without voting rights): None

Observing Councillors (not a member of the committee): None permitted

Officers: Nick Harbour – Assistant Town Clerk [minute taker]

Members of the Public: None

2025/001
(P)

ELECTION OF COMMITTEE CHAIRMAN

To elect a committee chair for the ensuing year

Proposed by Councillor Qamar and Seconded by Councillor Ali and

RESOLVED: That Councillor Rehan Hanif is elected Chairman of the Personnel committee for the year 2025/26.

2025/002(P)

ELECTION OF COMMITTEE VICE-CHAIRMAN

To elect a committee vice-chair for the ensuing year

Proposed by Councillor Qamar and Seconded by Councillor Ali and

RESOLVED: That Councillor Adeel Qamar is elected Vice-Chairman of the Personnel committee for the year 2025/26.

2025/003
(P)

APOLOGIES FOR ABSENCE

To receive and approve apologies for absence and reasons given to the Assistant Clerk prior to the meeting.

None.

2025/004 (P)	<p><u>DECLARATIONS OF INTERESTS</u> To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.</p> <p>None declared.</p>
2024/025 (P)	<p><u>MINUTES</u> To approve the draft minutes of the Personnel committees meeting held on:</p> <ul style="list-style-type: none"> • 02nd April 2025 <p style="text-align: right;">(Previously circulated)</p> <p>Proposed by Councillor Anwar and Seconded by Councillor Qamar, and RESOLVED: That the draft minutes of the Personnel committee meeting outlined above be confirmed as a true record and be signed by the Chair.</p>
2025/006 (P)	<p><u>EMPLOYMENT MATTERS</u> 2025/006.1 Exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960. It is recommended that the Press and Public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information.</p> <p>Proposed by Councillor Ali and Seconded by Councillor Bashir, and RESOLVED: That no Press or Public be permitted to attend the meeting. Only the Members of the Personnel committee are to participate in the meeting, with the Assistant Town Clerk in attendance as minute taker.</p> <p>2025/006.2 To discuss the next steps forward in relation to a number of employment matters.</p> <p>REDACTED.</p>
2025/007 (P)	<p><u>ANY ITEMS FOR DISCUSSION FOR A FUTURE AGENDA</u> To notify the Assistant Clerk of any matters for inclusion on the agenda of the next meeting.</p> <p>None.</p>
2025/008 (P)	<p><u>DATE OF THE NEXT COMMITTEE MEETING</u> To note the date of the next meeting is scheduled to take place on Wednesday 01st April 2026 in the Parkhurst Room, Unity Well Being Centre.</p> <p>Members noted the date of the next meeting.</p> <p>There being no further business, the meeting was closed by the Chair at 6.45pm.</p>