Nelson Town Council
Town Hall
Market Street
Nelson
Lancashire BB9 7LG

Tel: 01282 697079
Email: info@nelsontowncouncil.gov.uk
Website: www.nelsontowncouncil.gov.uk

Minutes of a meeting of the Events, Promotional and Marketing Committee held on Wednesday 02nd September 2026 in the Pankhurst Room, Unity Well Being Centre, Vernon Street, Nelson

Commenced: 7.00pm - Concluded: 7.30pm

Councillors Present: Faraz Ahmad, Sughra Bibi, and Husnane Shahbaz

Absent Councillors: Naeem Akhtar, Zafar Ali, Ruby Anwar, Mohammad Adeel Qamar, Mohammad Sufyaan Sarwar and Marie Stone

Non-Councillor (without voting rights): None

Observing Councillors (not a member of the committee): Ikram Ul-Haq

Officers: Nick Harbour – Assistant Town Clerk [minute taker]

Members of the Public: None

2026/012 (EPM)	**APOLOGIES FOR ABSENCE** To receive and approve apologies for absence and reasons given to the Assistant Town Clerk prior to the meeting. Proposed by Councillor Ahmad and Seconded by Councillor Bibi, and **RESOLVED:** That the apologies received from Councillor Zafar Ali are approved and accepted.
2026/013 (EPM)	**DECLARATIONS OF INTERESTS** To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest. None.
2026/014 (EPM)	**ADJOURNMENT FOR PUBLIC PARTICIPATION** To adjourn the meeting for 15 minutes to allow members of the public to make representation on the business of the agenda for the meeting. No resolutions can be under public participation. No members of the public were present for the meeting.
2026/015 (EPM)	**MINUTES** To approve the draft minutes of the Events, Promotional and Marketing committee meeting held on 03 June 2026 (previously circulated). Proposed by Councillor Ahmad and Seconded by Councillor Shahbaz, and

Signed Chair: ……. Dated: ……

	RESOLVED: That the draft minutes of the Events, Promotional and Marketing committee meeting held on the 03rd June 2026 be confirmed as a true record and be signed by the Chair.
2026/016 (EPM)	**NELSON FOOD FESTIVAL 2026** To discuss the upcoming Nelson Food Festival which will be taking place in September 2026. The Assistant Town Clerk updated those present that plans were now finalised for the Nelson Food Festival. The festival will take place on Saturday 12th September 2026 and run from 11:00am to 17:00pm. All Councillors are asked to attend the event at some part of the day. A photo opportunity will take place at the beginning of the event. Over 30 different food stalls are now booked in to attend and advertising for the event has been ongoing for over a month, including banners around the local area, various press releases and a big push on social media. The event will also have a celebrity chef headlining it – Zaynah Din as well as local chef Naem Rafia who is the founder of Nelson based Pitboyz Smokehouse. Members noted the update.
2026/017 (EPM)	**CHRISTMAS LIGHTS SWITCH ON EVENT** To discuss the upcoming Christmas Lights Switch On Event which will be taking place in November 2026. Members have already approved for Scott Dawson's to make preparations for the event which they said they would be happy to do. Discussions are currently ongoing and a proposal for entertainment on the day is currently being prepared. Members were also keen to include some of the regular entertainment providers who have been part of the celebrations for many years, including the funfair company used at town centre events. Members also asked that all entertainers are briefed on appropriate language being used after one incident last year where swearing was heard at a family event. The event is set to take place on Saturday 21st November 2026. A meeting will take place with Scott Dawson's in the next couple of weeks once the Food Festival has taken place to firm up plans for the Christmas Lights Switch On Event. The Assistant Town Clerk also notified those present that the additional lights on the row of shops near to the Marsden Building Society are due to be fitted in the coming weeks. Members noted the update.
2026/018 (EPM)	**OTHER EVENTS SCHEDULE FOR 2026** To discuss the Town Council's other events schedule for 2026. Members briefly discussed other events and promotional opportunities that are likely to take place in the coming financial year. These include: Newsletter The Assistant Town Clerk handed Members a copy of the most recent addition of the newsletter to ask if this was the same format they would want the upcoming edition to look like to give him an idea of what sort of articles to write to get things moving. Members read through and were happy for the content to be similar in terms of the updates provided in the newsletter for residents. Proposed by Councillor Bibi and Seconded by Councillor Ahmad, and

Signed Chair: ……. Dated: ……

	RESOLVED: That the Assistant Town Clerk work from the same template from the previous newsletter for the upcoming Winter 2026 edition. Eid in the Park The Assistant Town Clerk was recently appointed to attend working group meetings for the upcoming Eid in the Park Festival. He attended one on Friday whereby its Members discussed initial plans for the 2026 festival. Ideas for what entertainment were discussed and the location of the festival, which looks like it will once again be held at Victoria Park. Before any entertainment can be booked – funding must first be confirmed. The Assistant Town Clerk noted that Mo Jabbar will be coming to a Full Council meeting to ask for Councillor support again for this years festival. Members noted the update.
2026/019 (EPM)	**ANY ITEMS FOR DISCUSSION FOR A FUTURE AGENDA** To notify the Clerk of any matters for inclusion on the agenda of the next meeting • None
2026/020 (EPM)	**DATE OF THE NEXT TOWN COUNCIL MEETING** To note the date of the next committee meeting which is TBA. Members noted the date of the next meeting. The meeting was closed by the Chair at 7.30pm.

Signed Chair: ……. Dated: ……