



Minutes of a meeting of the Personnel Committee held on Wednesday 10th June 2026 at the Unity Well Being Centre, Vernon Street, Nelson, Lancashire

Commenced: 6.30pm - Concluded: 6.45pm

Councillors Present: Riaz Bashir, Sughra Bibi, M. Adeel Qamar, Mohammad Sakib and Ikram Ul-Haq

Absent Councillors: None

Non-Councillor (without voting rights): None

Observing Councillors (not a member of the committee): Faraz Ahmad and Zafar Ali

Officers: Nick Harbour – Assistant Town Clerk [minute taker]

Members of the Public: None

2026/001 (P)	<u>ELECTION OF COMMITTEE CHAIRMAN</u> To elect a committee chair for the ensuing year Proposed by Councillor Ul-Haq and Seconded by Councillor Bashir and RESOLVED: That Councillor M. Adeel Qamar is elected Chairman of the Personnel committee for the year 2026/27.
2026/002 (P)	<u>ELECTION OF COMMITTEE VICE-CHAIRMAN</u> To elect a committee vice-chair for the ensuing year Proposed by Councillor Ul-Haq and Seconded by Councillor Bibi and RESOLVED: That Councillor Bashir is elected Vice-Chairman of the Personnel committee for the year 2026/27.
2026/003 (P)	<u>APOLOGIES FOR ABSENCE</u> To receive and approve apologies for absence and reasons given to the Assistant Clerk prior to the meeting. No apologies received – all Members present.
2026/004 (P)	<u>DECLARATIONS OF INTERESTS</u> To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest. None declared.
2026/005	<u>MINUTES</u>

(P)	To approve the draft minutes of the Personnel committees meeting held on: • 01st April 2026 (Previously circulated) Proposed by Councillor Bashir and Seconded by Councillor M. Adeel Qamar, and RESOLVED: That the draft minutes of the Personnel committee meeting outlined above be confirmed as a true record and be signed by the Chair.
2026/006 (P)	<u>EMPLOYMENT MATTERS</u> 2026/006.1 Exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960. It is recommended that the Press and Public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information. Proposed by Councillor M. Adeel Qamar and Seconded by Councillor Bashir, and RESOLVED: That no Press or Public be permitted to attend the meeting. Only the Members of the Personnel committee are to participate in the meeting, with the Assistant Town Clerk in attendance as minute taker. 2026/006.2 To discuss the next steps forward in relation to a number of employment matters. REDACTED.
2026/007 (P)	<u>ANY ITEMS FOR DISCUSSION FOR A FUTURE AGENDA</u> To notify the Assistant Clerk of any matters for inclusion on the agenda of the next meeting. None.
2026/008 (P)	<u>DATE OF THE NEXT COMMITTEE MEETING</u> To date of the next meeting is scheduled to take place on Wednesday 21st October 2026 in the Selina Cooper Hall, Unity Well Being Centre. Members noted the date of the next meeting. There being no further business, the meeting was closed by the Chair at 6.45pm.