



Nelson
Town Council

Nelson Town Council

Town Hall

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Nelson

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Minutes of a meeting of the Personnel Committee held on Monday 14th September 2026 at the Unity Well Being Centre, Vernon Street, Nelson, Lancashire

Commenced: 6.30pm - Concluded: 7.15pm

Councillors Present: Riaz Bashir, Sughra Bibi, Mohammad Sakib and Ikram Ul-Haq

Absent Councillors: M. Adeel Qamar

Non-Councillor (without voting rights): None

Observing Councillors (not a member of the committee): None

Officers: Nick Harbour – Assistant Town Clerk [minute taker]

Members of the Public: None

2026/015
(P)

APOLOGIES FOR ABSENCE

To receive and approve apologies for absence and reasons given to the Assistant Clerk prior to the meeting.

None received.

2026/016
(P)

DECLARATIONS OF INTERESTS

To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.

None declared.

2026/017
(P)

MINUTES

To approve the draft minutes of the Personnel committees meeting held on:

- 12th August 2026

(Previously circulated)

Proposed by Councillor Ul-Haq and Seconded by Councillor Bibi and

RESOLVED: That the draft minutes of the Personnel committee meeting outlined above be confirmed as a true record and be signed by the Chair.

2026/018
(P)

EMPLOYMENT MATTERS

2026/018.1 Exclusion of the Press and Public in accordance with the Public Bodies (Admissions to Meetings) Act 1960. It is recommended that the Press and Public be

Signed Chair:

Dated:

	excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information. Proposed by Councillor Sakib and Seconded by Councillor Bashir, and RESOLVED: That no Press or Public be permitted to attend the meeting. Only the Members of the Personnel committee are to participate in the meeting, with the Assistant Town Clerk in attendance as minute taker. 2026/018.2 To discuss the next steps forward in relation to a number of employment matters. REDACTED
2026/019 (P)	<u>ANY ITEMS FOR DISCUSSION FOR A FUTURE AGENDA</u> To notify the Assistant Clerk of any matters for inclusion on the agenda of the next meeting. • REDACTED
2026/020 (P)	<u>DATE OF THE NEXT COMMITTEE MEETING</u> To date of the next meeting is scheduled to take place on Wednesday 21st October 2026 in the Selina Cooper Hall, Unity Well Being Centre. Members noted the date of the next meeting. There being no further business, the meeting was closed by the Chair at 7.15pm.