



**Minutes of a meeting of The Finance and General Purposes Committee held on Wednesday 28th July 2021 in the Selina Cooper Hall, Vernon Street, Nelson**

**Commenced: 6.30pm - Concluded: 7.00pm**

**Councillors Present:** Kamran Latif [Chair], Zafar Ali, Mohammad Sakib and Ikram Ul-Haq.

**Absent Councillors:** Omar Ahmed, Husnan Arshad and Nazeem Hayat

**Non-Councillor (without voting rights):** None.

**Observing Councillors (not a member of the committee):** None

**Officers:** Nick Harbour – Assistant Town Clerk [minute taker].

**Members of the Public:** None

2021/030 (FGP) **APOLOGIES FOR ABSENCE**  
To receive and approve apologies for absence and reasons given to the Assistant Town Clerk prior to the meeting.

No apologies were received for the meeting.

2021/031 (FGP) **DECLARATIONS OF INTEREST**  
To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.

None declared.

2021/032 (FGP) **ADJOURNMENT FOR PUBLIC PARTICIPATION**  
To adjourn the meeting for 15 minutes to allow members of the public to make representation on the business of the agenda for the meeting. No resolutions can be under public participation.

No public were present at the meeting.

2021/033 (FGP) **MINUTES**  
To approve the draft minutes of the Finance and General Purposes committee meeting held on 23 June 2021.

Proposed by Councillor Ali and Seconded by Councillor Ul-Haq, and

**RESOLVED:** That the draft minutes of the Finance and General Purposes committee meeting held on the 23 June 2021 be confirmed as a true record and be signed by the Chair.

<p>2021/034 (FGP)</p>	<p><b><u>ACCOUNTS AND SCHEDULE OF AUTHORISED EXPENDITURE PAYMENTS/RECEIPTS</u></b></p> <p><b>2021/034.1 To receive the monthly schedule of payments for the period of June 2021. The committee is required to review the schedule of payments for compliance in accordance with the Financial Regulations.</b></p> <p>The monthly schedule of payments were received and reviewed for the period of June 2021.</p> <p><b>2021/034.2 To note the schedule of payments over £500.00 for the period of June 2021 for publication on the website in accordance with the Data Transparency Code.</b></p> <p>Members noted the schedule of payments over £500.00 for publication on the website in accordance with the Data Transparency Code.</p> <p><b>2021/034.3 To review and approve the Finance and General Purposes committee payments for the period of June 2021.</b></p> <p>Proposed by Councillor Ali and Seconded by Councillor Ul-Haq, and <b>RESOLVED:</b> That the Finance and General Purposes committee payments for the period of June 2021 are approved and signed off by the Chairman.</p>
<p>2021/035 (FGP)</p>	<p><b><u>BANK RECONCILIATION STATEMENTS</u></b></p> <p><b>2021/035.1 To receive the bank reconciliation statements for the period of June 2021.</b></p> <p>Members noted the bank reconciliation statements for the period of June 2021.</p> <p><b>2021/035.2 To appoint a member, other than a cheque signatory to verify the bank reconciliation statements for all accounts (produced by the Assistant Town Clerk).</b></p> <p>Proposed by Councillor Latif and Seconded by Councillor Ali, and <b>RESOLVED:</b> That Councillor Ul-Haq be appointed to verify the bank reconciliation statements for all accounts produced by the Assistant Town Clerk.</p>
<p>2021/036 (FGP)</p>	<p><b><u>ENVIRONMENTAL PROJECTS – BACK STREETS</u></b></p> <p>To receive an update in relation to the back streets project discussed at the previous Finance and General Purposes meeting.</p> <p>The Assistant Town Clerk and Chairman of the Finance and General Purposes committee noted that Phase 3 had recently been signed off at the last Full Council meeting. Phase 4 is currently being tendered by Pendle Borough Council and due to arrive in the next couple of weeks.</p> <p>A full list of where works had begun and what was due to start had been circulated. Members were reminded that if they identify any other streets for the list they can email them in to the office for consideration.</p> <p>Councillor Ali had a request that 121 – 229 and 231 – 251 Chapel House Road be considered on the next round of improvements, as well as works at the junction of Percy Street and Napier Street.</p> <p>Members noted the update.</p>

2021/037 (FGP)	<p><b><u>EURO 2020 EVENT – COSTINGS</u></b> To approve the final costings from the recent Euro 2020 event held at Nelson Cricket Club.</p> <p>The Assistant Town Clerk had provided a list of costs for the recent Euro 2020 big screen event held at Nelson Cricket Club.</p> <p>Proposed by Councillor Ali and Seconded by Councillor Latif, and <b>RESOLVED:</b> That the costs incurred for the Euro 2020 big screen event are approved and signed off for payment.</p>
2021/038 (FGP)	<p><b><u>DROPPED KERB GRANT REQUEST – LOWTHWAITE DRIVE, NELSON</u></b> To consider a request for the dropped kerb grant funding for works carried out at 48 Lowthwaite Drive, Nelson.</p> <p>Proposed by Councillor Latif and Seconded by Councillor Ali, and <b>RESOLVED:</b> That the funding request contribution for £490.88 for works carried out at 48 Lowthwaite Drive are approved for payment.</p>
2021/039 (FGP)	<p><b><u>DROPPED KERB GRANT REQUEST – ALGAR STREET, NELSON</u></b> To consider a request for the dropped kerb grant funding for works carried out at 1 Algar Street, Nelson.</p> <p>Proposed by Councillor Latif and Seconded by Councillor Ali, and <b>RESOLVED:</b> That the funding request contribution for £500 for works carried out at 1 Algar Street are approved for payment.</p>
2021/040 (FGP)	<p><b><u>DROPPED KERB GRANT REQUEST – SPRINGFIELD ROAD, NELSON</u></b> To consider a request for the dropped kerb grant funding for works carried out at 9 Springfield Road, Nelson.</p> <p>Proposed by Councillor Latif and Seconded by Councillor Ali, and <b>RESOLVED:</b> That the funding request contribution for £500 for works carried out at 9 Springfield Road are approved for payment.</p>
2021/041 (FGP)	<p><b><u>SHOP FRONT IMPROVEMENTS – NELSON TOWN CENTRE</u></b> To discuss the Shop Front Improvement scheme currently being run by Pendle Borough Council and consider whether Nelson Town Council could offer further support.</p> <p>Councillor Sakib noted that Pendle Borough Council currently have a Premises Improvement Grant available to shops and businesses in and around the town centre, which contributes to any sort of improvement to the front of businesses to help make the town centre a more attractive place for visitors. This can range from new signage, new paintworks and can also include safety improvements with things like CCTV. The budget isn't vast, and Pendle Borough Council are looking to other organisations to help offer support.</p> <p>Proposed by Councillor Ali and Seconded by Councillor Sakib, and <b>RESOLVED:</b> That the Council look to support Nelson Town Centre shops and businesses by investigating the possibility of freeing up some money in the 2022-23 budget to contribute to this initiative. Pendle Borough Council would be requested to continue to manage the workload, and the Town Council would look to cover any contributions that may be requested only once the Pendle Borough Council budget was spent.</p> <p><b>Action:</b> The Assistant Town Clerk to speak to Hassan Ditta at Pendle Borough Council to find out how much money has been spent since the initiative began to give the upcoming Budget Working Group an indication of the amount which Nelson Town Council may be looking to</p>

	authorise to contribute in the next financial year.
2021/042 (FGP)	<p><b><u>CCTV AT REGENT STREET/ REEDYFORD ROAD</u></b> To discuss the possibility of installing CCTV at Regent Street/ Reedyford Road, Nelson.</p> <p>Just before the Covid-19 pandemic hit, this committee was considering the installation of CCTV cameras at Regent Street and Reedyford Road, Nelson. Quotes were obtained from the Blackburn CCTV Hub, but the idea was put on hold given the pandemic. Councillor Sakib noted that there were still a large number of incidents occurring in that area, and asked that Members consider again the installation of the CCTV formerly discussed to help keep residents safer and deter the high volume of crimes taking place in the area.</p> <p>Proposed by Councillor Sakib and Seconded by Councillor Ali, and <b>RESOLVED:</b> That the Assistant Town Clerk get in touch with Blackburn with Darwen CCTV Hub to check whether the quotes received previously are still valid, and if so, the work is authorised to be carried out using part of the CCTV capital funding received from Pendle Borough Council when Nelson Town Council took over the CCTV monitoring costs.</p>
2021/043 (FGP)	<p><b><u>FRIDAY NIGHT FOOTBALL</u></b> To discuss the possibility funding the Friday Night Football sessions for the remainder of the financial year following the success of the initial 10 week trial period.</p> <p>Councillor UI-Haq updated those present on the success of the Friday Night Football sessions currently being held in the town. Over 200 people attend the sessions, the first of which is training for young people of the town. The second session is a league played between various sides from each ward in Nelson. The season is currently half way through and in the midst of a short summer break. Given the positive reaction from all those who attend, Councillor UI-Haq suggested that the Council give consideration to continuing the sessions once the already approved 10 sessions have finished. All Councillors present at this meeting had attended at least one of the evenings and were in agreement that the initiative was proving to be a real success.</p> <p>Proposed by Councillor UI-Haq and Seconded by Councillor Ali, and <b>RESOLVED:</b> That the Sports Working Group investigate costings for the continuation of the initiative for the remainder of the financial year 2021/22, and that the item be brought back to the next meeting of the Finance and General Purposes committee for consideration.</p>
2021/044 (FGP)	<p><b><u>ANY ITEMS FOR DISCUSSION FOR A FUTURE AGENDA</u></b> To notify the Clerk of any matters for inclusion on the agenda of the next meeting.</p> <p>No new items were requested.</p>
2021/045 (FGP)	<p><b><u>DATE OF THE NEXT COMMITTEE MEETING</u></b> To note the date of the next committee meeting scheduled to take place on Wednesday 29th September 2021 at 6.30pm, at the Unity Well Being Centre, Vernon Street, Nelson.</p> <p>Members noted the date of the next meeting.</p> <p>The meeting was closed by the Chair at 7.00pm.</p>