



NELSON TOWN COUNCIL

MINUTES OF A MEETING OF THE FINANCE AND GENERAL PURPOSES COMMITTEE OF NELSON TOWN COUNCIL HELD AT UNITY WELLBEING CENTRE, VERNON STREET, ON 9th JANUARY 2018

PRESENT

Councillors: Nazeem Hayat (in the Chair),

Councillors Zafar Ali, Eileen Ansar and Kamran Latif

Others: S. Watson (Clerk).



F17/056 Apologies for Absence

Apologies for absence were received from Councillors George Adam and Zeeshan who were unwell and Councillor Majid Anwar who was working,

RESOLVED: That the above apology and reason is accepted.

F17/057 Declarations of Interest

Members are reminded of the legal requirements concerning the declaration of interests. A Member must generally declare a disclosable pecuniary interest which he or she has in any item on the Agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

There were no declarations of Interest.

F17/058 Minutes

The Minutes of the meeting held on 22nd November 2017 were circulated for approval.

RESOLVED: That the Minutes of the Finance & General Purposes Committee meeting of the 22nd November are a true record.

F17/059 **Budget Monitoring and Bank Reconciliation**

Members were asked to approve the budget monitoring report and bank reconciliations for November.

RESOLVED: That the Budget Monitoring Report and Bank reconciliations are approved.

F17/060 **2018-2019 Budget Proposal**

A draft budget was circulated, there were no alternative budget proposals or amendments tabled.

RECOMMENDATION: That the draft budget for 2017-2018 is recommended to Full Council for approval.

F17/061 **2018-2019 Precept Proposal**

The draft budget proposal set a precept level at £452,421.00.

RECOMMENDATION: That the precept for 2017-2018 of £452,421.00 is recommended to Full Council for approval.

F17/062 **Date of next meeting**

Date of next meeting: Wednesday 24th January 2018.

Cost Centre	Cost Code	Approved Budget 2017-18			Draft Budget 2018-2019			Notes	Annual variance
		Income	Expenditure	Variance	Income	Expenditure	Variance		
Income									
	Precept	330161.50		330161.50	452421.00		452421.00	1.00	122259.50
	Maintenance Grant	0.00		0.00	0.00		0.00		0.00
									0.00
	Total	330161.50	0.00	330161.50	452421.00	0.00	452421.00		122259.50
Administration									
	Clerks Salary		17300.00	-17300.00		25000.00	-25000.00	2.00	-7700.00
	Clerk NI & Pension		0.00	0.00		1740.00	-1740.00	3.00	-1740.00
	Apprentice Salary		0.00	0.00		6620.00	-6620.00	4.00	-6620.00
	Utilities		0.00	0.00		0.00	0.00	5.00	0.00
	Postage		100.00	-100.00		100.00	-100.00		0.00
	Stationery		603.00	-603.00		600.00	-600.00		3.00
	Room Hire		500.00	-500.00		100.00	-100.00		400.00
	Computer Equipment & Software		100.00	-100.00		600.00	-600.00	6.00	-500.00
	Telephone & Mobile Broadband		250.00	-250.00		500.00	-500.00	7.00	-250.00
	Clerk Expenses		100.00	-100.00		100.00	-100.00		0.00
	Election Costs		15000.00	-15000.00		20000.00	-20000.00	8.00	-5000.00
	Total	0.00	33953.00	-33953.00	0.00	55360.00	-55360.00		-21407.00
Allotments									
	Maintenance	10929.00	10929.00	0.00	10929.00	10929.00	0.00		0.00
	Total	10929.00	10929.00	0.00	10929.00	10929.00	0.00		0.00
Small Grants									
	WIF Bradley		1000.00	-1000.00		1000.00	-1000.00		0.00
	WIF Clover Hill		1000.00	-1000.00		1000.00	-1000.00		0.00
	WIF Marsden		1000.00	-1000.00		1000.00	-1000.00		0.00
	WIF Southfield		1000.00	-1000.00		1000.00	-1000.00		0.00
	WIF Walverden		1000.00	-1000.00		1000.00	-1000.00		0.00
	WIF Whitefield		1000.00	-1000.00		1000.00	-1000.00		0.00
	Small Grants		10000.00	-10000.00		10000.00	-10000.00		0.00
	Total	0.00	16000.00	-16000.00	0.00	16000.00	-16000.00		0.00
Events									
	Town Crier Competition					5000.00	-5000.00	9.00	-5000.00
	Football Marathon					5000.00	-5000.00	9.00	-5000.00
	Food Festival		5000.00	-5000.00		5000.00	-5000.00		0.00
	Lancashire Day		10000.00	-10000.00		10000.00	-10000.00		0.00
	Christmas Markets		10000.00	-10000.00		0.00	0.00		10000.00
	Christmas Lights		27000.00	-27000.00		31000.00	-31000.00	10.00	-4000.00
	Community Cohesion		9000.00	-9000.00		10000.00	-10000.00		-1000.00
	Events General		34000.00	-34000.00		20000.00	-20000.00		14000.00
	Unity Hall						0.00		
	Total	0.00	95000.00	-95000.00	0.00	86000.00	-86000.00		9000.00
Transferred Services									
	Mugas		20688.00	-20688.00		30000.00	-30000.00	11.00	-9312.00
	CCTV		18147.00	-18147.00		25000.00	-25000.00	12.00	-6853.00
	Parks		32663.50	-32663.50		65327.00	-65327.00	13.00	-32663.50
	Total	0.00	71498.50	-71498.50	0.00	120327.00	-120327.00		-48828.50
Unity Hall									
	Renovations/Projects and Match Funding		50000.00	-50000.00		30000.00	-30000.00	14.00	20000.00
	Caretaking/Management		15000.00	-15000.00	7500.00	15000.00	-7500.00		7500.00
	Utilities		10000.00	-10000.00		10000.00	-10000.00		0.00
	Catering Income				10000.00		10000.00		
	Catering Co-ordinator Salary					18304.00	-18304.00	15.00	-18304.00
	Catering Supplies					8000.00	-8000.00		
	Catering Equipment					2000.00	-2000.00		
	Professional Fees						0.00		
	Total	0.00	75000.00	-75000.00	17500.00	83304.00	-65804.00		9196.00

Projects								
Miscellaneous Projects/Other	6584.00	-6584.00		35000.00	-35000.00		16.00	-28416.00
Highways Projects	3000.00	-3000.00		60000.00	-60000.00		17.00	-57000.00
Hanging Baskets	3420.00	-3420.00		3420.00	-3420.00			0.00
Annual Newsletter	2000.00	-2000.00		2000.00	-2000.00			0.00
Publicity & Marketing	10000.00	-10000.00		15000.00	-15000.00		18.00	-5000.00
Summer Leisure Activities	10496.00	-10496.00		0.00	0.00			10496.00
Total	0.00	35500.00	-35500.00	0.00	115420.00	-115420.00		-79920.00
Handyman Scheme								
Handyman Labour	15000.00	-15000.00		17000.00	-17000.00		19.00	-2000.00
Handyman Materials	2000.00	-2000.00		2000.00	-2000.00			0.00
Handyman Equipment	2000.00	-2000.00		2000.00	-2000.00			0.00
Total	0.00	19000.00	-19000.00	0.00	21000.00	-21000.00		-2000.00
Professional Fees								
Insurance	2400.00	-2400.00		2400.00	-2400.00			0.00
Audits	960.00	-960.00		960.00	-960.00			0.00
Legal	1200.00	-1200.00		1200.00	-1200.00			0.00
Liberata HR	4000.00	-4000.00		3000.00	-3000.00		20.00	1000.00
Subscriptions								
Total	0.00	8560.00	-8560.00	0.00	7560.00	-7560.00		1000.00
Town Crier								
Uniform	2500.00	-2500.00		2400.00	-2400.00			100.00
Total	0.00	2500.00	-2500.00	0.00	2400.00	-2400.00		100.00
Training								
Councillor Training	75.00	-75.00		75.00	-75.00			0.00
Clerk Training	75.00	-75.00		75.00	-75.00			0.00
Total	0.00	150.00	-150.00	0.00	150.00	-150.00		0.00
Environment Committee								
Projects	2500.00	-2500.00		2400.00	-2400.00			100.00
Total	0.00	2500.00	-2500.00	0.00	2400.00	-2400.00		100.00
To/From Reserves								
Reserves	15000.00		15000.00	##	0.00	0.00	21.00	-15000.00
Total	15000.00	0.00	15000.00		0.00	0.00		-15000.00
Net Total without using reserves	341090.50	368090.50		480850.00	520850.00			
Net Total with Reserves	356090.50	368090.50	-12000.00	480850.00	520850.00	-40000.00		-28000.00
VAT	12000.00			40000.00				
Grand Total	368090.50	368090.50	0.00	520850.00	520850.00	0.00		