



## NELSON TOWN COUNCIL

### MINUTES OF THE MEETING OF THE ENVIROMENTAL IMPROVEMENTS COMMITTEE

held at the Selina Cooper Hall, Unity Well Being Centre, Vernon Street, Nelson  
on Wednesday 20<sup>th</sup> June 2018 at 6.30pm

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**Councillors Present:** Cllr Adrian Barrett, Mohammed Kamran Latif, Michelle Pearson-Asher, Sheila Wicks

**Absent Councillors:** Cllr Zafar Ali, Majid Ali Anwar

**Non-Councillor (without voting rights):** None in attendance

**Officers:** Safia Kauser - Town Clerk/RFO

**Members of the Public:** Zero

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2018/001     **ELECTION OF COMMITTEE CHAIRMAN**  
(EI)         To elect a committee chair for the ensuing year

Proposed by Councillor Latif, and Seconded by Councillor Wicks, and  
**RESOLVED:** That Cllr Michelle Pearson-Asher is elected as Chair for the ensuing year

2018/002     **ELECTION OF COMMITTEE VICE-CHAIRMAN**  
(EI)         To elect a committee vice-chair for the ensuing year

Proposed by Councillor Pearson-Asher, and Seconded by Councillor Latif, and  
**RESOLVED:** That Cllr Adrian Barrett is elected as Vice-Chair for the ensuing year

2018/003     **APOLOGIES FOR ABSENCE**  
(EI)         To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting.

Apologies were received and accepted from Cllr Zafar Ali and Cllr Majid Ali Anwar.

2018/004     **DECLARATIONS OF INTERESTS**  
(EI)         Members are reminded of the legal requirements concerning the declaration of interests. A Member must generally declare a disclosable pecuniary interest which he or she has in any item on the Agenda. A Member with a disclosable pecuniary interest may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

There were no declarations of Interest.

Signed Chair: .....

Dated: .....

2018/005 **ADJOURNMENT FOR PUBLIC PARTICIPATION**

(EI) To adjourn the meeting for 15 minutes to allow members of the public to make representation on the business of the agenda for the meeting. No resolutions can be under public participation.

No members of the public present.

2018/006 **MINUTES**

(EI) To approve the draft minutes of the Environmental Improvements committee meeting held on 07 March 2018

Proposed by Councillor Barret and Seconded by Councillor Latif, and

**RESOLVED:** That the minutes of the Environmental Improvements committee meeting held on the 07 March 2018 be confirmed as a true record and signed by the Chair

2018/007 **COMMUNITY AND PUBLIC TRANSPORT SERVICES**

(EI) To consider any issues relating to community and public transport services

Councillors were informed that in future they can use this agenda item to discuss any issues relating to bus routes/ transport issues in the area. The committee terms of reference were now much broader and can allow these discussions to take place.

A discussion took place regarding pot hole and funding that the Town Council had set aside for it. Any recommendations for pot holes are to be ratified by Full Council. The Clerk informed the committee that the Council should receive notifications relating to transport issues reported by the borough, however nothing had been received on the main inbox.

**Action:** Cllr Pearson-Asher to contact County Council and request them to send notification relating to transport/roadworks.

2018/008 **COMMUNITIES CLEAN-UPS/ LITTER PICK UP DATES**

(EI)

**2018/008.1 - To consider litter pick up dates and community clean-ups for 2018 in partnership with 'Pick up for Pendle'**

A litter pick had been scheduled for tomorrow morning between 10am-12pm apprx. It was confirmed that the Pick-up for Pendle group was not constituted.

**Action:** Clerk to contact Pick Up for Pendle and to circulate the dates for future events

**2018/008.2 - To consider the purchase of any equipment required for the litter pick up and community clean-ups 2018**

No further equipment was needed to be purchased. Lee Johnson (Borough Council) is to be contacted for any requests relating to litter pickers or ring bags. It was suggested that any equipment needed for future projects can be rented.

**2018/008.3 - To consider and recommend any action for frequent fly-tipping in the area to the Pendle Borough Council. A partnership approach should be considered for any new schemes introduced.**

A suggestion had been made for consideration for CCTV which may be explored at a later date once the committee are aware of the current sanctions in place for fly-tipping.

**Action:** Clerk to contact Pendle Borough council to understand their methods of dealing with fly tipping and to suggest working with David Walker to produce fly tipping awareness propaganda.

2018/009  
(EI)

### **DOG FOULING**

#### **2018/009.1 - To review the dog fouling spray initiative scheme and consider if this should remain active for the foreseeable future**

It was agreed that the spray was having a positive effect. Last year the Council had purchased orange spray. The Marden ward has had a positive effect since this has been introduced, however it was suggested that enforcement should be considered.

Proposed by Councillor Pearson-Asher, Seconded by Councillor Latif, and  
**RESOLVED:** That the Council continues with the dog fouling initiative for the foreseeable future.

#### **2018/009.2 - To consider additional purchase of dog fouling spray (if required)**

None was required at the present time. Additional spray will be bought as necessary.

2018/010  
(EI)

### **MAINTENANCE OF PARKS**

#### **2018/010.1 To confirm the current service level agreements in place for the maintenance of the parks under the responsibility of the town council inclusive of any health and safety arrangements**

It was clarified that the town council pays 50% of the total running costs to Pendle Borough to support the maintenance of the parks – Wolverden, Victoria and Marsden parks. It was suggested that this topic is referred to the full council meeting for further discussion. A service level agreement has been in place.

**Action:** Clerk to ensure that a copy of the Parks Service Level Agreement is in the office

#### **2018/010.2 - To authorize any costs in relation to the service level agreements for the maintenance of the parks**

The town council covers the costs for the local MUGAs including inspections and lighting bill. This is separate to the parks SLA.

**Action:** Clerk to confirm order for health and safety inspections to be carried out via the Borough Council contact.

2018/011  
(EI)

### **BOUNDARY WARD SIGNS**

#### **2018/011.1 - To consider the requirements of boundary ward signs and a welcome sign to Nelson. Members should consider the number of signs required, designs, colour schemes and content/wording.**

It was agreed that this topic was referred to full council. Designs had already been previously created, however the Pendle Brough Council was scheduled to instigate the community governance review, it was felt that the signs should be erected once the boundary commission had approved any changes as a result of the review.

#### **2018/011.2 - To task the Clerk to obtain quotations and designs for the boundary signs**

It was agreed that this topic would be deferred to full council.

#### **2018/011.3 - To confirm with the borough authority, the arrangements in place for erection of boundary signs on the highway**

It was agreed that this topic would be deferred to full council.

2018/012  
(EI)

### **ALLOTMENT MANAGEMENT**

To consider any outstanding issues arising relating to allotments and to consider an annual repairs, maintenance and improvements programme

It was agreed to allow the allotment society to continue with their responsibility over the allotments. Cllr Barret informed the committee that in the past requests for maintenance and repairs have been brought forward by the allotments society which has worked. The allotments sites are in good standard and most of them have had security fencing erected.

2018/013  
(EI)

**DATE OF THE NEXT TOWN COUNCIL MEETING**

The next committee meeting is scheduled for Wednesday 06 September 2018 at 7.00pm, Unity Wellbeing Centre

The meeting was closed by the Chair at 7.20pm.