



**Nelson**  
Town Council

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Town Hall

Market Street

Nelson

Lancashire BB9 7LG

**Tel: 01282 697079**

**Email:** [info@nelsontowncouncil.gov.uk](mailto:info@nelsontowncouncil.gov.uk)

**Website:** [www.nelsontowncouncil.gov.uk](http://www.nelsontowncouncil.gov.uk)

**Minutes of a meeting of The Finance and General Purposes Committee held  
on Wednesday 23<sup>rd</sup> October 2019 in the Selina Cooper Hall,  
Unity Well Being Centre, 62 Vernon Street, Nelson**

**Commenced: 6.30pm - Concluded: 6.55pm**

**Councillors Present:** Kamran Latif [Chair], Zafar Ali, Wayne Blackburn, Nazeem Hayat and Mohammad Sakib

**Absent Councillors:** Husnan Arshad, Mashuq Hussain and Ikram Ul-Haq

**Non-Councillor (without voting rights):** None

**Observing Councillors (not a member of the committee):** None

**Officers:** Nick Harbour – Assistant Town Clerk [minute taker]

**Members of the Public:** None

2019/056 (FGP)	<p><b><u>APOLOGIES FOR ABSENCE</u></b></p> <p>To receive and approve apologies for absence and reasons given to the Assistant Town Clerk prior to the meeting.</p> <p>Proposed by Councillor Ali and Seconded by Councillor Latif, and</p> <p><b>RESOLVED:</b> That the apologies received from Councillors Hussain, Arshad and Ul-Haq are approved and accepted.</p>
2019/057 (FGP)	<p><b><u>DECLARATIONS OF INTEREST</u></b></p> <p>To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.</p> <p>None declared.</p>
2019/058 (FGP)	<p><b><u>ADJOURNMENT FOR PUBLIC PARTICIPATION</u></b></p> <p>To adjourn the meeting for 15 minutes to allow members of the public to make representation on the business of the agenda for the meeting. No resolutions can be under public participation.</p> <p>No members of the public were present at the meeting.</p>
2019/059 (FGP)	<p><b><u>MINUTES</u></b></p> <p>To approve the draft minutes of the Finance and General Purposes committee meeting held on 25 September 2019</p>

Signed Chair: .....

Dated: .....

	<p>Proposed by Councillor Ali and Seconded by Councillor Latif, and  <b>RESOLVED:</b> That the draft minutes of the Finance and General Purposes committee meeting held on the 25 September 2019 be confirmed as a true record and be signed by the Chair.</p>
2019/060 (FGP)	<p><b><u>PAYROLL CONTRACT</u></b>  To receive an update on the payroll contract and the LGPS to commence from 01 November 2019.</p> <p>The Assistant Town Clerk notified Members that the payroll contract has now successfully been transferred from Liberata to Blackburn with Darwen Council. From 01<sup>st</sup> November, staff will receive payment from Blackburn with Darwen Council and pensions payments will go towards the LGSP rather than NEST.</p> <p>Members noted the update.</p>
2019/061 (FGP)	<p><b><u>CCTV</u></b>  To consider quotes for CCTV camera installation at Reedyford/Regent street junction. This item was raised at the last committee meeting.</p> <p>The Assistant Town Clerk noted that a meeting was yet to take place between the office and Peter Wareing, Manager of the CCTV Hub in Blackburn due to Peter being on annual leave. The meeting is set up for Thursday 24<sup>th</sup> October in which the types of camera needed, location and other details will be discussed on site. Any Members wishing to attend the meeting are more than welcome to join.</p> <p><b>Action:</b> The Assistant Town Clerk to meet with Peter to discuss details and obtain a quote for the work to bring back to the next meeting of this committee.</p>
2019/062 (FGP)	<p><b><u>VICTORIA PARK PAVILION – SMALL GRANT APPLICATION</u></b>  To consider a small grant application submitted by the Victoria Park Pavilion group in relation to Pendle Festival of Culture.</p> <p>Proposed by Councillor Blackburn and Seconded by Councillor Ali, and  <b>RESOLVED:</b> That the small grant application submitted by the Victoria Park Pavilion group is approved, subject to submission of the minute reference seeking the Town Council contribution from the last Victoria Park Pavilion meeting.</p> <p><b>Action:</b> The Assistant Town Clerk to contact Rauf Bashir to request submission of the minutes reference as outlined above before making out the cheque payment.</p>
2019/063 (FGP)	<p><b><u>HIGHWAYS SPENDING</u></b>  To consider the approval of highways spending on a number of back streets in Nelson.</p> <p>Proposed by Councillor Ali and Seconded by Councillor Hayat, and  <b>RESOLVED:</b> That a quotation is requested from Scott Whalley at Pendle Borough Council to look at resurfacing of the back street at Bradshaw Street</p> <p><b>Action:</b> The Assistant Town Clerk to contact Scott Whalley at Pendle Borough Council to discuss further and seek a quotation for costings.</p>
2019/064 (FGP)	<p><b><u>ANY ITEMS FOR DISCUSSION FOR A FUTURE AGENDA</u></b>  To notify the Clerk of any matters for inclusion on the agenda of the next meeting.</p> <ul style="list-style-type: none"> <li>• CCTV quotes</li> <li>• To note the minute reference in relation to the Victoria Park Pavilion Small Grant Application</li> <li>• Resurfacing of the back street at Bradshaw Street</li> </ul>

2019/065 (FGP)	<p><b><u>DATE OF THE NEXT COMMITTEE MEETING</u></b></p> <p>To note the date of the next committee meeting scheduled to take place on Wednesday 27<sup>th</sup> November 2019 at 6.30pm, Unity Wellbeing Centre.</p> <p>The meeting was closed by the Chair at 6.55pm.</p>
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