



**Minutes of a meeting of the Personnel Committee held on Wednesday 22nd
January 2020 in the Pankhurst Room,
Unity Well Being Centre, 62 Vernon Street, Nelson**

Commenced: 7.10pm - Concluded:7.45pm

Councillors Present: Zafar Ali [Chair], Mashuq Hussain, Mohammad Kamran Latif and Sheila Wicks

Absent Councillors: Nazeem Hayat

Non-Councillor (without voting rights): None permitted

Observing Councillors (not a member of the committee): None permitted

Officers: Nick Harbour – Assistant Town Clerk [minute taker]

Members of the Public: None

2019/036
(P)

APOLOGIES FOR ABSENCE

To receive and approve apologies for absence and reasons given to the Assistant Clerk prior to the meeting.

No apologies of absence were received.

2019/037
(P)

DECLARATIONS OF INTERESTS

To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.

None declared.

2019/038
(P)

MINUTES

To approve the draft minutes of the Extraordinary Personnel committees meeting held on:

- 16th September 2019
- 07th October 2019
- 20th November 2019

Proposed by Councillor Ali and Seconded by Councillor Latif, and

RESOLVED: That the draft minutes of the Extraordinary Personnel committee meetings outlined above be confirmed as a true record and be signed by the Chair.

2019/039
(P)

EMPLOYMENT MATTER

To receive an update in relation to a confidential employee matter.

	<p>Proposed by Councillor Ali and Seconded by Councillor Latif, and RESOLVED: That no Press or Public be permitted to attend the meeting. Only the Members of the Personnel committee are to participate in the meeting, with the Assistant Town Clerk in attendance as minute taker.</p> <p>REDACTED.</p>
2019/040 (P)	<p><u>FACILITATOR RECRUITMENT UPDATE</u> To receive an update on the latest surrounding the vacant Facilitator post currently being advertised for the lottery funded position.</p> <p>REDACTED.</p>
2019/041 (P)	<p><u>ANY ITEMS FOR DISCUSSION FOR A FUTURE AGENDA</u> To notify the Assistant Clerk of any matters for inclusion on the agenda of the next meeting.</p> <p>None.</p>
2019/042 (P)	<p><u>DATE OF THE NEXT COMMITTEE MEETING</u> To note the date of the next committee meeting scheduled to take place on Wednesday 01st April 2020 at 6.30pm, Unity Wellbeing Centre.</p> <p>The date of the next committee meeting was noted by Members.</p> <p>There being no further business, the meeting was closed by the Chair at 7.45pm.</p>