



**Minutes of a meeting of Nelson Town Council held on Wednesday 08th
January 2020 in the Council Chamber,
Nelson Town Hall**

Commenced: 7.00pm - Concluded:7.40pm

Councillors Present: Councillors Zafar Ali [Chair], Nazeem Hayat [Vice Chair], Faraz Ahmad, Omar Ahmed, Zulfiqar Ali, Husnan Arshad, Mohammad Aslam, Ali Baig, Wayne Blackburn, Patricia Hannah-Wood, Fiona Holland, Mashuq Hussain OBE, Michelle Pearson-Asher, Nigel Pearson-Asher, Mohammad Sakib, Mohammad Sarwar, Russell Tennant, Ikram Ul-Haq and Sheila Wicks

Absent Councillors: Councillors George Adam, Sadia Bashir, Laura Blackburn and Mohammad Kamran Latif

Non-Councillor (without voting rights): None

Officers: Nick Harbour – Assistant Town Clerk [minute taker]

Members of the Public: Councillor Neil McGowan [Pendle Borough Council]

2019/114
(TC)

ONE MINUTE SILENCE

The Chairman invites members to observe a one minute of silence

A one minutes silence was observed.

2019/115
(TC)

CHAIRMAN'S OPENING REMARKS

To receive the Chairman's opening remarks

The Chairman welcomed all those present and thanked them for their attendance and wishes them all the best for the New Year.

He stated that the recent boundary reviews have now in effect turned to law. However, this will only really affect Pendle Borough Council and not the Town Council.

2019/116
(TC)

APOLOGIES FOR ABSENCE

To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting.

Proposed by Councillor Hannah-Wood and Seconded by Councillor Sakib, and

RESOLVED: That the apologies received from Councillors George Adam, Sadia Bashir, Laura Blackburn and Mohammad Kamran Latif are approved and accepted.

2019/117 (TC)	<p><u>DECLARATIONS OF INTERESTS</u> To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.</p> <p>None declared.</p>
2019/118 (TC)	<p><u>ADJOURNMENT FOR PUBLIC PARTICIPATION</u> To adjourn the meeting for 15 minutes to allow members of the public to make representation on the business of the agenda for the meeting. No resolutions can be under public participation.</p> <p>Councillor Neil McGowan, who represents the Marsden Ward for Pendle Borough Council spoke around the possibilities of the Town Council supporting resurfacing of the back street at Brentwood/ Berriedale Road, Nelson. He has submitted photos to the town council office.</p> <p>Action: Councillors Wayne Blackburn, Michelle Pearson-Asher and Nigel Pearson-Asher to meet with Councillor Neil McGowan to discuss the matter further and look to bring the proposal to a future Full Council meeting.</p>
2019/119 (TC)	<p><u>REPORTS FROM BOROUGH AND COUNTY COUNCILLORS</u> To receive reports from the Borough or County Councillors</p> <p>Councillors Zafar Ali and Sakib had recently attended the Nelson Area Committee meeting. An outline planning application has been submitted to the Borough Council at Further Clough Head proposing over 100 new homes are to be built on the site. No comments from the Town Council were submitted to the Borough Council. Nelson Town Council should be consulted around such matters and have the chance to comment on any application in the Nelson area.</p> <p>Action: The Assistant Clerk is to contact the Planning department and request they forward on details of any applications for Nelson to Town Councillors, and that the details of this application in question are also circulated to all Councillors to give them an opportunity to review and submit comments if they feel necessary. The Further Clough Head application will be going to the Policy and Resources committee in the near future and comments would be required before this meeting.</p>
2019/120 (TC)	<p><u>MINUTES</u> To approve the draft minutes of the Town Council meeting held on 13 November 2019 (previously circulated)</p> <p>Proposed by Councillor Sakib and Seconded by Councillor Hannah-Wood, and RESOLVED: That the draft minutes of the Town Council meeting held on the 13 November 2019 be confirmed as a true record and be signed by the Chair with the following one amendment:</p> <p>Councillor Zulfiqar Ali had been incorrectly been marked down as absent when in fact he was present at the meeting. The record will be amended to show he was present.</p>
2019/121 (TC)	<p><u>COMMITTEE MINUTES</u> To confirm the receipt of committee minutes previously circulated:</p> <ul style="list-style-type: none"> • EO Personnel 20 November 2019 <p>Proposed by Councillor Hayat and Seconded by Councillor Zafar Ali, and RESOLVED: That the above block of minutes of the Town Council committee meetings be received by the Town Council.</p>

<p>2019/122 (TC)</p>	<p><u>SERIOUS CRIME IN NELSON</u> To receive an update from Andy Cartwright or another officer from the local policing team around policing issues in Nelson and to identify ways of working collaboratively to make Pendle safer for residents and visitors.</p> <p>Unfortunately, nobody from the Police was present at the meeting. However, the Chairman noted that Andy Carwright was at the Nelson Area Committee meeting on Monday evening and reported that there is currently a period of stability in Nelson. The only thing of note mentioned was an attack on two Delta taxi drivers over the festive period, for which arrests were made. The two incidents were reported as non-related.</p> <p>Members noted the update.</p>
<p>2019/123 (TC)</p>	<p><u>ENVIRONMENTAL PROJECTS</u> To receive a verbal update around environmental projects.</p> <p>As discussed earlier, a project for the Marsden area will be discussed and potentially brought to the next Full Council meeting.</p> <p>The Assistant Clerk noted that works to the back street at Elizabeth Street are underway and almost complete. He will be meeting with Scott Whalley and Joanne Laycock of Pendle Borough Council to get more information on when the approved projects at the last meeting are likely to start.</p> <p>Action: The Assistant Clerk to set up a meeting with Pendle Borough Council officers to discuss timescales for the approved projects and update Members with these.</p> <p>Members noted the update.</p>
<p>2019/124 (TC)</p>	<p><u>TOWN COUNCIL VACANCY</u> To declare a vacancy on the Town Council due to Councillor Saanval Safir's non-attendance at any Council meeting since being elected in May 2019.</p> <p>Proposed by Councillor Sakib and Seconded by Councillor Hayat, and RESOLVED: That this item be deferred until the next meeting of the Full Council to seek clarity from the Pendle Borough Council Elections team in relation to the legality of the process and to get clarification of timescales.</p> <p>Action: The Assistant Clerk to ask for written details of the timescales and costings of the process from Pendle Borough Council.</p>
<p>2019/125 (TC)</p>	<p><u>PENDLE PRIMARY SCHOOLS FREE SWIMMING INITIATIVE 2020/21</u> To consider releasing £12,901.50 to allow free swimming for children during the school holidays throughout 2020/21.</p> <p>Proposed by Councillor Sakib and Seconded by Councillor Zafar Ali, and RESOLVED: That the Council support this project and approve the release of the requested funds, subject to getting clarification over the timings which children will be allowed to use the swimming facilities. The Council would also request that their support be acknowledged in any promotional work around the offer.</p> <p>Action: The Assistant Clerk to seek clarification around the timings in which the children will be able to access the facilities.</p>
<p>2019/126 (TC)</p>	<p><u>BUDGET FOR THE FINANCIAL YEAR 2020/21</u> To consider setting up a budget working group to start to look at the budget for 2020/21.</p>

	<p>Proposed by Councillor Hannah-Wood and Seconded by Councillor Sakib, and RESOLVED: That Councillors Zafar Ali, Nazeem Hayat, Mohammad Kamran Latif, Mashuq Hussain, Patricia Hannah-Wood and Mohammad Sakib are appointed to sit on a budget working group to look at the budget for the year 2020/21.</p> <p>Note – Councillor Nigel Pearson-Asher proposed (seconded by Councillor Michelle Pearson-Asher) for Councillor Mohammad Aslam to be appointed as a seventh Member of the working group. Members voted to keep the number limited to the original six as proposed by Councillor Sakib.</p> <p>Action: The Assistant Town Clerk to contact Pendle Borough Council to ask for support from a finance officer to attend the meetings of the budget working group and to set up a meeting at the earliest opportunity.</p>
<p>2019/127 (TC)</p>	<p><u>LOTTERY HERITAGE UPDATE AND SELINA COOPER HALL HISTORY</u> To receive an update on the latest work on the back of the successful lottery heritage application.</p> <p>Councillor Faraz Ahmad gave a brief update around the latest surrounding the works due to take place at the Unity Wellbeing Centre. He stated that:</p> <ul style="list-style-type: none"> • The recruitment process is underway to seek a Project Facilitator to manage the project • New windows are set to be installed early February • The Selina Cooper History wall will also be installed early February • Members are currently investigating the possibility of removing the existing laminate flooring in the Selina Cooper Hall to check the condition of the old wooden flooring underneath and see if it can be refurbished to be more in-keeping with the history of the building <p>Action: Councillor Tennant will send the Assistant Town Clerk two website addresses which specialise in arts and culture in which job adverts can be posted. This will hopefully attract further applicants to apply for the position of Project Facilitator.</p> <p>Members noted the update.</p>
<p>2019/128 (TC)</p>	<p><u>TRANSFERRED SERVICES</u> To receive reports and consider any actions required in relation to transferred services.</p> <ul style="list-style-type: none"> a) CCTV monitoring b) MUGAs/Play Areas c) Parks Services <p><u>CCTV monitoring</u></p> <p>No new issues this month.</p> <p><u>MUGAS and Play Areas</u></p> <p>An item will be going to the Finance committee later this month to discuss a recently received invoice from Pendle Borough Council for the maintenance of MUGAS and play areas in Nelson. The sum appears to be much higher than expected and the office is currently awaiting a breakdown of how Pendle Borough Council have reached this figure.</p> <p>An update will be provided at the next meeting.</p> <p>The update was noted.</p>

	<p><u>Parks Services</u> Discussions are still ongoing around the transfer of Parks Services. Another meeting is due to take place in the coming weeks between this Council and Pendle Borough Council. The budget working group will also be working on this in the upcoming weeks.</p> <p>The update was noted.</p>
2019/129 (TC)	<p><u>ANY ITEMS FOR DISCUSSION FOR A FUTURE AGENDA</u> To notify the Clerk of any matters for inclusion on the agenda of the next meeting.</p> <ul style="list-style-type: none"> • Town Council vacancy • Boundary Commission Review • Request from Cllr Aslam to be appointed to the Personnel and Finance committees
2019/130 (TC)	<p><u>DATE OF THE NEXT TOWN COUNCIL MEETING</u> To note the date of the next committee meeting scheduled to take place on Wednesday 12th February at 7.00pm, Nelson Town Hall.</p> <p>There being no further business to discuss, the meeting was closed by the Chair at 7.40pm.</p>