



Nelson
Town Council

Nelson Town Council

Town Hall

Market Street

Nelson

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Minutes of a meeting of Nelson Town Council held on Wednesday 11th March 2020 in the Council Chamber, Nelson Town Hall

Commenced: 7.00pm - Concluded: 7.45pm

Councillors Present: Councillors Nazeem Hayat [Chair], Faraz Ahmad, Omar Ahmed, Husnan Arshad, Mohammad Aslam, Patricia Hannah-Wood, Fiona Holland, Mashuq Hussain OBE, Mohammad Kamran Latif, Michelle Pearson-Asher, Nigel Pearson-Asher, Mohammad Sarwar, Russell Tennant and Sheila Wicks

Absent Councillors: Councillors George Adam, Zafar Ali, Zulfiqar Ali, Ali Baig, Sadia Bashir, Laura Blackburn, Wayne Blackburn, Mohammad Sakib and Ikram Ul-Haq

Non-Councillor (without voting rights): None

Officers: Nick Harbour – Assistant Town Clerk [minute taker]

Members of the Public: None

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| 2019/155 (TC) | <u>ONE MINUTE SILENCE</u> The Chairman invites members to observe a one minute of silence A one minutes silence was observed. |
| 2019/156 (TC) | <u>CHAIRMAN'S OPENING REMARKS</u> To receive the Chairman's opening remarks The Chairman welcomed all those present and thanked them for their attendance. |
| 2019/157 (TC) | <u>APOLOGIES FOR ABSENCE</u> To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting. Proposed by Councillor Latif and Seconded by Councillor Hussain, and RESOLVED: That the apologies received from Councillors George Adam, Zafar Ali, Zulfiqar Ali, Ali Baig, Laura Blackburn and Wayne Blackburn are approved and accepted. |
| 2019/158 (TC) | <u>DECLARATIONS OF INTERESTS</u> To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest. None declared. |
| 2019/159 (TC) | <u>ADJOURNMENT FOR PUBLIC PARTICIPATION</u> To adjourn the meeting for 15 minutes to allow members of the public to make representation |

Signed Chair:

Dated:

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| | <p>on the business of the agenda for the meeting. No resolutions can be under public participation.</p> <p>No members of the public were present at the meeting.</p> | | | | | | | | | | |
| 2019/160 (TC) | <p><u>REPORTS FROM BOROUGH AND COUNTY COUNCILLORS</u> To receive reports from the Borough or County Councillors</p> <p><u>Borough Council</u></p> <p>Councillor Wicks had recently attended the Budget meeting in which Members of all political parties approved the draft set out by Pendle Borough Council.</p> <p>Councillor Wicks had also attended the Nelson Area Committee in which only one new planning application had been submitted, which would have no significant impact on residents in the local area. She did state that the application in relation to Further Clough Head is still in progress and asked that any comments Members may receive from the public are directed to the Planning Officer (Alex Cameron) who is dealing with the case.</p> <p>Members noted the update.</p> <p><u>County Council</u></p> <p>No County Councillors present to give an update.</p> | | | | | | | | | | |
| 2019/161 (TC) | <p><u>MINUTES</u> To approve the draft minutes of the Town Council meeting held on 12 February 2020 (previously circulated)</p> <p>Proposed by Councillor Latif and Seconded by Councillor Michelle Pearson-Asher, and RESOLVED: That the draft minutes of the Town Council meeting held on the 08 February 2020 be confirmed as a true record and be signed by the Chair.</p> | | | | | | | | | | |
| 2019/162 (TC) | <p><u>COMMITTEE MINUTES</u> To confirm the receipt of committee minutes previously circulated:</p> <table border="0"> <tr> <td>• Finance</td><td>26 February 2020</td></tr> <tr> <td>• Unity Wellbeing Management</td><td>26 February 2020</td></tr> <tr> <td>• EO Personnel</td><td>02 March 2020</td></tr> <tr> <td>• Environmental Improvements</td><td>04 March 2020</td></tr> <tr> <td>• Events, Promotional & Marketing</td><td>04 March 2020</td></tr> </table> <p>Proposed by Councillor Hannah-Wood and Seconded by Councillor Hussain, and RESOLVED: That the above block of minutes of the Town Council committee meetings be received by the Town Council.</p> | • Finance | 26 February 2020 | • Unity Wellbeing Management | 26 February 2020 | • EO Personnel | 02 March 2020 | • Environmental Improvements | 04 March 2020 | • Events, Promotional & Marketing | 04 March 2020 |
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| • Events, Promotional & Marketing | 04 March 2020 | | | | | | | | | | |
| 2019/163 (TC) | <p><u>POLICE CRIME UPDATE</u> To receive an update from Andy Cartwright or another officer from the local policing team around policing issues in Nelson and to identify ways of working collaboratively to make Pendle safer for residents and visitors.</p> <p>A Police representative was unable to attend the meeting, however the Assistant Town Clerk had been in touch with Sgt Scott Boast for a verbal update. Sgt Boast noted that there had been no significant changes in terms of crime statistics in Nelson.</p> <p>Councillor Nigel Pearson-Asher also noted that the Police are going to be attending the upcoming Easter Extravaganza event and will have a stand at the event whereby residents can</p> | | | | | | | | | | |

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| | <p>feel free to approach those Police in attendance with any questions they may have.</p> <p>Members noted the update.</p> |
| 2019/164 (TC) | <p><u>ENVIRONMENTAL PROJECTS</u></p> <p>To receive a verbal update around environmental projects.</p> <p>In relation to the proposed works at Bradshaw Street, the Assistant Town Clerk updated Members that the works were due to begin on 23rd March. Joanne Laycock has written to all residents of Bradshaw Street to ask that they do not to use the back street whilst the work is being carried out.</p> <p>The update was noted.</p> <p>Councillor Hannah-Wood spoke around the carbon footprint and how Members could reduce wastage and begin to make an improvement in Nelson. Members discussed different ways in which this could be achieved.</p> <p>Proposed by Councillor Hannah-Wood and Seconded by Councillor Latif, and RESOLVED: That the Council aim to reduce the amount of paper used by the office and during Council meetings. Members are now requested to view agendas/ minutes and support documents on their mobile phones/ laptops/ tablets wherever possible. Paper copies can still be provided to Members who may not have access to an electronic device.</p> |
| 2019/165 (TC) | <p><u>FAIR TRADE COFFEE MORNING AT REVIVE CAFÉ</u></p> <p>To receive an update from Councillors Hannah-Wood and Wicks in relation to the Fair Trade coffee morning held on Saturday 07th March at the Revive Cafe.</p> <p>Councillor Hannah-Wood gave a brief update from the Fair Trade coffee morning. Unfortunately, only five people attended the event which was most disappointing. Councillor Hannah-Wood stated that the next event needs to be better advertised and requested that all Members try to attend the next event and encourage members of the public to also attend and support Fair Trade.</p> <p>The update was noted.</p> |
| 2019/166 (TC) | <p><u>LOTTERY HERITAGE UPDATE AND SELINA COOPER HALL HISTORY</u></p> <p>To receive an update on the latest work on the back of the successful lottery heritage application.</p> <p>Councillor Adam gave a brief update in relation to the Lottery Heritage and Selina Cooper Hall History Project:</p> <ul style="list-style-type: none"> • The stained glass windows have now been installed. • The back wall where the artwork is to be hung has now been plastered and painted and the artwork should arrive at some point in the next two weeks. • The Facilitator position is still vacant. The shortlisting panel are finalising the details of which candidates are to be contacted for interview. <p>The update was noted.</p> |
| 2019/167 (TC) | <p><u>TRANSFERRED SERVICES</u></p> <p>To receive reports and consider any actions required in relation to transferred services.</p> <ul style="list-style-type: none"> a) CCTV monitoring b) MUGAs/Play Areas c) Parks Services |

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| | <p><u>CCTV monitoring</u> The Assistant Town Clerk had circulated a report with the statistics from February. There were no significant cases that needed discussing.</p> <p><u>MUGAS and Play Areas</u> The Assistant Town Clerk noted that the cheque for last year's Parks & MUGA maintenance charges has now been sent and paid to Pendle Borough Council after a slight delay raised at the Finance committee in relation to what the breakdown of costs was.</p> <p>The update was noted.</p> <p><u>Parks Services</u> No updates in relation to parks this month other than as mentioned above, the cheque for last year's costs has now been sent and paid to Pendle Borough Council.</p> <p>The update was noted.</p> |
| 2019/168 (TC) | <p><u>ANY ITEMS FOR DISCUSSION FOR A FUTURE AGENDA</u> To notify the Clerk of any matters for inclusion on the agenda of the next meeting.</p> <ul style="list-style-type: none"> • New lighting on Carr Road • Benches on Leeds Road • Update on staffing issues • Renting off offices at Unity Hall • Hanging basket locations in the town centre |
| 2019/169 (TC) | <p><u>DATE OF THE NEXT TOWN COUNCIL MEETING</u> To note the date of the next committee meeting scheduled to take place on Wednesday 08th April at 7.00pm, Nelson Town Hall.</p> <p>There being no further business to discuss, the meeting was closed by the Chair at 7.45pm.</p> |