



**Minutes of a meeting of the Unity Wellbeing Management Committee
held on Wednesday 26th February 2020 in the Pankhurst Room, Unity
Wellbeing Centre, 62 Vernon Street, Nelson**

Commenced: 7.00pm - Concluded: 8.25pm

Councillors Present: George Adam [Chair], Faraz Ahmad, Zafar Ali, Patricia Hannah-Wood, Nazeem Hayat and Mohammad Kamran Latif

Absent Councillors: Omar Ahmed and Mashuq Hussain

Non-Councillor (without voting rights): None

Observing Councillors (not a member of the committee): None

Officers: Nick Harbour – Assistant Town Clerk [minute taker]

Members of the Public: Darran Ward and Gary Webb

2019/028 (UWB)	<u>APOLOGIES FOR ABSENCE</u> To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting. None received.
2019/029 (UWB)	<u>DECLARATIONS OF INTERESTS</u> To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest. None declared.
2019/030 (UWB)	<u>ADJOURNMENT FOR PUBLIC PARTICIPATION</u> To adjourn the meeting for 15 minutes to allow members of the public to make representation on the business of the agenda for the meeting. No resolutions can be under public participation. Darran Ward was invited along to speak under the Listed Building item. Gary Webb was invited along to speak under the Lottery Heritage Update item.
2019/031 (UWB)	<u>MINUTES</u> To approve the draft minutes of the Unity Wellbeing Management committee meeting held on 07 January 2020 (Previously circulated) Proposed by Councillor Ali and Seconded by Councillor Hannah-Wood, and RESOLVED: That the draft minutes of the Unity Wellbeing Management committee meeting

	held on the 07 January 2020 be confirmed as a true record and be signed by the Chair.
2019/032 (UWB)	<p><u>LOTTERY HERITAGE UPDATE AND SELINA COOPER HALL HISTORY</u> To receive an update on the latest in relation to the work surrounding the successful application.</p> <p>Gary Webb ran through the latest updates surrounding the Selina Cooper Hall History Project:</p> <ul style="list-style-type: none"> • Windows are now installed • The artist has now sent the artwork across to Textsyles of Colne ready for installation • The wall for the display has now been re-plastered and is currently awaiting painting • Shortlisting for the Facilitator post is currently underway and it is hoped interviews can take place in the next couple of weeks <p>Members noted the update and again thanked Gary and Kevin Webb for their hard work on the project.</p> <p>Action: The Assistant Town Clerk request Sunflower Homes paint the back wall as a matter of urgency.</p>
2019/033 (UWB)	<p><u>NEW FLOORING FOR THE SELINA COOPER HALL</u> To consider whether to replace the existing flooring with laminate as discussed at the previous meeting or to go back to the original wooden flooring underneath the existing laminate.</p> <p>Proposed by Councillor Ali and Seconded by Councillor Latif, and RESOLVED: That the following actions are taken in relation to the report:</p> <ol style="list-style-type: none"> 1) That Sunflower Homes are requested to take out the existing flooring down to the wooden flooring underneath (if this can be done at a cost of no more than £1,000 in line with the Financial Regulations). Note – this cost is in the original quote and will be included in the total cost should the Council wish to proceed with laminate flooring. 2) If the wooden flooring is in no condition to refurbish, Sunflower Homes are requested to install new laminate in line with Quote 4 in the report. 3) If the wooden flooring looks to be in a condition that can be restored, Forest Flooring will be asked to proceed with Quote 5 in the report. 4) That the Assistant Town Clerk check the room bookings schedule and find appropriate timings for the work to be carried out.
2019/034 (UWB)	<p><u>LISTED BUILDING</u> To consider an application to make the Unity Wellbeing Centre a listed building.</p> <p>Proposed by Councillor Adam and Seconded by Councillor Ali, and RESOLVED: That this item be deferred to a future meeting of this committee due to the current large workload taking place at the Unity Wellbeing Centre already.</p>
2019/035 (UWB)	<p><u>ROOF REPAIRS</u> To discuss potential roofing repairs that may need to be carried out at Unity Hall.</p> <p>Following on from an update received from the Caretaker, the Assistant Clerk updated Members that there had been some issues raised with the lighting in the Selina Cooper Hall. The Caretaker thought this could be to do with a leak coming in through the roof. A local company had been out to have a look at the roof but there was no serious visible damage other than one or two cracked tiles. Whilst the tiles would be simple to fix, the costing of putting up scaffold to access the roof would be high. An electrician will be called out to investigate further and try to pinpoint the reason as to why one row of lighting continues to go out.</p> <p>Action: The Assistant Clerk to get an electrician to come and have a look at the lighting.</p>

<p>2019/036 (UWB)</p>	<p><u>HANDOVER TIME BETWEEN ROOM BOOKINGS</u> To consider amending the room booking times to allow the Caretaker a chance to clean the hall in between bookings.</p> <p>Proposed by Councillor Ali and Seconded by Councillor Latif, and RESOLVED: That approval is given for the below revised timings from April 2020 to allow the caretaker chance to get the facilities ready for the next booking:</p> <p>Morning session – 08:00 – 12:30 Afternoon session – 13:30 – 18:00 Evening session – 18:30 – 23:00</p>
<p>2019/037 (UWB)</p>	<p><u>CHARGES FOR ROOM BOOKINGS</u> To consider amending charges for hiring out rooms in the Unity Wellbeing Centre and the amount put down for deposits for the upcoming financial year 2020/21.</p> <p>Proposed by Councillor Ali and Seconded by Councillor Ahmad, and RESOLVED: That approval is given for the below revised costings for hire of rooms at the Unity Wellbeing Centre from April 2020:</p> <p>Selina Cooper Hall - £50.00 per session Revive Café - £40.00 per session Pankhurst Room - £30.00 per session Hardy Room - £30.00 per session</p> <p>Deposits will also reflect the cost of hiring the rooms.</p>
<p>2019/038 (UWB)</p>	<p><u>PARISH COUNCIL DEFIBRILLATOR INITIATIVE DRIVE</u> To discuss the installation of defibrillators at Unity Hall and consider working with the London Hearts Association (see email attached)</p> <p>Proposed by Councillor Ali and Seconded by Councillor Hannah-Wood, and RESOLVED: That approval is given to ask the London Hearts Charity to install a defibrillator at the Unity Wellbeing Centre.</p> <p>Action: The Assistant Clerk to contact the London Hearts Charity to take things forward.</p>
<p>2019/039 (UWB)</p>	<p><u>ANY ITEMS FOR DISCUSSION FOR A FUTURE AGENDA</u> To notify the Clerk of any matters for inclusion on the agenda of the next meeting</p> <ul style="list-style-type: none"> • Propping open of fire doors in the Unity Wellbeing Centre
<p>2019/040 (UWB)</p>	<p><u>DATE OF THE NEXT TOWN COUNCIL MEETING</u> To note the date of the next committee meeting scheduled to take place on Wednesday 25th March.</p> <p>The meeting was closed by the Chair at 8.25pm.</p>