



**Minutes of an Extraordinary meeting of the Events, Promotional and Marketing Committee  
held on Monday 14<sup>th</sup> October 2019 in the Pankhurst Room, Unity Wellbeing Centre, 62 Vernon Street, Nelson**

**Commenced: 6.00pm - Concluded: 6.40pm**

**Councillors Present:** Russell Tenant [Chair], Faraz Ahmad, Zafar Ali and Nigel Pearson-Asher

**Absent Councillors:** Omar Ahmed, Ali Baig, Sadia Bashir, Laura Blackburn and Saanval Safir

**Non-Councillor (without voting rights):** None

**Observing Councillors (not a member of the committee):** None

**Officers:** Nick Harbour – Assistant Town Clerk [minute taker]

**Members of the Public:** None

2019/027  
(EPM)

**APOLOGIES FOR ABSENCE**

To receive and approve apologies for absence and reasons given to the Assistant Clerk prior to the meeting.

Proposed by Councillor Tennant and Seconded by Councillor Ahmad, and

**RESOLVED:** That the apologies received from Councillor Blackburn are approved and accepted.

2019/028  
(EPM)

**DECLARATIONS OF INTERESTS**

To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.

None declared.

2019/029  
(EPM)

**LANCASHIRE DAY AND CHRISTMAS LIGHTS SWITCH ON EVENT**

To make preparations for the upcoming Lancashire Day and Christmas Lights Switch on Event to be held on Saturday 23<sup>rd</sup> November from 12:00 to 17:00.

Proposed by Councillor Tennant and Seconded by Councillor Ahmad, and

**RESOLVED:** That the below preparations are made for the upcoming Lancashire Day and Christmas Lights Switch on Event:

- That Pendle Rotary Club are approached to check the availability of the person who plays Father Christmas for the switch on
- That Nelson Brass Band are approached to check their availability for a half hour performance

	<ul style="list-style-type: none"> <li>• That Colne Town Council are approached to check if their gazebos can be hired for the event</li> <li>• That Pendle Borough Council are approached to check if they can open the Town Hall on the day of the event to accommodate performers at the event</li> <li>• That Star Print are approached to design banners and flyers for the event which can then be circulated to local schools</li> <li>• That Lancashire County Council are contacted to ensure permission is given to hang the banners in the town centre</li> <li>• That Magical Fireworks are asked to provide a 5-minute firework display once the lights have been switched on</li> <li>• That Pendle Rise Shopping Centre are contacted to seek permission to hold the firework display from the roof of their building</li> <li>• That Sunshine Events are approached to check the availability of the Walkabout Snowman street performer</li> <li>• That a local photographer is approached to check availability to cover the event</li> <li>• That local schools are contacted to check the availability of a choir to perform on the day of the event</li> <li>• That local dance schools are contacted to check the availability of dancers to perform on the day of the event</li> <li>• That Nationwide Marquees are approached to check the availability of a marquee similar to last year's (and to provide standalone heaters if possible)</li> <li>• That Nelson Library are invited to join in the event and hold craft making activities within the library</li> <li>• That Ollie Houldsworth is approached to host the event as dj, and requested that he assists with sourcing a stage setting and two local artists to provide entertainment throughout the afternoon</li> </ul> <p><b>Action:</b> Councillor Faraz Ahmad to contact the schools to source a choir</p> <p><b>Action:</b> Councillor Nigel Pearson-Asher to provide the Assistant Town Clerk with contact details for suitable local dance schools</p> <p><b>Action:</b> The Assistant Town Clerk to deal with all other matters outlined above</p>
2019/029 (EPM)	<p><b><u>DATE OF THE NEXT TOWN COUNCIL MEETING</u></b></p> <p>To note the date of the next committee meeting scheduled to take place on Wednesday 04th December at 7.00pm, Unity Wellbeing Centre.</p> <p>The meeting was closed by the Chair at 6.40pm.</p>