



Minutes of an Extraordinary meeting of the Unity Wellbeing Management Committee
held on Tuesday 07th January 2020 in the Pankhurst Room, Unity Wellbeing Centre, 62 Vernon Street, Nelson

Commenced: 6.00pm - Concluded: 6.50pm

Councillors Present: Faraz Ahmad, Zafar Ali, Patricia Hannah-Wood and Mashuq Hussain OBE

Absent Councillors: George Adam, Omar Ahmed, Nazeem Hayat and Mohammad Kamran Latif

Non-Councillor (without voting rights): None

Observing Councillors (not a member of the committee): None

Officers: Nick Harbour – Assistant Town Clerk [minute taker]

Members of the Public: Gary Webb and Adrian Barrett

2019/033 (UWB)	<p><u>APOLOGIES FOR ABSENCE</u></p> <p>To receive and approve apologies for absence and reasons given to the Clerk prior to the meeting.</p> <p>Proposed by Councillor Ali and Seconded by Councillor Hannah-Wood, and RESOLVED: That the apologies received from Councillors George Adam, Omar Ahmed, Nazeem Hayat and Mohammad Kamran Latif are approved and accepted.</p>
2019/034 (UWB)	<p><u>DECLARATIONS OF INTERESTS</u></p> <p>To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. Officers are required to make a formal declaration about council contracts where the employee has a financial interest.</p> <p>None declared.</p>
2019/035 (UWB)	<p><u>HERITAGE LOTTERY BID UPDATE AND NEXT STEPS</u></p> <p>To receive an update on the recent decision around the Heritage Lottery Bid relating to the suffragist Selina Cooper and the Unity Hall in Nelson, Lancashire and to discuss the next steps.</p> <p>Gary Webb provided the following updates in relation to the works which need carrying out at the Unity Wellbeing Centre:</p> <ul style="list-style-type: none">• The new windows are currently being made and are scheduled to be fit over the weekend of 01st – 02nd February. <p>Members discussed the best way forward in terms of covering the window before the opening ceremony. It was agreed that it would be more practical to cover the windows from the inside.</p>

	<ul style="list-style-type: none"> The artwork for the Selina Cooper display is underway and the artist commissioned to do the work is to pass the images on to a textile company in Colne. The work will be installed in the Selina Cooper Hall at the end of January. <p>Members noted this update.</p> <ul style="list-style-type: none"> The job advert which was published seeking a Facilitator for the project only saw one applicant apply for the post. <p>Proposed by Councillor Hannah-Wood and Seconded by Councillor Ali, and RESOLVED: That the advertisement be extended until the end of January to seek further applications for the position.</p> <p>Action: Gary Webb to attend Nelson & Colne College, Burnley College and the job centre with application packs to distribute to interested candidates. The Assistant Clerk to re-advertise on Indeed and through the local press. Once the advert closes, Members of the Personnel committee will conduct interviews as is the process with any Town Council vacancy. Kevin Webb will be invited to sit in on the interviews and offer advice where necessary.</p> <ul style="list-style-type: none"> Councillor Zafar Ali has a press release written and ready to go out to promote the work going on at the Unity Wellbeing Centre. <p>Action: Councillor Ali to send the press release to the usual places when the works are carried out and the Facilitator is in post.</p>
2019/036 (UWB)	<p><u>NEW FLOORING FOR SELINA COOPER HALL</u></p> <p>To receive and consider quotes for replacement flooring in the Selina Cooper Hall.</p> <p>Members reviewed the three quotes received to replace the existing flooring in the Selina Cooper Hall with new laminate flooring.</p> <p>It was suggested that underneath the existing laminate, there may be a decent wooden flooring that could be refurbished which would be more in-keeping with the history of the building. This however would need the existing laminate removing to allow a check to be carried out on the condition of the surface underneath.</p> <p>Proposed by Councillor Ali and Seconded by Councillor Ahmad, and RESOLVED: That quote three is the favourable of the options available and that the company who provided it be asked the following questions before they are allocated the work:</p> <ul style="list-style-type: none"> What is the warranty length of the proposed material to be put down? What is the thickness of the laminate? What is the turnaround time from when the floorboards are taken up to the completion of the job? Is the laminate in the quote vinyl? <p>The Council handyman will also be requested to remove part of the existing laminate to enable a decision to be made on whether to pursue the suggestion of refurbishing the wooden flooring underneath the existing laminate.</p>
2019/037 (UWB)	<p><u>DATE OF THE NEXT TOWN COMMITTEE MEETING</u></p> <p>To note the date of the next committee meeting scheduled to take place on Wednesday 26th February at 7.00pm, Unity Wellbeing Centre.</p> <p>The meeting was closed at 6.50pm.</p>

Signed Chair:

Dated: