

January, 2022

Date: 07/02/2022

Nelson Town Council

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**Bank Reconciliation Statement as at 31/01/2022  
for Cashbook 1 - Current Bank Account**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
LLoyds Bank	28/01/2022	111	1,086,933.62
			<u>1,086,933.62</u>

**Unpresented Cheques (Minus)****Amount**

16/11/2021	2360	Max Bretherton	50.00	
02/12/2021	2377	Kevin Webb	17.42	
04/01/2022	2382	Maxigene Enviromental Services	90.00	
04/01/2022	2384	Option Hygiene Ltd	62.28	
04/01/2022	2385	Gary Webb	20.00	
06/01/2022	2386	Coalition FacilitiesManagement	90.00	
13/01/2022	2391	E A Foulds Ltd	288.00	
21/01/2022	2392	Lighting & Illumination Techno	6,398.40	
30/01/2022	DD	Vodaphone	83.99	
31/01/2022	2393	Paak AFC	1,000.00	
31/01/2022	2394	Option Hygiene Ltd	152.58	
				<u>8,252.67</u>
				1,078,680.95

**Receipts not Banked/Cleared (Plus)**

01/12/2021	BACS	1,200.00	
			<u>1,200.00</u>
			1,079,880.95

**Balance per Cash Book is :- 1,079,880.95**

**Difference is :- 0.00**

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Nelson Town Council

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Cashbook 1

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Current Bank Account

For Month No: 10

## Receipts for Month 10

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		1,156,846.32					1,156,846.32	
BGC Banked: 20/01/2022		16,056.20						
BGC HM Revenue & Customs		16,056.20			105		16,056.20	Quarter 3 VAT Repayment
FP Banked: 20/01/2022		183.33						
FP ITHAAD		183.33			1214	160	183.33	Office Rent
Total Receipts for Month		16,239.53	0.00	0.00			16,239.53	
Cashbook Totals		1,173,085.85	0.00	0.00			1,173,085.85	

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## Nelson Town Council

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## Cashbook 1

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## Current Bank Account

For Month No: 10

## Payments for Month 10

## Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
01/01/2022	Asset Monitoring Solutions	DD	9.00		1.50	4680	190	7.50	FM Lite Monthly Hosting
01/01/2022	Asset Monitoring Solutions	DD	9.00		1.50	4680	190	7.50	FM Lite Monthly Hosting
01/01/2022	Asset Monitoring Solutions	DD	-9.00		-1.50	4680	190	-7.50	Correcting Duplicate Entry
04/01/2022	Maxigene Enviromental Services	2382	90.00		15.00	4106	160	75.00	Quarterly LegionellaMonitoring
04/01/2022	Zurich Municipal	2383	2,223.92			4650	190	1,985.63	Insurance 12/02/22-11/02/23
						4650	190	238.29	Insurance Premium Tax (IPT)
04/01/2022	Option Hygiene Ltd	2384	62.28		10.38	4441	160	51.90	UWC Cleaning Supplies
04/01/2022	Gary Webb	2385	20.00			4115	160	20.00	Selina Cooper Project Expenses
06/01/2022	Coalition FacilitiesManagement	2386	90.00		15.00	4621	180	75.00	Quad Bike Storage - Dec 2021
07/01/2022	Blackburn with Darwen Borough	2387	3,030.18			4020	110	1,678.22	Payroll - Dec 2021 Salary
						4439	160	771.91	Payroll - Dec 2021 Salary
						4020	110	565.90	Payroll - Dec 2021 Tax&NI
						4439	160	14.15	Payroll - Dec 2021 Tax&NI
10/01/2022	Borough of Pendle (PBC)	2388	77,900.00			4400	150	77,900.00	20/22 Parks GroundsMaintenance
11/01/2022	Rotary Club Burnley & Pendle	2389	250.00			4330	140	250.00	Santa Visit at Christmas Event
12/01/2022	Lighting & Illumination Techno	2390	6,398.40		1,066.40	4330	140	5,332.00	Dismantling&Storage XmasLights
12/01/2022	Vodafone	DD	23.86		3.98	4150	110	19.88	Office Phone and Broadband
13/01/2022	E A Foulds Ltd	2391	288.00		48.00	4107	160	240.00	Annual LiftMaintenanceContract
15/01/2022	Business Waste Ltd	DD	168.88		28.16	4101	160	140.72	Waste Collections - Feb 2022
16/01/2022	Daisy Communications	DD	43.78		7.30	4100	160	36.48	UWC Phone and Broadband
17/01/2022	Business Card	BUSCARD	14.39			4690	190	14.39	Zoom Subscription
19/01/2022	Lighting & Illumination Techno	2390	-6,398.40		-1,066.40	4330	140	-5,332.00	Cancelled Cheque as Incomplete
19/01/2022	Lancashire County Council	DD	553.93			4020	110	408.83	Pension Contributions-Dec 2021
						4439	160	145.10	Pension Contributions-Dec 2021
21/01/2022	Lighting & Illumination Techno	2392	6,398.40		1,066.40	4330	140	5,332.00	Dismantle&Store Festive Lights
25/01/2022	TotalEnergies Gas & Power	DD	572.46		95.41	4100	160	477.05	UWC Electricity
27/01/2022	Peninsula Business Services	DD	229.25		36.42	4680	190	182.10	Professional HR Services
						4680	190	9.58	Insurance
						4680	190	1.15	Insurance Premium Tax (IPT)
30/01/2022	Vodafone	DD	83.99		12.33	4150	110	23.21	Mobile Phone Charges - Office
						4100	160	38.45	Mobile Phone Charges-Caretaker
						4100	160	10.00	Insurance
31/01/2022	Paak AFC	2393	1,000.00			4350	140	1,000.00	Football Sessions Coaching
31/01/2022	Option Hygiene Ltd	2394	152.58		25.43	4441	160	127.15	UWC Cleaning Supplies

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**Nelson Town Council**

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**Cashbook 1**

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**Current Bank Account**

For Month No: 10

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Total Payments for Month	93,204.90	0.00	1,365.31	91,839.59
Balance Carried Fwd	1,079,880.95			
Cashbook Totals	1,173,085.85	0.00	1,365.31	1,171,720.54

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## Detailed Income &amp; Expenditure by Budget Heading 31/01/2022

Month No: 10

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>100 Income</b>								
1076 Precept	0	690,945	690,945	0			100.0%	
Income :- Income	<u>0</u>	<u>690,945</u>	<u>690,945</u>	<u>0</u>			<u>100.0%</u>	<u>0</u>
<b>Net Income</b>	<u>0</u>	<u>690,945</u>	<u>690,945</u>	<u>0</u>				
<b>110 Administration</b>								
4000 Clerk Salary Tax + NI	0	63	28,700	28,637		28,637	0.2%	
4010 Employer Pension	0	0	2,640	2,640		2,640	0.0%	
4020 Assistant Clerk Salary Tax+ NI	2,653	22,882	19,620	(3,262)		(3,262)	116.6%	
4021 RFO Salary Tax + NI	0	0	5,000	5,000		5,000	0.0%	
4025 Casual admin staff	0	320	0	(320)		(320)	0.0%	
4100 Utilities - Unity Centre	0	0	10,000	10,000		10,000	0.0%	
4110 Postage	0	27	250	223		223	10.7%	
4120 Stationery/Office Administrati	0	41	1,000	959		959	4.1%	
4121 Miscellaneous	0	32	500	468		468	6.4%	
4125 Website & Email Hosting Accs	0	470	1,000	530		530	47.0%	
4130 Room Hire	0	0	350	350		350	0.0%	
4140 Computer Equipment & Software	0	866	1,000	134		134	86.6%	
4142 Office Furniture	0	0	1,000	1,000		1,000	0.0%	
4150 Telephone, Mobile & Broadband	43	447	650	203		203	68.8%	
4160 Clerk Expenses	0	0	100	100		100	0.0%	
4921 Election Costs	0	0	5,000	5,000		5,000	0.0%	
Administration :- Indirect Expenditure	<u>2,696</u>	<u>25,148</u>	<u>76,810</u>	<u>51,662</u>	<u>0</u>	<u>51,662</u>	<u>32.7%</u>	<u>0</u>
<b>Net Expenditure</b>	<u>(2,696)</u>	<u>(25,148)</u>	<u>(76,810)</u>	<u>(51,662)</u>				
<b>120 Allotments</b>								
1240 Allotment Rents & Water income	0	(1,905)	10,929	12,834			(17.4%)	
Allotments :- Income	<u>0</u>	<u>(1,905)</u>	<u>10,929</u>	<u>12,834</u>			<u>(17.4%)</u>	<u>0</u>
4200 Allotments Maintenance	0	2,113	10,929	8,816		8,816	19.3%	
Allotments :- Indirect Expenditure	<u>0</u>	<u>2,113</u>	<u>10,929</u>	<u>8,816</u>	<u>0</u>	<u>8,816</u>	<u>19.3%</u>	<u>0</u>
<b>Net Income over Expenditure</b>	<u>0</u>	<u>(4,018)</u>	<u>0</u>	<u>4,018</u>				
<b>130 Ward Initiative &amp; Small Grants</b>								
4210 WIF Bradley	0	0	1,000	1,000		1,000	0.0%	
4215 WIF Clover Hill	0	0	1,000	1,000		1,000	0.0%	
4220 WIF Marsden	0	0	1,000	1,000		1,000	0.0%	
4225 WIF Southfield	0	0	1,000	1,000		1,000	0.0%	

## Detailed Income &amp; Expenditure by Budget Heading 31/01/2022

Month No: 10

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4230 WIF Walverden	0	0	1,000	1,000		1,000	0.0%	
4235 WIF Whitefield	0	1,000	1,000	0		0	100.0%	
4240 Small Grants Awarded	0	0	10,000	10,000		10,000	0.0%	
Ward Initiative & Small Grants :- Indirect Expenditure	0	1,000	16,000	15,000	0	15,000	6.2%	0
<b>Net Expenditure</b>	<b>0</b>	<b>(1,000)</b>	<b>(16,000)</b>	<b>(15,000)</b>				
<u>140 Events</u>								
1150 Events income	0	1,500	0	(1,500)			0.0%	
Events :- Income	0	1,500	0	(1,500)				0
4330 Town Centre Christmas Lights	5,582	42,905	40,000	(2,905)		(2,905)	107.3%	
4340 Community Cohesion	0	0	5,000	5,000		5,000	0.0%	
4350 Events General	1,000	22,402	20,000	(2,402)		(2,402)	112.0%	
4710 Uniform	0	0	1,000	1,000		1,000	0.0%	
Events :- Indirect Expenditure	6,582	65,307	66,000	693	0	693	98.9%	0
<b>Net Income over Expenditure</b>	<b>(6,582)</b>	<b>(63,807)</b>	<b>(66,000)</b>	<b>(2,193)</b>				
<u>150 Transferred Services</u>								
4380 MUGAs-Maintenance & Inspection	0	3,240	21,000	17,760		17,760	15.4%	
4390 CCTV Monitoring	0	24,400	25,000	600		600	97.6%	
4400 Parks	77,900	77,900	93,000	15,100		15,100	83.8%	
4410 Roadside Seats-Maint+Inspectio	0	0	3,000	3,000		3,000	0.0%	
4411 Roadside seats-Renewals	0	0	1,000	1,000		1,000	0.0%	
Transferred Services :- Indirect Expenditure	77,900	105,540	143,000	37,460	0	37,460	73.8%	0
<b>Net Expenditure</b>	<b>(77,900)</b>	<b>(105,540)</b>	<b>(143,000)</b>	<b>(37,460)</b>				
<u>160 Unity Hall</u>								
1210 Unity Hall Income (do not use)	0	0	3,750	3,750			0.0%	
1211 Unity Hall Room/Cafe Hire	0	2,520	4,500	1,980			56.0%	
1213 Music System Hire	0	160	150	(10)			106.7%	
1214 Office Tenancy Income	183	1,833	0	(1,833)			0.0%	
1216 Heritage Lottery Grant	0	19,140	0	(19,140)			0.0%	
Unity Hall :- Income	183	23,653	8,400	(15,253)			281.6%	0
4100 Utilities - Unity Centre	562	2,616	0	(2,616)		(2,616)	0.0%	
4101 Trade Waste&Sanitary/Nappy dis	141	1,911	1,400	(511)		(511)	136.5%	
4105 Hard Wire Test + Elec Call Out	0	0	500	500		500	0.0%	
4106 Building Compliance Costs	75	995	1,000	5		5	99.5%	

## Detailed Income &amp; Expenditure by Budget Heading 31/01/2022

Month No: 10

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4107 Lift Maintenance + Costs	240	2,797	500	(2,297)		(2,297)	559.4%	
4108 Boiler maintenance + Gas Safet	0	0	1,000	1,000		1,000	0.0%	
4109 Music License	0	(140)	2,000	2,140		2,140	(7.0%)	
4115 Heritage Lottery Funding	20	12,112	23,800	11,688		11,688	50.9%	
4430 Renovation/Proj/Match Funding	0	0	15,000	15,000		15,000	0.0%	
4431 Repairs & Renewals	0	0	1,500	1,500		1,500	0.0%	
4439 Caretakers Salary Tax + NI	931	8,526	12,500	3,974		3,974	68.2%	
4440 Caretaking/Managmnt-Contractor	0	0	1,500	1,500		1,500	0.0%	
4441 Cleaning Supplies & Equipment	179	1,169	1,500	331		331	77.9%	
4445 Equipment/Furniture Costs-UWB	0	0	1,000	1,000		1,000	0.0%	
4450 CCTV & Burgler Alarm System	0	0	500	500		500	0.0%	
4453 Professional Fees - UWB Centre	0	0	1,000	1,000		1,000	0.0%	
4455 Miscellenous - UWB Centre	0	216	1,500	1,284		1,284	14.4%	
Unity Hall :- Indirect Expenditure	<b>2,148</b>	<b>30,201</b>	<b>66,200</b>	<b>35,999</b>	<b>0</b>	<b>35,999</b>	<b>45.6%</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(1,965)</b>	<b>(6,548)</b>	<b>(57,800)</b>	<b>(51,252)</b>				
<b>170 Projects</b>								
4500 Special Projects/ Other	0	13,766	70,020	56,255		56,255	19.7%	
4510 Highways Projects	0	53,277	172,000	118,723	27,000	91,723	46.7%	
4511 Dropped Kerb Grants	0	2,434	10,000	7,566		7,566	24.3%	
4520 Hanging Baskets	0	6,005	10,000	3,995		3,995	60.0%	
Projects :- Indirect Expenditure	<b>0</b>	<b>75,482</b>	<b>262,020</b>	<b>186,538</b>	<b>27,000</b>	<b>159,538</b>	<b>39.1%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>0</b>	<b>(75,482)</b>	<b>(262,020)</b>	<b>(186,538)</b>				
<b>180 Handyman Scheme</b>								
4600 Handyman Labour	0	210	7,000	6,790		6,790	3.0%	
4610 Handyman Materials	0	298	1,500	1,202		1,202	19.9%	
4620 Handyman Equipment	0	24	1,500	1,476		1,476	1.6%	
4621 Quad Bike Maint/Repairs	75	270	0	(270)		(270)	0.0%	
Handyman Scheme :- Indirect Expenditure	<b>75</b>	<b>802</b>	<b>10,000</b>	<b>9,198</b>	<b>0</b>	<b>9,198</b>	<b>8.0%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(75)</b>	<b>(802)</b>	<b>(10,000)</b>	<b>(9,198)</b>				
<b>190 Professional Fees</b>								
4650 Insurance	2,224	4,522	2,500	(2,022)		(2,022)	180.9%	
4660 Audit (Internal & External)	0	(1,300)	1,500	2,800		2,800	(86.7%)	
4665 Accountancy Fees	0	0	500	500		500	0.0%	
4670 Legal Fees	0	3,000	17,500	14,500		14,500	17.1%	
4680 HR & H&S Support Services	200	2,906	13,500	10,594		10,594	21.5%	

## Detailed Income &amp; Expenditure by Budget Heading 31/01/2022

Month No: 10

## Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4690 Subscriptions	14	2,507	225	(2,282)		(2,282)	1114.4%	
4695 Payroll Service	0	0	1,500	1,500		1,500	0.0%	
Professional Fees :- Indirect Expenditure	2,439	11,635	37,225	25,590	0	25,590	31.3%	0
<b>Net Expenditure</b>	<b>(2,439)</b>	<b>(11,635)</b>	<b>(37,225)</b>	<b>(25,590)</b>				
<b>210 Training &amp; Travel Costs</b>								
4750 Training Expenses inc travel	0	0	1,750	1,750		1,750	0.0%	
4760 Travel Costs (outside parish)	0	0	250	250		250	0.0%	
Training & Travel Costs :- Indirect Expenditure	0	0	2,000	2,000	0	2,000	0.0%	0
<b>Net Expenditure</b>	<b>0</b>	<b>0</b>	<b>(2,000)</b>	<b>(2,000)</b>				
<b>220 Environment Committee</b>								
4800 Enviromental Projects	0	0	2,400	2,400		2,400	0.0%	
Environment Committee :- Indirect Expenditure	0	0	2,400	2,400	0	2,400	0.0%	0
<b>Net Expenditure</b>	<b>0</b>	<b>0</b>	<b>(2,400)</b>	<b>(2,400)</b>				
<b>230 Promotional &amp; Marketing</b>								
4530 Annual Newsletter	0	0	2,500	2,500		2,500	0.0%	
4540 Publicity & Marketing	0	0	5,000	5,000		5,000	0.0%	
Promotional & Marketing :- Indirect Expenditure	0	0	7,500	7,500	0	7,500	0.0%	0
<b>Net Expenditure</b>	<b>0</b>	<b>0</b>	<b>(7,500)</b>	<b>(7,500)</b>				
<b>250 Revive Cafe - UWB Centre</b>								
1200 Cafe & Catering Income	0	0	6,750	6,750			0.0%	
Revive Cafe - UWB Centre :- Income	0	0	6,750	6,750			0.0%	0
4030 Cater Co-ordtr Salary Tax + NI	0	4,388	20,000	15,612		15,612	21.9%	
4031 Catering Assit-Salary Tax + NI	0	0	7,740	7,740		7,740	0.0%	
4032 Casual work (catering)	0	0	500	500		500	0.0%	
4035 Volunteer Expenses	0	0	200	200		200	0.0%	
4460 Cafe & Catering Supplies	0	0	11,300	11,300		11,300	0.0%	
4470 Catering Equipment Repairs&Ren	0	0	1,000	1,000		1,000	0.0%	
Revive Cafe - UWB Centre :- Indirect Expenditure	0	4,388	40,740	36,352	0	36,352	10.8%	0
<b>Net Income over Expenditure</b>	<b>0</b>	<b>(4,388)</b>	<b>(33,990)</b>	<b>(29,602)</b>				



17:42 Detailed Income & Expenditure by Budget Heading 31/01/2022

Month No: 10 Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	183	714,193	717,024	2,831			99.6%	
Expenditure	91,840	321,616	740,824	419,208	27,000	392,208	47.1%	
Net Income over Expenditure	<u>(91,656)</u>	<u>392,577</u>	<u>(23,800)</u>	<u>(416,377)</u>				
Movement to/(from) Gen Reserve	<u>(91,656)</u>	<u>392,577</u>						

# LLOYDS BANK



J31C1T00MUQMBA0000003053001002 319 A 000

NELSON TOWN COUNCIL

NELSON TOWN HALL  
MARKET STREET  
NELSON  
LANCASHIRE  
BB9 7LG



## Your account statement

Issue date: 28 January 2022

Write to us at: PO Box 1000, Andover

Call us on: 0345 072 5555 (from UK)  
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Your branch: BURNLEY (301148)

Sort code: [REDACTED] Account number: [REDACTED]

BIC: LLOYGB33

IBAN: GB[REDACTED]

## TREASURERS ACCOUNT

NELSON TOWN COUNCIL

### Account summary

<b>Balance On 30 Dec 2021</b>	<b>£1,156,142.73</b>
Total Paid In	£22,637.93
Total Paid Out	£91,847.04
<b>Balance On 28 Jan 2022</b>	<b>£1,086,933.62</b>

### Account activity

Date	Payment Type	Details	Paid In (£)	Paid Out (£)	Balance (£)
<b>30 Dec 21</b>		<b>STATEMENT OPENING BALANCE</b>			<b>1,156,142.73</b>
31 Dec 21	DD	VODAFONE LTD 691405438-00001		83.99	1,156,058.74
04 Jan 22	DD	AMS TRACKING AMS9891055		9.00	1,156,049.74
12 Jan 22	DD	VODAFONE LTD 7039489837-1001		23.86	1,156,025.88
14 Jan 22	DD	BUSINESS WASTE LTD C-NEL003		168.88	1,155,857.00
17 Jan 22	DD	BUSINESS CHG CRD 5328660501884097		14.39	1,155,842.61
17 Jan 22	DD	DAISY COMMS LTD HCJ34055		43.78	1,155,798.83
17 Jan 22	CHQ	002387		3,030.18	1,152,768.65
18 Jan 22	CHQ	002388		77,900.00	1,074,868.65
19 Jan 22	DD	LCC CO 6510031851 LPF00402		553.93	1,074,314.72
19 Jan 22	CHQ	002383		2,223.92	1,072,090.80
19 Jan 22	CHQ	002390		6,398.40	1,065,692.40
19 Jan 22	DEP	CHQ - 002390	6,398.40		1,072,090.80
20 Jan 22	BGC	HMRC VAT 315339514	16,056.20		1,088,147.00
20 Jan 22	FPI	ITHAAD COM DEV OFFICE RENT RP4653285691938500 201570 30 20JAN22 01:31	183.33		1,088,330.33
25 Jan 22	DD	TOTALENERGIES G&P 1162976		572.46	1,087,757.87
27 Jan 22	DD	PENINSULA BUSINESS 000NEL031		229.25	1,087,528.62
27 Jan 22	CHQ	002375		345.00	1,087,183.62
28 Jan 22	CHQ	002389		250.00	1,086,933.62
<b>28 Jan 22</b>		<b>STATEMENT CLOSING BALANCE</b>	<b>22,637.93</b>	<b>91,847.04</b>	<b>1,086,933.62</b>

The "Details" column in your statement shows the date that a Debit Card payment went into or came out of your account only if that happened on a weekend or a Bank Holiday.

#### Payment types:

DD - Direct Debit

DEP - Deposit

BGC - Bank Giro Credit

FPI - Faster Payment

CHQ - Cheque