

January, 2024

Date: 21/02/2024

Nelson Town Council

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Bank Reconciliation Statement as at 31/01/2024
for Cashbook 1 - Current Bank Account

Bank Statement Account Name (s)	Statement Date	Page No	Balances
LLoyds Bank	30/01/2024		1,219,342.65
			1,219,342.65
Unpresented Payments (Minus)		Amount	
27/03/2023 2716	Star Marketing Solutions Ltd	145.00	
26/06/2023 2773	Star Marketing Solutions Ltd	132.00	
19/01/2024 DD	Business Waste Ltd	-27.91	
29/01/2024 2898	Option Hygiene Ltd	261.52	
30/01/2024 DD	Vodaphone	107.68	
30/01/2024 2899	Borough of Pendle (PBC)	187.50	
30/01/2024 2900	Northwest in Bloom	120.00	
31/01/2024 2901	Blackburn with Darwen Borough	4,159.10	
31/01/2024 2902	Nick Harbour	22.99	
			5,107.88
			1,214,234.77
Unpresented Receipts (Plus)			
		0.00	
			0.00
			1,214,234.77
		Balance per Cash Book is :-	1,214,234.77
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Date: 21/02/2024

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Current Bank Account

For Month No: 10

Receipts for Month 10

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		1,067,204.91					1,067,204.91	
BACS Banked: 08/01/2024		172,736.25						
BACS Borough of Pendle		172,736.25			1076	100	172,736.25	Quarter 3 2023/24 Pracept
BGC Banked: 16/01/2024		19,522.59						
BGC HM Revenue & Customs		19,522.59			105		19,522.59	Quarter 3 VAT Return
FPI Banked: 17/01/2024		200.00						
FPI Community Arts		200.00			1211	160	200.00	UWC Room Hire
DEP Banked: 18/01/2024		2,330.00						
DEP Nelson Town Council		2,330.00			1211	160	2,330.00	Room Hire Aug-Dec 2023
Total Receipts for Month		194,788.84	0.00	0.00			194,788.84	
Cashbook Totals		1,261,993.75	0.00	0.00			1,261,993.75	

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Current Bank Account

For Month No: 10

Payments for Month 10

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
01/01/2024	Remote Asset Management Ltd	DD	9.00		1.50	4680	190	7.50	Lease of Tracking Unit
01/01/2024	Business Waste Ltd	DD	223.28		37.20	4101	160	186.08	Waste Collections - Feb 2024
03/01/2024	Borough of Pendle (PBC)	2883	183.65		30.61	4310	140	153.04	Event Street Cleaner 25/11/23
03/01/2024	Blackburn with Darwen Borough	2884	4,225.81			4020	110	2,260.40	Payroll-Salary-Dec 2023
						4439	160	952.07	Payroll-Salary-Dec 2023
						4025	110	43.82	Payroll-Salary-Dec 2023
						4020	110	924.09	Payroll-Tax&NI-Dec 2023
						4439	160	34.43	Payroll-Tax&NI-Dec 2023
						4025	110	11.00	Payroll-Tax&NI-Dec 2023
03/01/2024	Raheel Gorsl	2885	13.00			4600	180	13.00	1 Hour Labour
03/01/2024	Option Hygiene Ltd	2886	209.95		34.99	4441	160	174.96	UWC Cleaning Supplies
03/01/2024	Borough of Pendle (PBC)	2887	327.77		54.63	4500	170	273.14	Hodge House GroundsMaintenance
03/01/2024	Borough of Pendle (PBC)	2888	368.88		61.48	4500	170	307.40	Hodge House GroundsMaintenance
04/01/2024	npower Business Solutions	2889	178.38		8.49	4330	140	169.89	Christmas Lights Electricity
04/01/2024	Lighting & Illumination Techno	2890	2,352.00		392.00	4380	150	1,960.00	Netherfield Rd MUGA LED Lights
04/01/2024	Lighting & Illumination Techno	2891	6,398.40		1,066.40	4330	140	5,332.00	Festive Lights Year3of3 Rental
09/01/2024	Excelsior Roto Moulding Ltd	2892	172.98		28.83	4500	170	144.15	Heavy Duty Grit Bin
09/01/2024	Blackburn with Darwen Borough	2893	22,809.60		3,801.60	4390	150	19,008.00	CCTV Nelson Interchange
09/01/2024	Lighting & Illumination Techno	2894	234.00		39.00	4380	150	195.00	Repair Brunswick St MUGA
10/01/2024	Kays Highway Ltd	2895	468.00		78.00	4310	140	390.00	Ellen St Road Closure- 25/11/23
10/01/2024	Vodafone	DD	28.97		4.83	4150	110	24.14	Office Phone and Broadband
11/01/2024	Nelson Community Trust	2896	1,000.00			4230	130	340.00	The Olive Room Project
						4235	130	330.00	The Olive Room Project
						4225	130	330.00	The Olive Room Project
11/01/2024	Emma Ward (Deen Institute)	2897	1,000.00			4230	130	340.00	Deen Institute Project
						4235	130	330.00	Deen Institute Project
						4225	130	330.00	Deen Institute Project
14/01/2024	Daisy Communications	DD	67.25		11.21	4100	160	56.04	UWC Phone and Broadband
15/01/2024	Business Card	BUSCARD	735.59		122.60	4500	170	600.00	LancashireTourismAwardTI
						4690	190	12.99	Zoom Subscription
19/01/2024	Business Waste Ltd	DD	-27.91		-4.65	4101	160	-23.26	Credit Note
19/01/2024	Lancashire County Council	DD	1,217.72			4020	110	861.36	Pension Contributions-Jan 2024
						4439	160	273.03	Pension Contributions-Jan 2024
						4010	110	83.33	Pension Contributions-Jan 2024
23/01/2024	E.on Next	DD	93.09		4.43	4380	150	88.66	Games Area Electricity
23/01/2024	E.on Next	DD	36.40		1.73	4380	150	34.67	Kickabout Area Electricity
25/01/2024	TotalEnergies Gas & Power	DD	329.08		54.84	4100	160	274.24	UWC Electricity
27/01/2024	Peninsula Business Services	DD	245.30		38.97	4680	190	194.84	Professional HR Service

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Cashbook 1

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Current Bank Account

For Month No: 10

Payments for Month 10

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
						4680	190	10.26	Insurance
						4680	190	1.23	Insurance Premium Tax (IPT)
29/01/2024	Option Hygiene Ltd	2898	261.52		43.58	4441	160	217.94	UWC Cleaning Supplies
30/01/2024	Vodafone	DD	107.68		17.95	4150	110	24.94	Mobile Phone Charges-Office
						4100	160	64.79	Mobile Phone Charges-Caretaker
30/01/2024	Borough of Pendle (PBC)	2899	187.50			4110	110	187.50	50 1sr Class Stamps
30/01/2024	Northwest in Bloom	2900	120.00			4500	170	120.00	2024 North West in Bloom Entry
31/01/2024	Blackburn with Darwen Borough	2901	4,159.10			4020	110	2,271.46	Payroll-Salary-Jan 2024
						4439	160	952.07	Payroll-Salary-Jan 2024
						4025	110	29.14	Payroll-Salary-Jan 2024
						4020	110	864.60	Payroll-Tax&NI-Jan 2024
						4439	160	34.43	Payroll-Tax&NI-Jan 2024
						4025	110	7.40	Payroll-Tax&NI-Jan 2024
31/01/2024	Nick Harbour	2902	22.99		0.50	4121	110	19.99	Extension Lead for 25/11 Event
						4150	110	2.50	Mobile Phone Charger
Total Payments for Month			47,758.98	0.00	5,930.72			41,828.26	
Balance Carried Fwd			1,214,234.77						
Cashbook Totals			1,261,993.75	0.00	5,930.72			1,256,063.03	

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 Income								
1076 Precept	172,736	690,945	690,945	0			100.0%	
Income :- Income	<u>172,736</u>	<u>690,945</u>	<u>690,945</u>	<u>0</u>			<u>100.0%</u>	<u>0</u>
Net Income	<u>172,736</u>	<u>690,945</u>	<u>690,945</u>	<u>0</u>				
110 Administration								
4000 Clerk Salary Tax + NI	0	0	35,000	35,000		35,000	0.0%	
4010 Employer Pension	83	750	2,690	1,940		1,940	27.9%	
4020 Assistant Clerk Salary Tax+ NI	7,182	38,418	26,500	(11,918)		(11,918)	145.0%	
4025 Casual admin staff	91	471	0	(471)		(471)	0.0%	
4110 Postage	188	188	250	63		63	75.0%	
4120 Stationery/Office Administrati	0	135	1,000	865		865	13.5%	
4121 Miscellaneous	20	110	500	390		390	21.9%	
4125 Website & Email Hosting Accs	0	1,622	2,500	878		878	64.9%	
4130 Room Hire	0	0	600	600		600	0.0%	
4140 Computer Equipment & Software	0	848	1,000	152		152	84.8%	
4142 Office Furniture	0	0	1,000	1,000		1,000	0.0%	
4150 Telephone, Mobile & Broadband	52	508	650	142		142	78.2%	
4160 Clerk Expenses	0	0	100	100		100	0.0%	
4921 Election Costs	0	21,821	20,000	(1,821)		(1,821)	109.1%	
Administration :- Indirect Expenditure	<u>7,616</u>	<u>64,870</u>	<u>91,790</u>	<u>26,920</u>	<u>0</u>	<u>26,920</u>	<u>70.7%</u>	<u>0</u>
Net Expenditure	<u>(7,616)</u>	<u>(64,870)</u>	<u>(91,790)</u>	<u>(26,920)</u>				
120 Allotments								
1240 Allotment Rents & Water income	0	9,774	10,929	1,155			89.4%	
Allotments :- Income	<u>0</u>	<u>9,774</u>	<u>10,929</u>	<u>1,155</u>			<u>89.4%</u>	<u>0</u>
4200 Allotments Maintenance	0	10,201	10,929	728		728	93.3%	
Allotments :- Indirect Expenditure	<u>0</u>	<u>10,201</u>	<u>10,929</u>	<u>728</u>	<u>0</u>	<u>728</u>	<u>93.3%</u>	<u>0</u>
Net Income over Expenditure	<u>0</u>	<u>(427)</u>	<u>0</u>	<u>427</u>				
130 Ward Initiative & Small Grants								
4210 WIF Bradley	0	0	1,000	1,000		1,000	0.0%	
4215 WIF Clover Hill	0	300	1,000	700		700	30.0%	
4220 WIF Marsden	0	0	1,000	1,000		1,000	0.0%	
4225 WIF Southfield	660	660	1,000	340		340	66.0%	
4230 WIF Walverden	680	1,030	1,000	(30)		(30)	103.0%	
4235 WIF Whitefield	660	1,010	1,000	(10)		(10)	101.0%	

Detailed Income & Expenditure by Budget Heading 31/01/2024

Month No: 10

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4240 Small Grants Awarded	0	7,870	10,000	2,130		2,130	78.7%	
Ward Initiative & Small Grants :- Indirect Expenditure	2,000	10,870	16,000	5,130	0	5,130	67.9%	0
Net Expenditure	(2,000)	(10,870)	(16,000)	(5,130)				
140 Events								
4290 Summer Event Football Marathon	0	800	5,000	4,200		4,200	16.0%	
4300 Food Festival	0	5,240	0	(5,240)		(5,240)	0.0%	
4310 Lancashir Day & Xmas Switch On	543	14,986	14,000	(986)		(986)	107.0%	
4330 Town Centre Christmas Lights	5,502	28,500	35,000	6,501		6,501	81.4%	
4340 Community Cohesion	0	3,000	5,000	2,000		2,000	60.0%	
4350 Events General	0	36,338	15,000	(21,338)		(21,338)	242.3%	
4710 Uniform	0	0	1,000	1,000		1,000	0.0%	
Events :- Indirect Expenditure	6,045	88,863	75,000	(13,863)	0	(13,863)	118.5%	0
Net Expenditure	(6,045)	(88,863)	(75,000)	13,863				
150 Transferred Services								
4380 MUGAs-Maintenance & Inspection	2,278	28,368	21,000	(7,368)		(7,368)	135.1%	
4381 MUGA/Play Area-Imprvm/renewals	0	6,586	5,000	(1,586)		(1,586)	131.7%	
4390 CCTV Monitoring	19,008	45,028	31,500	(13,528)		(13,528)	142.9%	
4400 Parks	0	140,400	140,500	100		100	99.9%	
4410 Roadside Seats-Maint+Inspectio	0	0	5,000	5,000		5,000	0.0%	
4411 Roadside seats-Renewals	0	0	2,000	2,000		2,000	0.0%	
Transferred Services :- Indirect Expenditure	21,286	220,382	205,000	(15,382)	0	(15,382)	107.5%	0
Net Expenditure	(21,286)	(220,382)	(205,000)	15,382				
160 Unity Hall								
1210 Unity Hall Income (do not use)	0	0	7,500	7,500			0.0%	
1211 Unity Hall Room/Cafe Hire	2,530	5,360	0	(5,360)			0.0%	
1213 Music System Hire	0	0	300	300			0.0%	
Unity Hall :- Income	2,530	5,360	7,800	2,440			68.7%	0
4100 Utilities - Unity Centre	395	2,586	15,000	12,414		12,414	17.2%	
4101 Trade Waste&Sanitory/Nappy dis	163	2,976	1,400	(1,576)		(1,576)	212.5%	
4105 Hard Wire Test + Elec Call Out	0	3,050	500	(2,550)		(2,550)	610.0%	
4106 Building Compliance Costs	0	341	1,000	659		659	34.1%	
4107 Lift Maintenance + Costs	0	1,181	500	(681)		(681)	236.2%	
4108 Boiler maintenance + Gas Safet	0	934	1,000	66		66	93.4%	
4109 Music License	0	159	2,000	1,841		1,841	8.0%	

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4430 Renovation/Proj/Match Funding	0	0	15,000	15,000		15,000	0.0%	
4431 Repairs & Renewals	0	0	1,500	1,500		1,500	0.0%	
4439 Caretakers Salary Tax + NI	2,246	12,298	12,500	202		202	98.4%	
4440 Caretaking/Managmnt-Contractor	0	0	1,500	1,500		1,500	0.0%	
4441 Cleaning Supplies & Equipment	393	1,473	1,500	27		27	98.2%	
4445 Equipment/Furniture Costs-UWB	0	0	1,000	1,000		1,000	0.0%	
4450 CCTV & Burgler Alarm System	0	0	500	500		500	0.0%	
4453 Professional Fees - UWB Centre	0	0	1,000	1,000		1,000	0.0%	
4455 Miscellenous - UWB Centre	0	108	1,500	1,392		1,392	7.2%	
4457 Climate Emergency Fund	0	0	5,000	5,000		5,000	0.0%	
Unity Hall :- Indirect Expenditure	3,197	25,105	62,400	37,295	0	37,295	40.2%	0
Net Income over Expenditure	(667)	(19,745)	(54,600)	(34,855)				
170 Projects								
4500 Special Projects/ Other	1,445	24,302	30,000	5,698		5,698	81.0%	
4510 Highways Projects	0	16,158	200,000	183,842	27,000	156,842	21.6%	
4511 Dropped Kerb Grants	0	1,000	5,000	4,000		4,000	20.0%	
4520 Hanging Baskets	0	32,831	30,000	(2,831)		(2,831)	109.4%	
4570 Climate Emergency Fund	0	0	5,000	5,000		5,000	0.0%	
Projects :- Indirect Expenditure	1,445	74,291	270,000	195,709	27,000	168,709	37.5%	0
Net Expenditure	(1,445)	(74,291)	(270,000)	(195,709)				
180 Handyman Scheme								
4600 Handyman Labour	13	468	7,000	6,532		6,532	6.7%	
4610 Handyman Materials	0	974	3,000	2,026		2,026	32.5%	
4620 Handyman Equipment	0	391	1,000	609		609	39.1%	
4621 Quad Bike Maint/Repairs	0	135	0	(135)		(135)	0.0%	
Handyman Scheme :- Indirect Expenditure	13	1,968	11,000	9,032	0	9,032	17.9%	0
Net Expenditure	(13)	(1,968)	(11,000)	(9,032)				
190 Professional Fees								
4650 Insurance	0	4,769	2,500	(2,269)		(2,269)	190.8%	
4660 Audit (Internal & External)	0	82	1,500	1,418		1,418	5.4%	
4665 Accountancy Fees	0	155	500	345		345	31.0%	
4670 Legal Fees	0	61,611	17,500	(44,111)		(44,111)	352.1%	
4680 HR & H&S Support Services	214	2,279	3,000	721		721	76.0%	
4690 Subscriptions	13	2,588	225	(2,363)		(2,363)	1150.3%	
4695 Payroll Service	0	1,275	980	(295)		(295)	130.1%	
Professional Fees :- Indirect Expenditure	227	72,759	26,205	(46,554)	0	(46,554)	277.7%	0
Net Expenditure	(227)	(72,759)	(26,205)	46,554				

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
210 Training & Travel Costs								
4750 Training Expenses inc travel	0	1,116	1,750	634		634	63.8%	
4760 Travel Costs (outside parish)	0	0	250	250		250	0.0%	
Training & Travel Costs :- Indirect Expenditure	0	1,116	2,000	884	0	884	55.8%	0
Net Expenditure	0	(1,116)	(2,000)	(884)				
220 Environment Committee								
4800 Environmental Projects	0	0	30,000	30,000		30,000	0.0%	
4810 Climate Emergency Fund	0	0	5,000	5,000		5,000	0.0%	
Environment Committee :- Indirect Expenditure	0	0	35,000	35,000	0	35,000	0.0%	0
Net Expenditure	0	0	(35,000)	(35,000)				
230 Promotional & Marketing								
4530 Annual Newsletter	0	0	2,500	2,500		2,500	0.0%	
4540 Publicity & Marketing	0	0	5,000	5,000		5,000	0.0%	
4580 Climate Emergency Fund	0	0	5,000	5,000		5,000	0.0%	
Promotional & Marketing :- Indirect Expenditure	0	0	12,500	12,500	0	12,500	0.0%	0
Net Expenditure	0	0	(12,500)	(12,500)				
250 Revive Cafe - UWB Centre								
1200 Cafe & Catering Income	0	0	13,500	13,500			0.0%	
Revive Cafe - UWB Centre :- Income	0	0	13,500	13,500			0.0%	0
4030 Cater Co-ordtr Salary Tax + NI	0	0	20,000	20,000		20,000	0.0%	
4031 Catering Assit-Salary Tax + NI	0	0	7,740	7,740		7,740	0.0%	
4032 Casuel work (catering)	0	0	500	500		500	0.0%	
4035 Volunteer Expenses	0	0	200	200		200	0.0%	
4460 Cafe & Catering Supplies	0	80	11,300	11,220		11,220	0.7%	
4470 Catering Equipment Repairs&Ren	0	0	1,000	1,000		1,000	0.0%	
Revive Cafe - UWB Centre :- Indirect Expenditure	0	80	40,740	40,660	0	40,660	0.2%	0
Net Income over Expenditure	0	(80)	(27,240)	(27,160)				
Grand Totals:- Income	175,266	706,079	723,174	17,095			97.6%	
Expenditure	41,828	570,505	858,564	288,059	27,000	261,059	69.6%	
Net Income over Expenditure	133,438	135,574	(135,390)	(270,964)				
Movement to/(from) Gen Reserve	133,438	135,574						



Item 9

Nelson Town Council

Small Grants Application Form

Please refer to the 'Small Grants Funding – Grant Criteria & Conditions' document to assist you with the completion of this form

Contact Details

Date of Application:	02.02.24	Ref Number: (office use only)	
Name of Organisation:	Barrowford Primary School x YESfest		
Address: Rushton Street, Barrowford, Nelson,			
		Postcode:	BB9 6EA
Name of Applicant:	Rachel Tomlinson	Position:	Headteacher
Telephone Number:	01282 615644	Email Address:	head@barrowford.lancs.sch.uk
Website:	www.barrowford.lancs.sch.uk	Cheque Payable to (if successful):	Barrowford Primary School

Organisation Details

What type of organisation are you: ☐ Charitable Organisation ☐ Unregistered Community Group / Club / Society (delete as appropriate) ☐ Unregistered Charity ☐ Registered charity ☐ Charity Number: ☒ Other (please state) <u>School</u>	
Do you have a constitution or a set of rules? (please enclose a copy of your constitution)	☐ Yes ☒ No
Are you part of a larger organisation? If yes please give details	☒ Yes ☐ No A project being run by Barrowford Primary School
How long has your organisation been operating:	130 years
How many trustees, volunteers and service users are there in your organisation:	Up to 400
Tell us about your organisation, its aims and the work you undertake and the main activities: We are a primary school in Barrowford. Approximately 65% of our population reside in Nelson. We provide education for 300+ pupils between the ages of 4 -11	

Who benefits from these activities:	Pupils, families and staff members
--	------------------------------------

Details of Funding Requested

What is your project called?	YESfest Pendle
When will your project start and finish?	Start Date: 6 th June 2024 Finish Date: 7 th June 2024
How will your project benefit the local community within the Nelson town boundary? (use a separate sheet if necessary)	
This project will benefit the local community within the Nelson Town boundary through amplifying the voice and agency of its young people and developing their capacity to, interest in and understanding of how to address the climate emergency. It will allow them to develop projects with others locally and nationally and support them in bringing these projects to fruition so Nelson's contribution to improving the environment is accelerated and highlighted, bringing a greater sense of community and public service and enhancing the wellbeing and quality of life of our young people.	
Why is this project needed? What advantage will it bring to Nelson? How many people within the Nelson town boundary will benefit from the project?	
Problem: The climate emergency will affect this generation's children more than any previously. Studies show a mental health crisis in our children and young people and a disconnect from the natural world. YESfest is designed to give this generation's children the knowledge, skills, understanding and enthusiasm to become agents of change to tackle the climate emergency through both immersion in nature and learning sustainable and regenerative practices to use in their local communities, and building skills and habits for life.	
Solution: YESfest will introduce 9 and 10 year old children (English school Years 4 & 5) to peer networks and give the tools and resources in order to 'do something good in their part of the planet'. YESfest focuses on this age group as developmentally, they are more able to act with a degree of agency and independence in these endeavours. The adult's role in any aspect of YESfest is to support and enable young people to take action, become role models for others and to develop the skills and attitudes to be catalysts for change around the climate emergency. We are aiming for 6 children from 16 schools, locally and internationally to attend YESFest which will lead to 16 case studies of tangible positive impact to local areas and the sustainability agenda. 16 case studies of children building leadership and agency skills. There will also be groups of children joining us virtually from international school across the globe including the USA, Italy, India, Pakistan and a variety of other places. YESFest will be held on 6th & 7th June at Harwes Farm. Our intended outcomes are: YESfest Pendle to become an annual event and year long programme, attended by increasing numbers of schools and children each year. YESfest Pendle to create tangible positive impact for communities and natural world in the local area attached to YESfest schools. YESfest Pendle to give tangible skills and unique opportunities to those children, young people and adults attending. YESfest Pendle to be a valued regular part of Harwes Farm's offer, closely matching its mission and values and building legacy of assets for its community. YESfest Pendle to be part of a family of YESfests in other locations (including at the Eden Project Cornwall). YESfest Pendle to contribute to the YESfest website, bank of peer made, child-led resources and perhaps, one day, a YESfest crowd-sourced book.	

Please include dates and venue of events if applicable – please include a programme if available

Project Costs and Finances

Total Cost of Project:	£ 20, 0000	Amount Requested:	£1,000 (or as much as possible)
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Have you previously applied for grant funding from Nelson Town Council?	☐ Yes ☒ No
If yes, when did you apply?	

Have you or this group applied for or received any other grant for this project?	☒ Yes ☐ No
Applied from: Awards for All (through CIC) Harmony Project Received From:	

Budget: This budget should be for the total cost of the activity you are applying to do. Please be as accurate as you can, as you may be asked to explain any amount which is unclear. Attach a separate budget sheet if you have done this work already. Please also provide estimates/quotations of the proposed items of expenditure you may use.	
A Expenditure items	Cost (£)
Adult coaches in storytelling, conference facilitation and workshop facilitation to train up children to then lead those parts of YESfest.	5000

B Total Expenditure (must be sum of A above)	£ 5000

Other Income Sources (state from whom, and whether confirmed)	Total £
From your own resources (including public fundraising)	
A variety of funding streams, school contributions and private donations	4000

D Sum requested from Nelson Town Council	£1000
E Total Income (must be sum of C & D above) and equal to figure in B	£5000

How much do you receive in primary funds?	Per year £000
What other grants have you received in the last 3 years (amount and from who?)	
For YESfest - none to date	
Please attach any other information you think is appropriate for this project, eg insurance cover, health and safety issues, planning permission received, quotations from suppliers and any other relevant information to support your application.	

If your group has been set-up or has been running for less than a year, applicants must supply one business and one personal reference. You must also provide a copy of your latest bank statement with a statement of income and expenditure or other financial information which indicates your financial position.	
Personal Reference:	Business Reference:

Town Councillor Support

Please ensure this section is completed by a Town Councillor who is representing your ward (prior to submitting the application to the Town Council office).			
Nelson Town Council Ward:		Town Councillor:	

Signature: _____

Declaration of involvement with the applicant

To your knowledge are any of the following likely to benefit in any way if this application is successful. Either directly or indirectly. Another Town Councillor/Relative/Friend/Business Acquaintance/Yourself

☐ Yes ☐ No

If yes, please give details, ie who and how?

Checklist and Supporting Documents

Please enclose the following documents with your application. We will only process your application once we have received them.

- ☐ Full and complete copies of your signed, certified and audited latest annual accounts (if your organisation is less than twelve months old, please provide your latest bank statement with a statement of income and expenditure or other financial information which indicates your financial position, and the projected income and expenditure for the next twelve months. You are also required to supply one personal and one business reference)
- ☐ Copy of your organisations constitution or set of rules
- ☐ Copies of your bank statements for the last six months
- ☐ Copies of two written estimates/quotes if you are applying for a grant for equipment/capital item
- ☐ Evidence of any other awards towards the project e.g lottery funding, other bodies
- ☐ A certified copy of the resolution of the organisation to apply for the grant
- ☐ Any other information that is appropriate or relevant to this application (eg insurance cover, health and safety issues, planning permission received)

If you are unable to supply this information, please contact the Town Council office for advice prior to submission.

Declaration

- I am authorised to make this application on behalf of the above organisation
- I certify that the information contained in this application is correct
- I confirm that I have read and understood the Councils criteria for it's small grants scheme
- If the information in the application changes, I will inform Nelson Town Council as soon as possible
- I give permission for Nelson Town Council to record the details of my organisation electronically and contact my organisation by phone, mail or email with information from time to time
- I agree to the terms and conditions of the grant criteria stipulated on this form and will provide evidence to the council to show that the grant has been used in the manner it was intended and will repay any funds that have not been used towards the grant
- I agree to promote Nelson Town Council in all publicity activities in support of the grant awarded
- I agree to comply with any other terms and conditions that the Council may attach to the grant

Applicant Signature: _____

Date: 02.02.24



Nelson Town Council

Small Grants Application Form

Please refer to the 'Small Grants Funding – Grant Criteria & Conditions' document to assist you with the completion of this form

Contact Details

Date of Application:	29/1/24	Ref Number: (office use only)	
Name of Organisation:	RC COMMUNITY GROUP CIC		
Address:	178 RAILWAY ST. NELSON - LANCASHIRE		
	Postcode:	BB9 6QH	
Name of Applicant:	HUSSAIN ABRAH	Position:	DIRECTOR
Telephone Number:	07414991209	Email Address:	HUSSAIN.ABRAH@904THAL.CO
Website:		Cheque Payable to (if successful):	

Organisation Details

What type of organisation are you:	
☐ Charitable Organisation	☐ Unregistered Community Group / Club / Society (delete as appropriate)
☐ Unregistered Charity	☐ Registered charity ☐ Charity Number:
☒ Other (please state) <u>COMMUNITY INTEREST COMPANY (CIC)</u>	
Do you have a constitution or a set of rules? (please enclose a copy of your constitution)	☐ Yes ☐ No
Are you part of a larger organisation? If yes please give details	☐ Yes ☒ No
How long has your organisation been operating:	<u>1</u> MONTH
How many trustees, volunteers and service users are there in your organisation:	
Tell us about your organisation, its aims and the work you undertake and the main activities:	
<u>WE ARE A LOCAL SPORTS GROUP WHO ARE LOOKING TO BRING TOGETHER</u>	
<u>PEOPLE FROM ALL AGES, BACKGROUNDS & CIRCUMSTANCES FOR THE PURPOSE OF</u>	
<u>IMPROVING LIFESTYLE, COMMUNITY COHESION & INCLUSIVE PARTICIPATION.</u>	

Who benefits from these activities:	ALL PARTICIPANTS FROM THE COMMUNITY SPECIFICALLY
	AIMED AT THE YOUTH ELDERLY & SPORT & FITNESS
	ENTHUSIASTS

Details of Funding Requested

What is your project called?	RC LIONS CRICKET CLUB
When will your project start and finish?	Start Date: Jan 2024 Finish Date: Dec 2024
How will your project benefit the local community within the Nelson town boundary? (use a separate sheet if necessary)	
• BRING TOGETHER PEOPLE FROM ALL A VARIETY OF COMMUNITY GROUPS • PROVIDE OPPORTUNITIES FOR PEOPLE TO PLAY CRICKET • HEALTHY LIFESTYLE PROMOTION • OPPORTUNITY TO PROMOTE MENTAL & PHYSICAL WELLBEING • ENGAGING WITH THE WIDER COMMUNITY • ENHANCING CRICKET SKILLS OF THE YOUTH	
Why is this project needed? What advantage will it bring to Nelson?	
How many people within the Nelson town boundary will benefit from the project?	
OUR GROUP WILL OFFER FOR COMMUNITIES WITH LOWER REPRESENTATION	
CRICKETING & WILL IMPROVE SOCIAL SKILLS OF THE PARTICIPANTS.	
THERE WILL BE OPPORTUNITIES FOR YOUNG SKILLS TO BE KEPT FROM	
MENTORS. THE AIM IS TO RECRUIT DIRECTLY 100-200 PEOPLE	
WHICH IS AFT INCLUDING WIDER COMMUNITY IMPACT.	
Please include dates and venue of events if applicable - please include a programme if available	

Project Costs and Finances

Total Cost of Project:	£ 3,500	Amount Requested:	£ 3,000
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Have you previously applied for grant funding from Nelson Town Council?	☐ Yes ☒ No
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If yes, when did you apply?

Have you or this group applied for or received any other grant for this project?	☐ Yes ☒ No
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Applied from:

Received From:

Budget: This budget should be for the total cost of the activity you are applying to do. Please be as accurate as you can, as you may be asked to explain any amount which is unclear. Attach a separate budget sheet if you have done this work already. Please also provide estimates/quotations of the proposed items of expenditure you may use.	
A Expenditure Items	Cost (£)
BOOKING OF PLACES OVER A PERIOD OF TIME	1,500
EQUIPMENT	700
RISK	400
MARKING	300
B Total Expenditure (must be sum of A above)	£ 3,000
Other Income Sources (state from whom and whether confirmed)	Total £
From your own resources (including public fundraising)	
Sponsorship	500
D Sum requested from Nelson Town Council	£ 3,000
E Total Income (must be sum of C & D above) and equal to figure in B	£

How much do you receive in primary funds?	Per year
What other grants have you received in the last 3 years (amount and from who?)	
N/A	
Please attach any other information you think is appropriate for this project, eg insurance cover, health and safety issues, planning permission received, quotations from suppliers and any other relevant information to support your application.	

If your group has been set-up or has been running for less than a year, applicants must supply one business and one personal reference. You must also provide a copy of your latest bank statement with a statement of income and expenditure or other financial information which indicates your financial position.	
Personal Reference:	Business Reference:
COUNCILLOR FARAZ AHMAD 18 BENTLEY ST NELSON LANCs BB1 0DF	PENDLE DIY LTD KHALID RASHID 60 LEEDS RD NELSON BB1 1TD.

Town Councillor Support

Please ensure this section is completed by a Town Councillor who is representing your ward (prior to submitting the application to the Town Council office).			
Nelson Town Council Ward:	WALVERDON	Town Councillor:	FARAZ AHMAD
Signature:			
Declaration of involvement with the applicant To your knowledge are any of the following likely to benefit in any way if this application is successful. Either directly or indirectly. Another Town Councillor/Relative/Friend/Business Acquaintance/Yourself ☐ Yes ☒ No If yes, please give details, ie who and how?			

Checklist and Supporting Documents

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- ☐ Copies of two written estimates/quotes if you are applying for a grant for equipment/capital item
- ☐ Evidence of any other awards towards the project e.g lottery funding, other bodies
- ☐ A certified copy of the resolution of the organisation to apply for the grant
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If you are unable to supply this information, please contact the Town Council office for advice prior to submission.

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- I confirm that I have read and understood the Councils criteria for it's small grants scheme
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- I give permission for Nelson Town Council to record the details of my organisation electronically and contact my organisation by phone, mail or email with information from time to time
- I agree to the terms and conditions of the grant criteria stipulated on this form and will provide evidence to the council to show that the grant has been used in the manner it was intended and will repay any funds that have not been used towards the grant
- I agree to promote Nelson Town Council in all publicity activities in support of the grant awarded
- I agree to comply with any other terms and conditions that the Council may attach to the grant

Applicant Signature: 

Date: 29/1/24

PLEASE SUBMIT YOUR COMPLETED APPLICATION FORM TO:

THE TOWN CLERK
NELSON TOWN COUNCIL
TOWN HALL
MARKET STREET
NELSON
BB9 7LG