

~~February 2024~~

Items 526

Date: 13/03/2024

Nelson Town Council

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Bank Reconciliation Statement as at 29/02/2024
for Cashbook 1 - Current Bank Account

User: NH

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Lloyds Bank	29/02/2024		1,186,044.21
			<u>1,186,044.21</u>
<u>Unpresented Payments (Minus)</u>			
		<u>Amount</u>	
27/03/2023 2716	Star Marketing Solutions Ltd	145.00	
26/06/2023 2773	Star Marketing Solutions Ltd	132.00	
31/01/2024 2902	Nick Harbour	22.99	
02/02/2024 2906	Bradley Nursery School	1,000.00	
14/02/2024 2912	Building Bridges Pendle	994.98	
19/02/2024 2914	Pennine Fire & Safety Limited	142.31	
19/02/2024 2915	Borough of Pendle (PBC)	22,989.48	
19/02/2024 2916	Friends of Marsden Park	1,000.00	
21/02/2024 2917	Pendle Leisure Trust	6,000.00	
22/02/2024 2919	Pendle Leisure Trust	17,880.00	
28/02/2024 2920	Borough of Pendle (PBC)	76,782.62	
29/02/2024 2922	Blackburn with Darwen Borough	3,996.64	
			<u>131,086.02</u>
			1,054,958.19
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			1,054,958.19
		Balance per Cash Book is :-	1,054,958.19
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

Date: 13/03/2024

Nelson Town Council

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Cashbook 1

User: NH

Current Bank Account

For Month No: 11

Receipts for Month 11

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		1,214,234.77					1,214,234.77	
FPI Banked: 31/01/2024		1,000.00						
FPI Emma Ward		1,000.00			1211	160	1,000.00	UWC Hall Hire
Total Receipts for Month		1,000.00	0.00	0.00			1,000.00	
Cashbook Totals		<u>1,215,234.77</u>	<u>0.00</u>	<u>0.00</u>			<u>1,215,234.77</u>	

Payments for Month 11

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	Nominal Ledger Analysis				
					£ VAT	A/c	Centre	£ Amount	Transaction Detail
01/02/2024	Remote Asset Management Ltd	DD	9.00		1.50	4680	190	7.50	Lease of Tracking Unit
02/02/2024	Coalition FacilitiesManagement	2903	72.00		12.00	4621	180	60.00	Quad Bike Storage - Dec 2023
02/02/2024	Coalition FacilitiesManagement	2904	90.00		15.00	4621	180	75.00	Quad Bike Storage - Jan 2024
02/02/2024	Friends of St Johns Churchyard	2905	1,000.00			4240	130	1,000.00	Contribution to Project
02/02/2024	Bradley Nursery School	2906	1,000.00			4240	130	1,000.00	Contribution to Project
06/02/2024	npower Business Solutions	2907	188.34		8.97	4330	140	179.37	Christmas Lights Electricity
06/02/2024	Borough of Pendle (PBC)	2908	324.00		54.00	4400	150	270.00	Parks Flagpole Inspections
06/02/2024	Borough of Pendle (PBC)	2909	24,825.60		4,137.60	4380	150	20,688.00	Playground & MUGA Inspection
07/02/2024	PPL PRS Ltd	2910	397.55		66.26	4109	160	331.29	PRS and PPL Royalties
12/02/2024	Vodafone	DD	28.97		4.83	4150	110	24.14	Office Phone and Broadband
14/02/2024	Building Bridges Pendle	2912	994.98			4350	140	994.98	Shared Ownership of EventStage
15/02/2024	Business Card	BUSCARD	15.59		2.60	4690	190	12.99	Zoom Subscription
15/02/2024	Business Waste Ltd	DD	223.28		37.20	4101	160	186.08	Waste Collections - Mar 2024
15/02/2024	Daisy Communications	DD	67.25		11.21	4100	160	56.04	UWC Phone and Broadband
19/02/2024	Iain Barrett	2913	220.00			4431	160	220.00	Plastering and Repairs at UWC
19/02/2024	Pennine Fire & Safety Limited	2914	142.31		23.72	4106	160	118.59	Fire Extinguishers etc
19/02/2024	Borough of Pendle (PBC)	2915	22,989.48		3,831.58	4510	170	19,157.90	Back Chapel House Rd Repairs
19/02/2024	Friends of Marsden Park	2916	1,000.00			4220	130	1,000.00	Contribution to Project
19/02/2024	Lancashire County Council	DD	1,205.03			4020	110	848.67	Pension Contributions - Jan 24
						4439	160	273.03	Pension Contributions - Jan 24
						4010	110	83.33	Pension Contributions - Jan 24
21/02/2024	E.on Next	DD	40.47		1.93	4380	150	38.54	Kickabout Area Electricity
21/02/2024	E.on Next	DD	93.05		4.43	4380	150	88.62	Games Area Electricity
21/02/2024	Pendle Leisure Trust	2917	6,000.00		1,000.00	4500	170	5,000.00	Beat the Street Contribution
22/02/2024	TotalEnergies Gas & Power	DD	445.12		74.19	4100	160	370.93	UWC Electricity
22/02/2024	Pendle Leisure Trust	2919	17,880.00		2,980.00	4500	170	14,900.00	2024/25 Free Swimming Service
27/02/2024	Peninsula Business Services	DD	245.30		38.97	4680	190	194.84	Professional HR Service
						4680	180	10.26	insurance
						4680	190	1.23	Insurance Premium Tax (IPT)
28/02/2024	Borough of Pendle (PBC)	2920	76,782.62		12,797.10	4510	170	63,985.52	Back Chapel House Rd Works 2
29/02/2024	Blackburn with Darwen Borough	2922	3,996.64			4020	110	2,195.47	Payroll-Salary-Feb 2024
						4439	160	952.07	Payroll-Salary-Feb 2024
						4020	110	814.67	Payroll-Tax&NI-Feb 2024
						4439	160	34.43	Payroll-Tax&NI-Feb 2024

Total Payments for Month	160,276.58	0.00	25,103.09	135,173.49
Balance Carried Fwd	1,054,956.19			
Cashbook Totals	1,215,234.77	0.00	25,103.09	1,190,131.68

Detailed Income & Expenditure by Budget Heading 29/02/2024

Month No: 11

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 Income								
1076 Precept	0	690,945	690,945	0			100.0%	
Income :- Income	0	690,945	690,945	0			100.0%	0
Net Income	0	690,945	690,945	0				
110 Administration								
4000 Clerk Salary Tax + NI	0	0	35,000	35,000		35,000	0.0%	
4010 Employer Pension	83	833	2,690	1,857		1,857	31.0%	
4020 Assistant Clerk Salary Tax+ NI	3,859	42,277	26,500	(15,777)		(15,777)	159.5%	
4025 Casual admin staff	0	471	0	(471)		(471)	0.0%	
4110 Postage	0	188	250	63		63	75.0%	
4120 Stationery/Office Administrati	0	135	1,000	865		865	13.5%	
4121 Miscellenous	0	110	500	390		390	21.9%	
4125 Website & Email Hosting Accs	0	1,622	2,500	878		878	64.9%	
4130 Room Hire	0	0	600	600		600	0.0%	
4140 Computer Equipment & Software	0	848	1,000	152		152	84.8%	
4142 Office Furniture	0	0	1,000	1,000		1,000	0.0%	
4150 Telephone, Mobile & Broadband	24	533	650	117		117	81.9%	
4160 Clerk Expenses	0	0	100	100		100	0.0%	
4921 Election Costs	0	21,821	20,000	(1,821)		(1,821)	109.1%	
Administration :- Indirect Expenditure	3,966	68,836	91,790	22,954	0	22,954	75.0%	0
Net Expenditure	(3,966)	(68,836)	(91,790)	(22,954)				
120 Allotments								
1240 Allotment Rents & Water income	0	9,774	10,929	1,155			89.4%	
Allotments :- Income	0	9,774	10,929	1,155			89.4%	0
4200 Allotments Maintenance	0	10,201	10,929	728		728	93.3%	
Allotments :- Indirect Expenditure	0	10,201	10,929	728	0	728	93.3%	0
Net Income over Expenditure	0	(427)	0	427				
130 Ward Initiative & Small Grants								
4210 WIF Bradley	0	0	1,000	1,000		1,000	0.0%	
4215 WIF Clover Hill	0	300	1,000	700		700	30.0%	
4220 WIF Marsden	1,000	1,000	1,000	0		0	100.0%	
4225 WIF Southfield	0	660	1,000	340		340	66.0%	
4230 WIF Waiverden	0	1,030	1,000	(30)		(30)	103.0%	
4235 WIF Whitefield	0	1,010	1,000	(10)		(10)	101.0%	

Detailed Income & Expenditure by Budget Heading 29/02/2024

Month No: 11

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4240 Small Grants Awarded	2,000	9,870	10,000	130		130	98.7%	
Ward Initiative & Small Grants :- Indirect Expenditure	<u>3,000</u>	<u>13,870</u>	<u>16,000</u>	<u>2,130</u>	<u>0</u>	<u>2,130</u>	<u>86.7%</u>	<u>0</u>
Net Expenditure	(3,000)	(13,870)	(16,000)	(2,130)				
140 Events								
4290 Summer Event Football Marathon	0	800	5,000	4,200		4,200	16.0%	
4300 Food Festival	0	5,240	0	(5,240)		(5,240)	0.0%	
4310 Lancashir Day & Xmas Switch On	0	14,986	14,000	(986)		(986)	107.0%	
4330 Town Centre Christmas Lights	179	28,679	35,000	6,321		6,321	81.9%	
4340 Community Cohesion	0	3,000	5,000	2,000		2,000	60.0%	
4350 Events General	995	37,332	15,000	(22,332)		(22,332)	248.9%	
4710 Uniform	0	0	1,000	1,000		1,000	0.0%	
Events :- Indirect Expenditure	<u>1,174</u>	<u>90,037</u>	<u>75,000</u>	<u>(15,037)</u>	<u>0</u>	<u>(15,037)</u>	<u>120.0%</u>	<u>0</u>
Net Expenditure	(1,174)	(90,037)	(75,000)	15,037				
150 Transferred Services								
4380 MUGAs-Maintenance & Inspection	20,815	49,183	21,000	(28,183)		(28,183)	234.2%	
4381 MUGA/Play Area-Imprvm/renewals	0	6,586	5,000	(1,586)		(1,586)	131.7%	
4390 CCTV Monitoring	0	45,028	31,500	(13,528)		(13,528)	142.9%	
4400 Parks	270	140,670	140,500	(170)		(170)	100.1%	
4410 Roadside Seats-Maint+Inspectio	0	0	5,000	5,000		5,000	0.0%	
4411 Roadside seats-Renewals	0	0	2,000	2,000		2,000	0.0%	
Transferred Services :- Indirect Expenditure	<u>21,085</u>	<u>241,467</u>	<u>205,000</u>	<u>(36,467)</u>	<u>0</u>	<u>(36,467)</u>	<u>117.8%</u>	<u>0</u>
Net Expenditure	(21,085)	(241,467)	(205,000)	36,467				
160 Unity Hall								
1211 Unity Hall Room/Cafe Hire	1,000	6,360	7,500	1,140			84.8%	
1213 Music System Hire	0	0	300	300			0.0%	
Unity Hall :- Income	<u>1,000</u>	<u>6,360</u>	<u>7,800</u>	<u>1,440</u>			<u>81.5%</u>	<u>0</u>
4100 Utilities - Unity Centre	427	3,013	15,000	11,987		11,987	20.1%	
4101 Trade Waste&Sanitary/Nappy dis	186	3,162	1,400	(1,762)		(1,762)	225.8%	
4105 Hard Wire Test + Elec Call Out	0	3,050	500	(2,550)		(2,550)	610.0%	
4106 Building Compliance Costs	119	460	1,000	540		540	46.0%	
4107 Lift Maintenance + Costs	0	1,181	500	(681)		(681)	236.2%	
4108 Boiler maintenance + Gas Safet	0	934	1,000	66		66	93.4%	
4109 Music License	331	490	2,000	1,510		1,510	24.5%	
4430 Renovation/Proj/Match Funding	0	0	15,000	15,000		15,000	0.0%	

Detailed Income & Expenditure by Budget Heading 29/02/2024

Month No: 11

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4431 Repairs & Renewals	220	220	1,500	1,280		1,280	14.7%	
4439 Caretakers Salary Tax + NI	1,260	13,557	12,500	(1,057)		(1,057)	108.5%	
4440 Caretaking/Managmnt-Contractor	0	0	1,500	1,500		1,500	0.0%	
4441 Cleaning Supples & Equipment	0	1,473	1,500	27		27	98.2%	
4445 Equipment/Furniture Costs-UWB	0	0	1,000	1,000		1,000	0.0%	
4450 CCTV & Burgler Alarm System	0	0	500	500		500	0.0%	
4453 Professional Fees - UWB Centre	0	0	1,000	1,000		1,000	0.0%	
4455 Miscellenous - UWB Centre	0	108	1,500	1,392		1,392	7.2%	
4457 Climate Emergency Fund	0	0	5,000	5,000		5,000	0.0%	
Unity Hall :- Indirect Expenditure	<u>2,542</u>	<u>27,647</u>	<u>62,400</u>	<u>34,753</u>	<u>0</u>	<u>34,753</u>	<u>44.3%</u>	<u>0</u>
Net Income over Expenditure	(1,542)	(21,287)	(54,600)	(33,313)				
170 Projects								
4500 Special Projects/ Other	19,900	44,202	30,000	(14,202)		(14,202)	147.3%	
4510 Highways Projects	83,143	99,302	200,000	100,698	27,000	73,698	63.2%	
4511 Dropped Kerb Grants	0	1,000	5,000	4,000		4,000	20.0%	
4520 Hanging Baskets	0	32,831	30,000	(2,831)		(2,831)	109.4%	
4570 Climate Emergency Fund	0	0	5,000	5,000		5,000	0.0%	
Projects :- Indirect Expenditure	<u>103,043</u>	<u>177,334</u>	<u>270,000</u>	<u>92,666</u>	<u>27,000</u>	<u>65,666</u>	<u>75.7%</u>	<u>0</u>
Net Expenditure	(103,043)	(177,334)	(270,000)	(92,666)				
180 Handyman Scheme								
4600 Handyman Labour	0	468	7,000	6,532		6,532	6.7%	
4610 Handyman Materials	0	974	3,000	2,026		2,026	32.5%	
4620 Handyman Equipment	0	391	1,000	609		609	39.1%	
4621 Quad Bike Maint/Repairs	135	270	0	(270)		(270)	0.0%	
Handyman Scheme :- Indirect Expenditure	<u>135</u>	<u>2,103</u>	<u>11,000</u>	<u>8,897</u>	<u>0</u>	<u>8,897</u>	<u>19.1%</u>	<u>0</u>
Net Expenditure	(135)	(2,103)	(11,000)	(8,897)				
190 Professional Fees								
4650 Insurance	0	4,769	2,500	(2,269)		(2,269)	190.8%	
4660 Audit (Internal & External)	0	82	1,500	1,418		1,418	5.4%	
4665 Accountancy Fees	0	155	500	345		345	31.0%	
4670 Legal Fees	0	61,611	17,500	(44,111)		(44,111)	352.1%	
4680 HR & H&S Support Services	214	2,493	3,000	507		507	83.1%	
4690 Subscriptions	13	2,601	225	(2,376)		(2,376)	1156.1%	
4695 Payroll Service	0	1,275	980	(295)		(295)	130.1%	
Professional Fees :- Indirect Expenditure	<u>227</u>	<u>72,986</u>	<u>26,205</u>	<u>(46,781)</u>	<u>0</u>	<u>(46,781)</u>	<u>278.5%</u>	<u>0</u>
Net Expenditure	(227)	(72,986)	(26,205)	46,781				

Detailed Income & Expenditure by Budget Heading 29/02/2024

Month No: 11

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
210 Training & Travel Costs								
4750 Training Expenses Inc travel	0	1,116	1,750	634		634	63.8%	
4760 Travel Costs (outside parish)	0	0	250	250		250	0.0%	
Training & Travel Costs :- Indirect Expenditure	0	1,116	2,000	884	0	884	55.8%	0
Net Expenditure	0	(1,116)	(2,000)	(884)				
220 Environment Committee								
4800 Environmental Projects	0	0	30,000	30,000		30,000	0.0%	
4810 Climate Emergency Fund	0	0	5,000	5,000		5,000	0.0%	
Environment Committee :- Indirect Expenditure	0	0	35,000	35,000	0	35,000	0.0%	0
Net Expenditure	0	0	(35,000)	(35,000)				
230 Promotional & Marketing								
4530 Annual Newsletter	0	0	2,500	2,500		2,500	0.0%	
4540 Publicity & Marketing	0	0	5,000	5,000		5,000	0.0%	
4580 Climate Emergency Fund	0	0	5,000	5,000		5,000	0.0%	
Promotional & Marketing :- Indirect Expenditure	0	0	12,500	12,500	0	12,500	0.0%	0
Net Expenditure	0	0	(12,500)	(12,500)				
250 Revive Cafe - UWB Centre								
1200 Cafe & Catering Income	0	0	13,500	13,500			0.0%	
Revive Cafe - UWB Centre :- Income	0	0	13,500	13,500			0.0%	0
4030 Cater Co-ordtr Salary Tax + NI	0	0	20,000	20,000		20,000	0.0%	
4031 Catering Assit-Salary Tax + NI	0	0	7,740	7,740		7,740	0.0%	
4032 Casual work (catering)	0	0	500	500		500	0.0%	
4035 Volunteer Expenses	0	0	200	200		200	0.0%	
4460 Cafe & Catering Supplies	0	80	11,300	11,220		11,220	0.7%	
4470 Catering Equipment Repairs&Ren	0	0	1,000	1,000		1,000	0.0%	
Revive Cafe - UWB Centre :- Indirect Expenditure	0	80	40,740	40,660	0	40,660	0.2%	0
Net Income over Expenditure	0	(80)	(27,240)	(27,160)				
Grand Totals:- Income	1,000	707,079	723,174	16,095			97.8%	
Expenditure	135,173	705,679	856,564	152,885	27,000	125,885	85.3%	
Net Income over Expenditure	(134,173)	1,400	(135,390)	(136,790)				
Movement to/(from) Gen Reserve	(134,173)	1,400						

Detailed Income & Expenditure by Budget Heading 29/02/2024

Month No: 11

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 Income								
1076 Precept	0	690,945	690,945	0			100.0%	
Income :- Income	<u>0</u>	<u>690,945</u>	<u>690,945</u>	<u>0</u>			<u>100.0%</u>	<u>0</u>
Net Income	<u>0</u>	<u>690,945</u>	<u>690,945</u>	<u>0</u>				
110 Administration								
4000 Clerk Salary Tax + NI	0	0	35,000	35,000		35,000	0.0%	
4010 Employer Pension	83	833	2,690	1,857		1,857	31.0%	
4020 Assistant Clerk Salary Tax+ NI	3,859	42,277	26,500	(15,777)		(15,777)	159.5%	
4025 Casual admin staff	0	471	0	(471)		(471)	0.0%	
4110 Postage	0	188	250	63		63	75.0%	
4120 Stationery/Office Administrati	0	135	1,000	865		865	13.5%	
4121 Miscellenous	0	110	500	390		390	21.9%	
4125 Website & Email Hosting Accs	0	1,622	2,500	878		878	64.9%	
4130 Room Hire	0	0	600	600		600	0.0%	
4140 Computer Equipment & Software	0	848	1,000	152		152	84.8%	
4142 Office Furniture	0	0	1,000	1,000		1,000	0.0%	
4150 Telephone, Mobile & Broadband	24	533	650	117		117	81.9%	
4160 Clerk Expenses	0	0	100	100		100	0.0%	
4921 Election Costs	0	21,821	20,000	(1,821)		(1,821)	109.1%	
Administration :- Indirect Expenditure	<u>3,966</u>	<u>68,836</u>	<u>91,790</u>	<u>22,954</u>	<u>0</u>	<u>22,954</u>	<u>75.0%</u>	<u>0</u>
Net Expenditure	<u>(3,966)</u>	<u>(68,836)</u>	<u>(91,790)</u>	<u>(22,954)</u>				
120 Allotments								
1240 Allotment Rents & Water Income	0	9,774	10,929	1,155			89.4%	
Allotments :- Income	<u>0</u>	<u>9,774</u>	<u>10,929</u>	<u>1,155</u>			<u>89.4%</u>	<u>0</u>
4200 Allotments Maintenance	0	10,201	10,929	728		728	93.3%	
Allotments :- Indirect Expenditure	<u>0</u>	<u>10,201</u>	<u>10,929</u>	<u>728</u>	<u>0</u>	<u>728</u>	<u>93.3%</u>	<u>0</u>
Net Income over Expenditure	<u>0</u>	<u>(427)</u>	<u>0</u>	<u>427</u>				
130 Ward Initiative & Small Grants								
4210 WIF Bradley	0	0	1,000	1,000		1,000	0.0%	
4215 WIF Clover Hill	0	300	1,000	700		700	30.0%	
4220 WIF Marsden	1,000	1,000	1,000	0		0	100.0%	
4225 WIF Southfield	0	660	1,000	340		340	66.0%	
4230 WIF Walverden	0	1,030	1,000	(30)		(30)	103.0%	
4235 WIF Whitefield	0	1,010	1,000	(10)		(10)	101.0%	

NELSON TOWN COUNCIL - Fixed Asset Register 2022/23 - Updated 03rd May 2023

Asset no	Description	Location	Responsible Officer / Company	Date Acquired	Purchase Cost	Insurance / Replacement Value	Comments
Community Assets							
1	Bradley play area and MUGA LAN185825	East Side of Fleet Street, Nelson	Pendle BC	07/09/2016	£ 1,00		Area of play equip.
2	Bradshaw Street (MUGA) LAN182907	Nelson	Pendle BC	07/09/2016	£ 1,00		
3	Cliffe Street, Land (near play area) LAN182182	Land on the South Side of Cliffe Street, Nelson	Pendle BC	07/09/2016	£ 1,00		
4	Cliffe Street, play area LAN182181	Land on the South Side of Cliffe Street, Nelson	Pendle BC	07/09/2016	£ 1,00		
5	Clough Road play area and MUGA LAN185406	Land lying to the South-West of Marsden Hall Road, Nelson	Pendle BC	07/09/2016	£ 1,00		
6	Hey Street, play area and goal end LAN186077	Land on the North East side of Hey Street, Nelson	Pendle BC	07/09/2016	£ 1,00		
7	Lameshaye Road, play area and MUGA LAN186186	Nelson	Pendle BC	07/09/2016	£ 1,00		
8	Marsden Hall Rd MUGA LAN182179	Land at Marsden Hall Road, Nelson	Pendle BC	07/09/2016	£ 1,00		
9	Netherfield Rd, MUGA LAN186626	North West side of Netherfield Rd, Nelson	Pendle BC	07/09/2016	£ 1,00		
10	Netherfield Rd, play area LAN186830	South-West side of Barkerhouse Rd, Nelson	Pendle BC	07/09/2016	£ 1,00		
11	Regent Street MUGA LAN186832	North West of Regent St, Nelson	Pendle BC	07/09/2016	£ 1,00		
12	Southfield Street, MUGA LAN182245	Southfield Street, Nelson	Pendle BC	07/09/2016	£ 1,00		
13	Vernon Street, play area LAN183934	North-East side of Thomas St & North-West side of Vernon St	Pendle BC	07/09/2016	£ 1,00		
72	51 x Benches	Various locations around the town	Town Clerk/RFO	02/02/2021 2 meta In Dec 2022	£11,040		
Buildings							
14	Unity Hall	Vernon Street, Nelson, BB9 9DE	Town Clerk/RFO	22/08/2016	£ 1,00	£ 1,00	
Vehicle, Festival Lighting & Outdoor Assets							
16	Yamaha YFM350ATV with sprayer	Container, Victoria Park, Nelson	Town Clerk/RFO	19/11/2016	£ 6,950.00		
19	LED 60 inch hanging baskets	Basement, Unity Wellbeing Centre, Vernon St	Caretaker	01/01/2018	£ 7,000.00		
20	Road	LITE, company storage unit	LITE Company	07/09/2016	£ 8,347.00		
76	Eid Lighting (due to arrive June 2022)	LITE, company storage unit	LITE Company	01/06/2022	£7,200		
77	Barrier Troughs	Various Town Centre Locations	Town Clerk/RFO	02/03/2020	£10,670		
78	Post Planters and basket liners	Various Town Centre Locations	Town Clerk/RFO	10/05/2022	£2,124		
79	Box Planters	Various Town Centre Locations	Town Clerk/RFO	10/05/2022	£3,866		
Town Council Office Town Hall							
21	HMS Victory	Nelson Town Hall, Market Street, BB9 7LG	Town Clerk/ATC	30/09/2010	£ 2,268.00		
22	Epson Printer Wf - 2510	Nelson Town Hall, Market Street, BB9 7LG	Town Clerk/ATC	12/11/2013	£ 99.99		Surplus - Sale
23	Epson Printer Wf-2530	Nelson Town Hall, Market Street, BB9 7LG	Town Clerk/ATC	unknown	£ 59.99		Surplus - Sale
24	Computer	Nelson Town Hall, Market Street, BB9 7LG	Town Clerk/ATC	15/12/2017	£ 937.80		
26	Computer	Nelson Town Hall, Market Street, BB9 7LG	Town Clerk/ATC	20/01/2017	£ 1,000.60		
27	Asus Laptop Computer	Nelson Town Hall, Market Street, BB9 7LG	Town Clerk/ATC	12/03/2014	£ 880.00		
28	Mobile Phone, iPhone 4	Nelson Town Hall, Market Street, BB9 7LG	Town Clerk/ATC	unknown	£ 99.99		
29	Office Chair	Nelson Town Hall, Market Street, BB9 7LG	Town Clerk/ATC	unknown	£ 1.00	£ 99.00	
30	Office desk, chair, black cabinet, x2 double storage cupboards	Nelson Town Hall, Market Street, BB9 7LG	Town Clerk/ATC	01/06/2018	£ 768.98		
31	A4 literature sorter	Nelson Town Hall, Market Street, BB9 7LG	Town Clerk/ATC	01/06/2018	£ 169.00		
32	6 x White Tables	Nelson Town Hall, Market Street, BB9 7LG	Town Clerk/ATC	22/02/2017	£ 179.97		
33	A3 laminator	Nelson Town Hall, Market Street, BB9 7LG	Town Clerk/ATC	01/08/2018	£ 85.97		
Unity Wellbeing Centre Equipment							
34	17 x Tables	Unity Wellbeing Centre, 62 Vernon St, Nelson	Caretaker	03/04/2017	£ 4,294.00		
35	90 x Chairs	Unity Wellbeing Centre, 62 Vernon St, Nelson	Caretaker	14/11/2017	£ 2,367.00		
37	Floor Buffer	Unity Wellbeing Centre, 62 Vernon St, Nelson	Caretaker	14/11/2017	£ 2,107.00		
39	Yellow janitorial cupboard	Unity Wellbeing Centre, 62 Vernon St, Nelson	Caretaker	01/06/2018	£ 280.00		
40	Aluminium safety platform step ladder with handrail, tool tray, 8 tread	Unity Wellbeing Centre, 62 Vernon St, Nelson	Caretaker	01/11/2018	£ 77.49		
73	5 x Tables	Unity Wellbeing Centre, 62 Vernon St, Nelson	Caretaker	07/09/2022	£ 1,362.40		
Unity Wellbeing Centre basement							
41	5 x BR outdoor tables @ £1.00	Unity Wellbeing Centre, 62 Vernon St, Nelson	Caretaker	22/08/2016	£ 5.00		
42	27 x outdoor foldaway chairs @ £1.00	Unity Wellbeing Centre, 62 Vernon St, Nelson	Caretaker	22/08/2016	£ 27.00		
46	x12 Garage weights	Unity Wellbeing Centre, 62 Vernon St, Nelson	Caretaker	unknown	£ 1.00		
47	4 x Feather Banners	Unity Wellbeing Centre, 62 Vernon St, Nelson	Caretaker	22/08/2017	£ 399.94		
71	30 x hi vis jackets	Unity Wellbeing Centre, 62 Vernon St, Nelson	Caretaker	29/06/2017	£60.00		
72	7 x Garages (Due to arrive May 2022)	Unity Wellbeing Centre, 62 Vernon St, Nelson	Caretaker	09/05/2022	£6,808.70		
74	Litter pickers	Unity Wellbeing Centre, 62 Vernon St, Nelson	Caretaker	05/07/2022	£137.80		
75	Strimmers	Unity Wellbeing Centre, 62 Vernon St, Nelson	Caretaker	02/09/2022	£323.00		
Native Café Equipment							
49	Catering Laptop	Unity Wellbeing Centre, 62 Vernon St, Nelson	Chef Co-Ordinator	15/12/2017	£ 677.80	£ 680.00	
Kitchen Equipment - all built in serving unit including drinks fridge and bain marie							
50	Kitchen Equipment	Unity Wellbeing Centre, 62 Vernon St, Nelson	Chef Co-Ordinator	24/05/2017	£1,304.00	£ 1,804.00	
51	x1 Coffee Machine	Unity Wellbeing Centre, 62 Vernon St, Nelson	Chef Co-Ordinator	24/05/2017	£2,646.24	£ 2,646.24	
52	x3 Ovens	Unity Wellbeing Centre, 62 Vernon St, Nelson	Chef Co-Ordinator	unknown	£ 1.00	£ 900.00	
53	x3 Extraction units	Unity Wellbeing Centre, 62 Vernon St, Nelson	Chef Co-Ordinator	unknown	£ 1.00	£ 3,600.00	
54	x2 Dishwashers	Unity Wellbeing Centre, 62 Vernon St, Nelson	Chef Co-Ordinator	unknown	£ 1.00	£ 400.00	
55	x1 soup kettle	Unity Wellbeing Centre, 62 Vernon St, Nelson	Chef Co-Ordinator	unknown	£ 1.00	£ 80.00	
56	x1 ISI	Unity Wellbeing Centre, 62 Vernon St, Nelson	Chef Co-Ordinator	unknown	£ 1.00	£ 150.00	
57	x1 microwave	Unity Wellbeing Centre, 62 Vernon St, Nelson	Chef Co-Ordinator	unknown	£ 1.00	£ 300.00	
58	x1 toaster	Unity Wellbeing Centre, 62 Vernon St, Nelson	Chef Co-Ordinator	unknown	£ 1.00	£ 30.00	
59	x1 large fridge	Unity Wellbeing Centre, 62 Vernon St, Nelson	Chef Co-Ordinator	unknown	£ 1.00	£ 500.00	
60	x1 large fridge	Unity Wellbeing Centre, 62 Vernon St, Nelson	Chef Co-Ordinator	01/02/2019	£ 723.52	£ 723.52	
61	x1 large freezer	Unity Wellbeing Centre, 62 Vernon St, Nelson	Chef Co-Ordinator	unknown	£ 1.00	£ 600.00	
62	x1 chest freezer	Unity Wellbeing Centre, 62 Vernon St, Nelson	Chef Co-Ordinator	unknown	£ 1.00	£ 400.00	
63	x1 fridge freezer	Unity Wellbeing Centre, 62 Vernon St, Nelson	Chef Co-Ordinator	unknown	£ 1.00	£ 400.00	
64	x1 juicer	Unity Wellbeing Centre, 62 Vernon St, Nelson	Chef Co-Ordinator	unknown	£ 167.00	£ 167.00	
65	x1 blender combi food processor	Unity Wellbeing Centre, 62 Vernon St, Nelson	Chef Co-Ordinator	unknown	£ 3.00	£ 50.00	
66	x1 hand blender	Unity Wellbeing Centre, 62 Vernon St, Nelson	Chef Co-Ordinator	unknown	£ 132.27	£ 132.27	
67	x1 coffee grinder	Unity Wellbeing Centre, 62 Vernon St, Nelson	Chef Co-Ordinator	unknown	£ 1.00	£ 50.00	
68	x1 safe	Unity Wellbeing Centre, 62 Vernon St, Nelson	Chef Co-Ordinator	unknown	£ 1.00	£ 50.00	
69	x1 water tea urn	Unity Wellbeing Centre, 62 Vernon St, Nelson	Chef Co-Ordinator	unknown	£ 1.00	£ 50.00	
70	x1 washing machine	Unity Wellbeing Centre, 62 Vernon St, Nelson	Chef Co-Ordinator	unknown	£ 1.00	£ 50.00	

Total all Asset Cost £ 81,761.37

Total Asset Value - Items Insured £ 19,368.88



ITEM 9

Scenic Landscapes & Ground works Ltd

Invoice

Invoice No: 582
Date: 27/02/2024
Terms: NET 0
Due Date: 27/02/2024
Bill To: Nelson Town Council
zafar.ali@pendle.gov.uk
Re: 155 waidshouse rd
Nelson
07753 210576

2 Forester Drive
Fence
BB12 9PG
scenic_landscapes@hotmail.co.uk
VAT Reg N°: 260672311
Mobile: 07891171866

Description	Quantity	Rate	Amount
To make wheelchair access to front door as agreed	1	£500.00	£500.00*

*

Payment Details

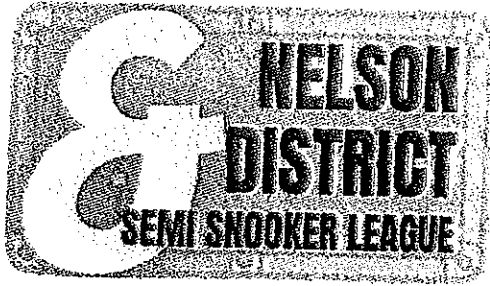
Account number: 33901868
Sort code: 77-76-08

Subtotal £500.00
Total £500.00
Withholding 0% £0.00
PAID £0.00

Balance Due £500.00

	COST	Income	NOTES
MUSIC/ENTERTAINMENT:			
Stage manager - Kev Riley	£395.00		
Shabaz Sys	£800.00	estimate	
Keep the Beat	£100.00		
Filo-Sisters Dance Group	£1,000.00	estimate	
Marshal Arts Dance	£50.00		
Blo Jangles	£450.00		
Light house Tai Chi - Helena	£100.00		
Stone Crows	£350.00		
PA sytem incl VAT	£1,000.00		
Stage Incl VAT	£1,260.00		
	£5,505.00		
ART ZONE:			
Painting Rainbows	£900.00	£300.00	£4.00 per person charge
Asima Patel	£200.00	£300.00	£4.00 per person charge
Hina	£350.00	£0.00	
Danny English	£250.00	£0.00	
Punch & Judy	£275.00	£0.00	
InSitu - Corky	£0.00	£0.00	
Talkoke	£1,850.00	£0.00	
Gosha Polish Art	£250.00	£0.00	
Vacancy	£0.00	£0.00	
Vacancy	£0.00	£0.00	
Brian - Calligraphy	£250.00	£0.00	
	£4,325.00		
COMMUNITY ZONE			
YES HUB	£0.00		
Pendleside Hospice	£0.00		
Barrowford Primary	£0.00		
BPRCVS	£0.00		
The Good Life Project	£0.00		
The Youth Service	£0.00		
Blaze Arts	£0.00		
Arts for Wellbeing	£0.00		
Curry on the Street	£0.00		
FAMILY FUN:			
Funfairs (X6) and Giant Bouncing Castle	£3,150.00	£0.00	
FOOD:			
Farries	£0.00	£50.00	
Pizza	£0.00	£50.00	
Thai food	£0.00	£50.00	
Dessert van	£0.00	£50.00	
Ninja Coffee	£0.00	£50.00	
Moncktail express	£0.00	£50.00	
Hip Hop chip shop	£0.00	£50.00	
Red cherry	£0.00	£50.00	
House of Doughnuts	£0.00	£50.00	
MARKETING:			
Posters design	£250.00	£0.00	
Banners	£1,000.00	£0.00	
Leaflets	£500.00	£0.00	
OTHERS:			
Pendle First Aid	£100.00	£0.00	
Sunny Photography	£500.00	£0.00	
Volunteers	£165.00	£0.00	
Float	£0.00	£0.00	
Gazebos x20	£280.00	£0.00	
Peace Walk Insurance	£80.00	£0.00	
End of day volunteers meal	£150.00	£0.00	
Ninja coffee tab	£270.00	£0.00	
Toilets	£688.80	£0.00	
	sub-total	£1,050.00	
PARTNER ORGANISATIONS CONTRIBUTIONS:			
BBPendle	£3,000.00	to be confirmed	
Nelson Town Council	£3,000.00	possibility of another £1,000	
InSitu	£3,500.00	to be confirmed	
SuperSlowWay	£2,000.00	Confirmed	
LCC Members Grant	£500.00	to be confirmed	
Events Income - Rides (estimate)	£1,930.00	estimate	
Event Income - Food Vendors (estimate)	£450.00	estimate	
Events Income stalls	£400.00	estimate	
	sub-total	£14,780.00	
		£2,183.80	

Item 11



Mr Nick Burton
6 Albert Terrace
Barrowford
BB9 8PZ
5th March 2024

Dear Nelson Council,

On behalf of the above League.

I would like to convey our heartfelt thanks for the **£100** Sponsorship donation from yourself, which has sponsored the TEAM KO competition for the past season.

As promised regular mentions on social media, advertisements in our handbook and imagery on all paperwork handed to all clubs to hang on their notice boards for all to see have all helped the competition progress.

It's sad news but there's only 1 match left in this season's competition, but to turn this into a positive. We have two **NELSON TEAMS** in the **FINAL** and we want you to renew your connection with this trophy and hopefully continue to sponsor for the next few season(s).

If you're interested

I would like to offer the following deal.

- Next season 2024/25 - **£100**
- Next 2 seasons - **£180**
- Next 3 seasons - **£250**

Again, thank you for supporting the league, local community and with your help, we're only going from strength to strength.

Yours Sincerely,

Nick Burton (*Competitions Secretary*)

(Logo being used)



Nelson Town Council



TEAM KO

FINAL

TO BE PLAYED BEFORE **SUNDAY 31st MARCH 2024**

SHORTHOMERS C	V	OLD BAND B
TO BE PLAYED AT		REFEREE Mr
MARCH @ pm		

HIGHEST BREAK SO FAR –
55 AMMI DIPPOLITTO. IGH TEN LEIGH

SPONSORED BY



Nelson Town Council

Nelson Town Council

From: Sally Sargent <sally.sargent@sparse.gov.uk>
Sent: 13 March 2024 15:39
To: info@nelsontowncouncil.gov.uk
Subject: RMTG membership information
Attachments: RMTG Membership Form - 2024.docx

Dear Nick

We are writing to let you know that your free trial membership of the **RSN Rural Market Town Group (RMTG)** is now coming to an end on March 31st. Please could you let us know whether you wish to continue this annual membership with the Rural Services Network (RSN) through the RMTG Group for the 2024/25 financial year.

The benefits of RMTG membership

The RSN Rural Market Town Group is a network of rural town and larger parish councils across England that RSN have brought together to network, share fellow councils' best practice, and contribute to the rural voice at a national level. We have over 300 RMTG members.

Click the link below to find more information on the benefits of RMTG membership:

<https://rsnonline.org.uk/images/rural-market-towns-group/rmtg-service-agreement.pdf>

Watch our RMTG membership video here:

[RSN Rural Market Town Group Membership \(youtube.com\)](#)

RMTG membership price

The price of RMTG membership for your council for the 2024-5 financial year is **£137 plus VAT** (VAT often reclaimable if registered).

Next steps

- Please let us know whether you would like to continue RMTG membership by replying to this email.
- If you are renewing your membership, please complete and send back the attached membership form. An invoice will be sent through at the beginning of May.
- If we have not heard from you, we will contact you again in early April to discuss your decision. Please note that if we don't hear from you by May 1st 2024, we will need to remove your contacts from our service in accordance with GDPR requirements. Please do let us know your decision.

We look forward to hearing from you. We would love to continue working with you, raising the national profile of issues affecting rural towns and communities such as yours. We are the sole organisation who focus solely on service issues in respect of rural communities and rural towns.

If you have any questions, or suggestions about how our service could be improved, please do get in touch.

Best wishes

Sally

Sally Sargent
Administrative Support
Rural Services Network
www.rsnonline.org.uk
01822 851370
@rsnonline

Please note my normal working days are Wednesday to Friday. I will get back to you as soon as possible.

Winning the rural vote

The Rural Services Network, as the national champion for rural services has put together a series of asks which we want to see the political parties adopt in their manifestos. The challenges rural communities face cannot be tackled in isolation, our communities need homes they can afford, with good jobs, connectivity to enable businesses to grow and access to public services that are fairly funded. To find out more visit:

<https://www.rsnonline.org.uk/winning-the-rural-vote>

The Rural Services Network seeks to provide a voice for rural communities by representing rural services, networking between rural service organisations and establishing and broadcasting best practice in rural service provision. It comprises SPARSE Rural, the Rural Assembly, the wider Rural Services Partnership and the Rural Market Town Group. The organisation works with Rural England, a stand-alone CIC research group.

The Rural Services Partnership Limited is a registered company (0696 0646) in England & Wales.