

April 2024

Date: 16/05/2024

Nelson Town Council

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Time: 08:25

Bank Reconciliation Statement as at 30/04/2024
for Cashbook 1 - Current Bank Account

User: NH

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Lloyds Bank	30/04/2024		1,032,854.56
			<u>1,032,854.56</u>
<u>Unpresented Payments (Minus)</u>			
		<u>Amount</u>	
19/03/2024 2933	Maxigene Enviromental Services	30.00	
08/04/2024 2945	Building Bridges Pendle	4,000.00	
23/04/2024 DD	Business Waste Ltd	55.82	
23/04/2024 DD	Business Waste Ltd	-55.82	
24/04/2024 2950	Maxigene Enviromental Services	108.00	
25/04/2024 2952	Marsden Heights	1,000.00	
29/04/2024 2953	Blackburn with Darwen Borough	4,188.53	
29/04/2024 2954	Rural Services Partnership	164.40	
30/04/2024 2956	Blackburn Skips Ltd	250.00	
			<u>9,740.93</u>
			1,023,113.63
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			1,023,113.63
		Balance per Cash Book is :-	1,023,113.63
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

Receipts for Month 1

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		1,044,833.65					1,044,833.65	
FPI Banked: 30/04/2024		1,146.84						
FPI V Vambutas		1,146.84			1240	120	1,146.84	Allotment Payment
Total Receipts for Month		1,146.84	0.00	0.00			1,146.84	
Cashbook Totals		<u>1,045,980.49</u>	<u>0.00</u>	<u>0.00</u>			<u>1,045,980.49</u>	

Payments for Month 1

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
02/04/2024	Nelson Semi Snooker League	2935	250.00			4500	170	250.00	Sponsorship Donation
02/04/2024	ScenicLandscapes&GroundWo	2936	500.00			4511	170	500.00	Dropped Kerb Contribution
03/04/2024	Coalition FacilitiesManagement	2937	72.00		12.00	4621	180	60.00	Quad Bike Storage - March 2024
03/04/2024	Rialtas Business Solutions Ltd	2938	330.00		55.00	4140	110	275.00	Softward Support & Maintenance
03/04/2024	Rialtas Business Solutions Ltd	2939	932.40		155.40	4140	110	777.00	Omega Support & Maintenance
03/04/2024	Rialtas Business Solutions Ltd	2940	132.00		22.00	4140	110	110.00	MTD VAT Annual Subscription
04/04/2024	Remote Asset Management Ltd	DD	9.00		1.50	4680	190	7.50	Lease of Tracking Unit
06/04/2024	Blackburn with Darwen Borough	2941	4,149.86			4020	110	2,259.99	Payroll-Salary-March 24
						4439	160	952.07	Payroll-Salary-March 24
						4025	110	37.47	Payroll-Salary-March 24
						4020	110	856.70	Payroll-Tax&NI-March 24
						4439	160	34.43	Payroll-Tax&NI-March 24
						4025	110	9.20	Payroll-Tax&NI-March 24
08/04/2024	Option Hygiene Ltd	2942	17.35		2.89	4441	160	14.46	UWC Cleaning Supplies
08/04/2024	npower Business Solutions	2943	175.59		8.36	4330	140	167.23	Christmas Lights Electricity
08/04/2024	npower Business Solutions	2944	300.69		14.32	4330	140	286.37	Christmas Lights Electricity
08/04/2024	Building Bridges Pendle	2945	4,000.00			4340	140	4,000.00	Pendle Peace Walk 2024
08/04/2024	Lancashire Association of Loca	2946	2,591.20			4690	190	2,591.20	2024/25 Membership
10/04/2024	Vodaphone	DD	29.55		4.93	4150	110	24.62	Office Phone and Broadband
11/04/2024	Bucket and Spade Media Limited	2948	900.00		150.00	4125	110	750.00	12 Months Secure Web Hosting
15/04/2024	Business Card	BUSCARD	15.59		2.60	4690	190	12.99	Zoom Subscription
15/04/2024	Business Waste Ltd	DD	223.28		37.20	4101	160	186.08	Waste Collections - May 2024
15/04/2024	Daisy Communications	DD	75.53		12.59	4100	160	62.94	UWC Phone and Broadbanc
15/04/2024	B&B Property Maintenance Ltd	2949	600.00			4431	160	600.00	Scaffolding at UWC
19/04/2024	Lancashire County Council	DD	1,199.96			4020	110	843.60	Pension Contributions-March 24
						4439	160	273.03	Pension Contributions-March 24
						4010	110	83.33	Pension Contributions-March 24
22/04/2024	TotalEnergies Gas & Power	DD	164.86		7.85	4100	160	157.01	UWC Electricity
23/04/2024	E.on Next	DD	92.94		4.43	4380	150	88.51	Games Area Electricity
23/04/2024	E.on Next	DD	39.75		1.89	4380	150	37.86	Kickabout Area Electricity
23/04/2024	Business Waste Ltd	DD	55.82		9.30	4101	160	46.52	Excess Waste
23/04/2024	Business Waste Ltd	DD	-55.82		-9.30	4101	160	-46.52	Credit Note
24/04/2024	Maxigene Enviromental Services	2950	108.00		18.00	4106	160	90.00	Quarter 1 LegionellaMonitoring
25/04/2024	Marsden Heights	2952	1,000.00			4240	130	1,000.00	Small Grant Award
27/04/2024	Peninsula Business Services	DD	245.30		38.97	4680	190	194.84	Professional HR Service
						4680	190	10.26	Insurance
						4680	190	1.23	Insurance Premium Tax (IPT)

Payments for Month 1

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
28/04/2024	Vodafone	DD	109.08		18.18	4150	110	24.94	Mobile Phone Charges - Office
						4100	160	65.96	Mobile Phone Charges- Caretaker
29/04/2024	Blackburn with Darwen Borough	2953	4,188.53			4020	110	2,325.70	Payroll-Salary-April 24
						4439	160	952.07	Payroll-Salary-April 24
						4025	110	34.24	Payroll-Salary-April 24
						4020	110	833.69	Payroll-Tax&NI-April 24
						4439	160	34.43	Payroll-Tax&NI-April 24
						4025	110	8.40	Payroll-Tax&NI-April 24
29/04/2024	Rural Services Partnership	2954	164.40		27.40	4690	190	137.00	Annual Membership
30/04/2024	Blackburn Skips Ltd	2956	250.00		41.67	4200	120	208.33	8 Tonne Builders Skip
Total Payments for Month			22,866.86	0.00	637.18			22,229.68	
Balance Carried Fwd			1,023,113.63						
Cashbook Totals			1,045,980.49	0.00	637.18			1,045,343.31	

Detailed Income & Expenditure by Budget Heading 30/04/2024

Month No: 1

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 Income							
1076 Precept	0	729,945	729,945			0.0%	
Income :- Income	0	729,945	729,945			0.0%	0
Net Income	0	729,945	729,945				
110 Administration							
4000 Clerk Salary Tax + NI	0	38,000	38,000		38,000	0.0%	
4010 Employer Pension	0	2,690	2,690		2,690	0.0%	
4020 Assistant Clerk Salary Tax+ NI	3,159	29,000	25,841		25,841	10.9%	
4025 Casual admin staff	43	0	(43)		(43)	0.0%	
4110 Postage	0	250	250		250	0.0%	
4120 Stationery/Office Administrati	0	1,000	1,000		1,000	0.0%	
4121 Miscellenous	0	500	500		500	0.0%	
4125 Website & Email Hosting Accs	1,308	2,500	1,192		1,192	52.3%	
4130 Room Hire	0	600	600		600	0.0%	
4140 Computer Equipment & Software	1,162	1,000	(162)		(162)	116.2%	
4142 Office Furniture	0	1,000	1,000		1,000	0.0%	
4150 Telephone, Mobile & Broadband	50	650	600		600	7.6%	
4160 Clerk Expenses	0	100	100		100	0.0%	
4921 Election Costs	0	5,000	5,000		5,000	0.0%	
Administration :- Indirect Expenditure	5,722	82,290	76,568	0	76,568	7.0%	0
Net Expenditure	(5,722)	(82,290)	(76,568)				
120 Allotments							
1240 Allotment Rents & Water income	1,147	10,929	9,782			10.5%	
Allotments :- Income	1,147	10,929	9,782			10.5%	0
4200 Allotments Maintenance	208	10,929	10,721		10,721	1.9%	
Allotments :- Indirect Expenditure	208	10,929	10,721	0	10,721	1.9%	0
Net Income over Expenditure	939	0	(939)				
130 Ward Initiative & Small Grants							
4210 WIF Bradley	0	1,000	1,000		1,000	0.0%	
4215 WIF Clover Hill	0	1,000	1,000		1,000	0.0%	
4220 WIF Marsden	1,000	1,000	0		0	100.0%	
4225 WIF Southfield	0	1,000	1,000		1,000	0.0%	
4230 WIF Walverden	0	1,000	1,000		1,000	0.0%	
4235 WIF Whitefield	0	1,000	1,000		1,000	0.0%	

Detailed Income & Expenditure by Budget Heading 30/04/2024

Month No: 1

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4240 Small Grants Awarded	4,000	10,000	6,000		6,000	40.0%	
Ward Initiative & Small Grants :- Indirect Expenditure	<u>5,000</u>	<u>16,000</u>	<u>11,000</u>	<u>0</u>	<u>11,000</u>	<u>31.2%</u>	<u>0</u>
Net Expenditure	<u>(5,000)</u>	<u>(16,000)</u>	<u>(11,000)</u>				
140 Events							
4290 Summer Event Football Marathon	0	5,000	5,000		5,000	0.0%	
4300 Food Festival	0	5,000	5,000		5,000	0.0%	
4310 Lancashir Day & Xmas Switch On	0	17,000	17,000		17,000	0.0%	
4330 Town Centre Christmas Lights	0	35,000	35,000		35,000	0.0%	
4340 Community Cohesion	4,000	5,000	1,000		1,000	80.0%	
4350 Events General	0	12,000	12,000		12,000	0.0%	
4710 Uniform	0	1,000	1,000		1,000	0.0%	
Events :- Indirect Expenditure	<u>4,000</u>	<u>80,000</u>	<u>76,000</u>	<u>0</u>	<u>76,000</u>	<u>5.0%</u>	<u>0</u>
Net Expenditure	<u>(4,000)</u>	<u>(80,000)</u>	<u>(76,000)</u>				
150 Transferred Services							
4380 MUGAs-Maintenance & Inspection	0	25,000	25,000		25,000	0.0%	
4381 MUGA/Play Area-Imprvm/renewals	0	100,000	100,000		100,000	0.0%	
4390 CCTV Monitoring	0	31,500	31,500		31,500	0.0%	
4400 Parks	0	170,500	170,500		170,500	0.0%	
4410 Roadside Seats-Maint+Inspectio	0	5,000	5,000		5,000	0.0%	
4411 Roadside seats-Renewals	0	2,000	2,000		2,000	0.0%	
Transferred Services :- Indirect Expenditure	<u>0</u>	<u>334,000</u>	<u>334,000</u>	<u>0</u>	<u>334,000</u>	<u>0.0%</u>	<u>0</u>
Net Expenditure	<u>0</u>	<u>(334,000)</u>	<u>(334,000)</u>				
160 Unity Hall							
1211 Unity Hall Room/Cafe Hire	0	7,500	7,500			0.0%	
1213 Music System Hire	0	300	300			0.0%	
Unity Hall :- Income	<u>0</u>	<u>7,800</u>	<u>7,800</u>			<u>0.0%</u>	<u>0</u>
4100 Utilities - Unity Centre	129	15,000	14,871		14,871	0.9%	
4101 Trade Waste&Sanitary/Nappy dis	419	1,400	981		981	29.9%	
4105 Hard Wire Test + Elec Call Out	0	500	500		500	0.0%	
4106 Building Compliance Costs	90	1,000	910		910	9.0%	
4107 Lift Maintenance + Costs	0	500	500		500	0.0%	
4108 Boiler maintenance + Gas Safet	0	1,000	1,000		1,000	0.0%	
4109 Music License	0	2,000	2,000		2,000	0.0%	
4430 Renovation/Proj/Match Funding	0	15,000	15,000		15,000	0.0%	

Detailed Income & Expenditure by Budget Heading 30/04/2024

Month No: 1

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4431 Repairs & Renewals	600	1,500	900		900	40.0%	
4439 Caretakers Salary Tax + NI	987	14,000	13,014		13,014	7.0%	
4440 Caretaking/Managmnt-Contractor	0	1,500	1,500		1,500	0.0%	
4441 Cleaning Supplies & Equipment	14	1,500	1,486		1,486	1.0%	
4445 Equipment/Furniture Costs-UWB	0	1,000	1,000		1,000	0.0%	
4450 CCTV & Burgler Alarm System	0	500	500		500	0.0%	
4453 Professional Fees - UWB Centre	0	1,500	1,500		1,500	0.0%	
4455 Miscellenous - UWB Centre	0	1,500	1,500		1,500	0.0%	
4457 Climate Emergency Fund	0	5,000	5,000		5,000	0.0%	
Unity Hall :- Indirect Expenditure	2,239	64,400	62,161	0	62,161	3.5%	0
Net Income over Expenditure	(2,239)	(56,600)	(54,361)				
170 Projects							
4500 Special Projects/ Other	15,150	30,000	14,850		14,850	50.5%	
4510 Highways Projects	0	200,000	200,000	27,000	173,000	13.5%	
4511 Dropped Kerb Grants	500	3,000	2,500		2,500	16.7%	
4520 Hanging Baskets	0	30,000	30,000		30,000	0.0%	
4570 Climate Emergency Fund	0	5,000	5,000		5,000	0.0%	
Projects :- Indirect Expenditure	15,650	268,000	252,350	27,000	225,350	15.9%	0
Net Expenditure	(15,650)	(268,000)	(252,350)				
180 Handyman Scheme							
4600 Handyman Labour	0	7,000	7,000		7,000	0.0%	
4610 Handyman Materials	0	3,000	3,000		3,000	0.0%	
4620 Handyman Equipment	0	1,000	1,000		1,000	0.0%	
Handyman Scheme :- Indirect Expenditure	0	11,000	11,000	0	11,000	0.0%	0
Net Expenditure	0	(11,000)	(11,000)				
190 Professional Fees							
4650 Insurance	1,964	2,500	536		536	78.6%	
4660 Audit (Internal & External)	(3,215)	1,500	4,715		4,715	(214.3%)	
4665 Accountancy Fees	(825)	500	1,325		1,325	(165.0%)	
4670 Legal Fees	0	5,000	5,000		5,000	0.0%	
4680 HR & H&S Support Services	214	3,000	2,786		2,786	7.1%	
4690 Subscriptions	2,728	225	(2,503)		(2,503)	1212.5%	
4695 Payroll Service	0	980	980		980	0.0%	
Professional Fees :- Indirect Expenditure	866	13,705	12,839	0	12,839	6.3%	0
Net Expenditure	(866)	(13,705)	(12,839)				

Detailed Income & Expenditure by Budget Heading 30/04/2024

Month No: 1

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
210 Training & Travel Costs							
4750 Training Expenses inc travel	0	1,750	1,750		1,750	0.0%	
4760 Travel Costs (outside parish)	0	250	250		250	0.0%	
Training & Travel Costs :- Indirect Expenditure	0	2,000	2,000	0	2,000	0.0%	0
Net Expenditure	0	(2,000)	(2,000)				
220 Environment Committee							
4800 Enviromental Projects	0	30,000	30,000		30,000	0.0%	
4810 Climate Emergency Fund	0	5,000	5,000		5,000	0.0%	
Environment Committee :- Indirect Expenditure	0	35,000	35,000	0	35,000	0.0%	0
Net Expenditure	0	(35,000)	(35,000)				
230 Promotional & Marketing							
4530 Annual Newsletter	0	2,500	2,500		2,500	0.0%	
4540 Publicity & Marketing	0	5,000	5,000		5,000	0.0%	
4580 Climate Emergency Fund	0	5,000	5,000		5,000	0.0%	
Promotional & Marketing :- Indirect Expenditure	0	12,500	12,500	0	12,500	0.0%	0
Net Expenditure	0	(12,500)	(12,500)				
250 Revive Cafe - UWB Centre							
1200 Cafe & Catering Income	0	6,000	6,000			0.0%	
Revive Cafe - UWB Centre :- Income	0	6,000	6,000			0.0%	0
4470 Catering Equipment Repairs&Ren	0	1,000	1,000		1,000	0.0%	
Revive Cafe - UWB Centre :- Indirect Expenditure	0	1,000	1,000	0	1,000	0.0%	0
Net Income over Expenditure	0	5,000	5,000				
Grand Totals:- Income	1,147	754,674	753,527			0.2%	
Expenditure	33,684	930,824	897,140	27,000	870,140	6.5%	
Net Income over Expenditure	(32,537)	(176,150)	(143,613)				
Movement to/(from) Gen Reserve	(32,537)						