January, 2021

Date: 17/02/2021

Time: 07:31

Nelson Town Council

User: NH

Bank Reconciliation Statement as at 31/01/2021
for Cashbook 1 - Current Bank Account

Bank Statement Account Name (s)	Statement Date	Page No	Balances
LLoyds Bank	29/01/2021	100	821,384.32
			821,384.32

Unpresented Cheques (Minus)			Amount	
28/09/2020	DD	E.on Energy	25.90	
04/10/2020	DD	AVG Technologies	49.99	
01/12/2020	DD	Asset Monitoring Solutions	9.00	
10/12/2020	2183	Marsden Heights School	800.00	
27/01/2021	2206	Charlotte Bill	30.90	
27/01/2021	2207	Borough of Pendle (PBC)	1,197.60	
27/01/2021	2208	Pennine Fire & Safety Limited	128.40	
28/01/2021	2209	Blackburn with Darwen Borough	2,329.30	
30/01/2021	DD	Vodaphone	83.13	
				4,654.22
				816,730.10

Receipts not Banked/Cleared (Plus)		
	0.00	
		0.00
		816,730.10

Balance per Cash Book is :- **816,730.10**

Difference is :- **0.00**

Receipts for Month 10 | **Nominal Ledger Analysis**

Receipt Ref	Name of Payer		£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :		**871,641.86**					**871,641.86**	
FP	Banked: **20/01/2021**	**183.33**							
FP	ITHAAD		183.33			1214	160	183.33	Office Rent
VATREPAY	Banked: **29/01/2021**	**5,105.49**							
VATREPAY	HM Revenue & Customs		5,105.49			105		5,105.49	Quarter 3 VAT Repayment
	Total Receipts for Month	5,288.82		0.00	0.00			5,288.82	
	Cashbook Totals	876,930.68		0.00	0.00			876,930.68	

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Payments for Month 10 | **Nominal Ledger Analysis**

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
04/01/2021	Blackburn with Darwen Borough	2196	2,329.30		388.22	4390	150	1,941.08	Monthly CCTV Monitoring
04/01/2021	Speakman Contractors	2197	492.66		82.11	4500	170	410.55	Defibrillator Installation
04/01/2021	Class One Fresh Produce Limite	2198	95.61			4460	250	95.61	Cafe Supplies - December 2020
05/01/2021	Raheel Gorsi	2199	1,290.15		29.52	4600	180	1,113.00	Work at UWC - Labour
						4610	180	147.63	Work at UWC - Materials
06/01/2021	E A Foulds Ltd	2200	258.53		43.09	4107	160	215.44	UWC Lift Repair
06/01/2021	E A Foulds Ltd	2200	-258.53		-43.09	4107	160	-215.44	CorrectionEntry-NetAmount Paid
06/01/2021	E A Foulds Ltd	2200	215.44			4107	160	215.44	UWC Lift Repair-NetAmount Only
07/01/2021	Unique Facilities Limited	2201	90.00		15.00	4621	180	75.00	Quad Bike Storage -Dec 2020
12/01/2021	Vodaphone	DD	23.26		3.88	4150	110	19.38	Office Phone and Broadban
15/01/2021	Business Waste Ltd	DD	160.80		26.80	4101	160	134.00	Waste Collections - Feb 21
15/01/2021	E A Foulds Ltd	2202	43.09		43.09	105			UWC Lift Repair - VAT Only
15/01/2021	Lighting & Illumination Techno	2203	25,812.00		4,302.00	4330	140	21,510.00	Removal of Christmas Lighting
16/01/2021	Daisy Communications	DD	39.78		6.63	4100	160	33.15	UWC Phone and Broadbanc
18/01/2021	Business Card	BUSCARD	7.99			4690	190	7.99	Sundry Charges
18/01/2021	Nick Harbour	2204	18.00			4115	160	18.00	Selina Cooper Expenses
19/01/2021	Low Carbon Products Ltd	2205	6,577.20		1,096.20	4411	150	5,481.00	New Roadside Seats
19/01/2021	Lancashire County Council	DD	975.40			4020	110	383.75	Pension Contributions - Dec 20
						4030	250	297.87	Pension Contributions - Dec 20
						4439	160	145.10	Pension Contributions - Dec 20
						4115	160	148.68	Pension Contributions - Dec 20
22/01/2021	Total Gas & Power	DD	432.12		72.02	4100	160	360.10	UWC Electricity
27/01/2021	Peninsula Business Services	DD	229.25		36.42	4680	190	182.10	Professional HR Fees - Service
						4680	190	9.58	Insurance
						4680	190	1.15	Insurance Premium Tax (IPT
27/01/2021	Charlotte Bill	2206	30.90			4115	160	30.90	SCP Expenses-Archive Copies
27/01/2021	Borough of Pendle (PBC)	2207	1,197.60		199.60	4380	150	998.00	Repairs at Lomeshaye Rd MUGA
27/01/2021	Pennine Fire & Safety Limited	2208	128.40		21.40	4106	160	107.00	6 Monthly Fire Alarm Test@UWC
28/01/2021	John Lewis PLC	FPO	12,319.44		2,053.24	4500	170	10,266.20	56 x Lenovo Laptops
28/01/2021	John Lewis PLC	FPO	5,279.76		879.96	4210	130	733.30	4 x Lenovo Laptops
						4215	130	733.30	4 x Lenovo Laptops
						4220	130	733.30	4 x Lenovo Laptops
						4225	130	733.30	4 x Lenovo Laptops
						4230	130	733.30	4 x Lenovo Laptops
						4235	130	733.30	4 x Lenovo Laptops
28/01/2021	Blackburn with Darwen Borough	2209	2,329.30		388.22	4390	150	1,941.08	Monthly CCTV Monitoring
30/01/2021	Vodaphone	DD	83.13		12.19	4150	110	22.94	Mobile Phone Charges - Office
						4100	160	38.00	Mobile Phone Charges-Caretaker

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Payments for Month 10

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
						4100	160	10.00	Monthly Mobile Phone Charges
	Total Payments for Month		60,200.58	0.00	9,656.50			50,544.08	
	Balance Carried Fwd		816,730.10						
	Cashbook Totals		876,930.68	0.00	9,656.50			867,274.18	

Detailed Income & Expenditure by Budget Heading 31/01/2021

Month No: 10

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 Income								
1076 Precept	0	691,075	691,075	0			100.0%	
Income :- Income	**0**	**691,075**	**691,075**	**0**			**100.0%**	**0**
Net Income	**0**	**691,075**	**691,075**	**0**				
110 Administration								
4000 Clerk/RFO Salary Tax + NI	0	7,750	38,200	30,450		30,450	20.3%	
4010 Employer Pension	0	0	2,640	2,640		2,640	0.0%	
4020 Assistant Clerk Salary Tax+ NI	384	24,180	16,120	(8,060)		(8,060)	150.0%	
4025 Casual admin staff	0	805	0	(805)		(805)	0.0%	
4110 Postage	0	0	250	250		250	0.0%	
4120 Stationery/Office Administrati	0	1,168	1,000	(168)		(168)	116.8%	
4121 Miscellenous	0	554	500	(54)		(54)	110.8%	
4125 Website & Email Hosting Accs	0	557	1,000	443		443	55.7%	
4130 Room Hire	0	0	350	350		350	0.0%	
4140 Computer Equipment & Software	0	978	1,000	22		22	97.8%	
4142 Office Furniture	0	0	1,000	1,000		1,000	0.0%	
4150 Telephone, Mobile & Broadband	42	489	650	161		161	75.2%	
4160 Clerk Expenses	0	0	100	100		100	0.0%	
4170 Election Costs	0	0	5,000	5,000		5,000	0.0%	
Administration :- Indirect Expenditure	**426**	**36,480**	**67,810**	**31,330**	**0**	**31,330**	**53.8%**	**0**
Net Expenditure	**(426)**	**(36,480)**	**(67,810)**	**(31,330)**				
120 Allotments								
1240 Allotment Rents & Water income	0	0	10,929	10,929			0.0%	
Allotments :- Income	**0**	**0**	**10,929**	**10,929**			**0.0%**	**0**
4200 Allotments Maintenance	0	650	10,929	10,279		10,279	5.9%	
Allotments :- Indirect Expenditure	**0**	**650**	**10,929**	**10,279**	**0**	**10,279**	**5.9%**	**0**
Net Income over Expenditure	**0**	**(650)**	**0**	**650**				
130 Ward Initiative & Small Grants								
4210 WIF Bradley	733	733	1,000	267		267	73.3%	
4215 WIF Clover Hill	733	733	1,000	267		267	73.3%	
4220 WIF Marsden East	733	733	1,000	267		267	73.3%	
4225 WIF Southfield	733	733	1,000	267		267	73.3%	
4230 WIF Walverden	733	733	1,000	267		267	73.3%	
4235 WIF Whitefield	733	733	1,000	267		267	73.3%	

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Detailed Income & Expenditure by Budget Heading 31/01/2021

Month No: 10 Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4240 Small Grants Awarded	0	2,000	10,000	8,000		8,000	20.0%	
Ward Initiative & Small Grants :- Indirect Expenditure	**4,400**	**6,400**	**16,000**	**9,600**	**0**	**9,600**	**40.0%**	**0**
Net Expenditure	**(4,400)**	**(6,400)**	**(16,000)**	**(9,600)**				
140 Events								
4280 Easter Event	0	4,042	5,000	958		958	80.8%	
4290 Summer Event Football Marathon	0	0	5,000	5,000		5,000	0.0%	
4300 Food Festival	0	0	5,000	5,000		5,000	0.0%	
4310 Lancashir Day & Xmas Switch On	0	2,800	18,000	15,200		15,200	15.6%	
4330 Town Centre Christmas Lights	21,510	26,661	31,000	4,339		4,339	86.0%	
4340 Community Cohesion	0	0	5,000	5,000		5,000	0.0%	
4350 Events General	0	150	5,000	4,850		4,850	3.0%	
4710 Uniform	0	0	1,000	1,000		1,000	0.0%	
Events :- Indirect Expenditure	**21,510**	**33,652**	**75,000**	**41,348**	**0**	**41,348**	**44.9%**	**0**
Net Expenditure	**(21,510)**	**(33,652)**	**(75,000)**	**(41,348)**				
150 Transferred Services								
1230 CCTV Income	0	16,296	0	(16,296)			0.0%	
Transferred Services :- Income	**0**	**16,296**	**0**	**(16,296)**				**0**
4380 MUGAs-Maintenance & Inspection	998	2,454	21,000	18,546		18,546	11.7%	
4381 MUGA/Play Area-Imprvm/renewals	0	3,606	25,000	21,394		21,394	14.4%	
4390 CCTV monitering	3,882	20,073	25,000	4,927		4,927	80.3%	
4400 Parks	0	0	93,000	93,000		93,000	0.0%	
4410 Roadside Seats-Maint+Inspectio	1,432	1,432	5,000	3,568		3,568	28.6%	
4411 Roadside seats-Renewals	5,481	5,481	5,000	(481)		(481)	109.6%	
Transferred Services :- Indirect Expenditure	**11,793**	**33,046**	**174,000**	**140,954**	**0**	**140,954**	**19.0%**	**0**
Net Income over Expenditure	**(11,793)**	**(16,750)**	**(174,000)**	**(157,250)**				
160 Unity Hall								
1211 Unity Hall Room/Cafe Hire	0	2,835	7,500	4,665			37.8%	
1212 All Meeting Rooms/Cafe	0	(2,450)	0	2,450			0.0%	
1213 Music System Hire	0	120	300	180			40.0%	
1214 Office Tenancy Income	183	1,833	0	(1,833)			0.0%	
Unity Hall :- Income	**183**	**2,338**	**7,800**	**5,462**			**30.0%**	**0**
4100 Utilities - Unity Centre	441	2,703	10,000	7,297		7,297	27.0%	
4101 Trade Waste&Sanitory/Nappy dis	134	1,834	1,400	(434)		(434)	131.0%	

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4105 Hard Wire Test + Elec Call Out	0	0	500	500		500	0.0%	
4106 Building Compliance Costs	107	332	1,000	668		668	33.2%	
4107 Lift Maintenance + Costs	215	215	500	285		285	43.1%	
4108 Boiler maintenance + Gas Safet	0	0	1,000	1,000		1,000	0.0%	
4109 Music License	0	140	2,000	1,860		1,860	7.0%	
4115 Heritage Lottery Funding	198	14,809	0	(14,809)		(14,809)	0.0%	
4430 Renovation/Proj/Match Funding	1,755	1,755	15,000	13,245		13,245	11.7%	
4431 Repairs & Renewals	0	0	1,500	1,500		1,500	0.0%	
4439 Caretakers Salary Tax + NI	145	8,387	12,500	4,113		4,113	67.1%	
4440 Caretaking/Managmnt-Contractor	0	0	1,500	1,500		1,500	0.0%	
4441 Cleaning Supplies & Equipment	0	1,127	1,500	373		373	75.1%	
4445 Equipment/Furniture Costs-UWB	0	0	1,000	1,000		1,000	0.0%	
4450 CCTV & Burgler Alarm System	0	0	500	500		500	0.0%	
4453 Professional Fees - UWB Centre	0	0	1,000	1,000		1,000	0.0%	
4455 Miscellenous - UWB Centre	0	275	1,500	1,225		1,225	18.3%	
Unity Hall :- Indirect Expenditure	**2,995**	**31,576**	**52,400**	**20,824**	**0**	**20,824**	**60.3%**	**0**
Net Income over Expenditure	**(2,812)**	**(29,238)**	**(44,600)**	**(15,363)**				
170 Projects								
4500 Special Projects/ Other	6,567	42,709	40,000	(2,709)		(2,709)	106.8%	
4510 Highways Projects	0	39,000	210,000	171,000	27,000	144,000	31.4%	
4520 Hanging Baskets	2,355	2,355	5,000	2,645		2,645	47.1%	
Projects :- Indirect Expenditure	**8,922**	**84,064**	**255,000**	**170,936**	**27,000**	**143,936**	**43.6%**	**0**
Net Expenditure	**(8,922)**	**(84,064)**	**(255,000)**	**(170,936)**				
180 Handyman Scheme								
4600 Handyman Labour	1,113	10,932	5,000	(5,932)		(5,932)	218.6%	
4610 Handyman Materials	(1,159)	787	1,000	213		213	78.7%	
4620 Handyman Equipment	(125)	0	1,000	1,000		1,000	0.0%	
4621 Quad Bike Maint/Repairs	75	614	0	(614)		(614)	0.0%	
Handyman Scheme :- Indirect Expenditure	**(96)**	**12,333**	**7,000**	**(5,333)**	**0**	**(5,333)**	**176.2%**	**0**
Net Expenditure	**96**	**(12,333)**	**(7,000)**	**5,333**				
190 Professional Fees								
4650 Insurance	0	448	2,500	2,052		2,052	17.9%	
4660 Audit (Internal & External)	0	150	1,500	1,350		1,350	10.0%	
4665 Accountancy Fees	0	0	500	500		500	0.0%	
4670 Legal Fees	0	4,153	1,200	(2,953)		(2,953)	346.1%	

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	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4680 HR & H&S Support Services	193	3,858	6,000	2,142		2,142	64.3%	
4690 Subscriptions	8	2,509	225	(2,284)		(2,284)	1115.0%	
4695 Payroll Service	0	0	600	600		600	0.0%	
Professional Fees :- Indirect Expenditure	**201**	**11,118**	**12,525**	**1,407**	**0**	**1,407**	**88.8%**	**0**
Net Expenditure	**(201)**	**(11,118)**	**(12,525)**	**(1,407)**				
210 Training & Travel Costs								
4750 Training Expenses inc travel	0	0	1,750	1,750		1,750	0.0%	
4760 Travel Costs (outside parish)	0	0	250	250		250	0.0%	
Training & Travel Costs :- Indirect Expenditure	**0**	**0**	**2,000**	**2,000**	**0**	**2,000**	**0.0%**	**0**
Net Expenditure	**0**	**0**	**(2,000)**	**(2,000)**				
220 Environment Committee								
4800 Enviromental Projects	0	0	2,400	2,400		2,400	0.0%	
Environment Committee :- Indirect Expenditure	**0**	**0**	**2,400**	**2,400**	**0**	**2,400**	**0.0%**	**0**
Net Expenditure	**0**	**0**	**(2,400)**	**(2,400)**				
230 Promotional & Marketing								
4530 Annual Newsletter	0	0	3,500	3,500		3,500	0.0%	
4540 Publicity & Marketing	0	0	5,000	5,000		5,000	0.0%	
Promotional & Marketing :- Indirect Expenditure	**0**	**0**	**8,500**	**8,500**	**0**	**8,500**	**0.0%**	**0**
Net Expenditure	**0**	**0**	**(8,500)**	**(8,500)**				
250 Revive Cafe - UWB Centre								
1200 Cafe & Catering Income	0	2,145	13,500	11,355			15.9%	
Revive Cafe - UWB Centre :- Income	**0**	**2,145**	**13,500**	**11,355**			**15.9%**	**0**
4030 Cater Co-ordtr Salary Tax + NI	298	17,856	20,000	2,144		2,144	89.3%	
4031 Catering Assit-Salary Tax + NI	0	0	7,740	7,740		7,740	0.0%	
4032 Casual work (catering)	0	0	500	500		500	0.0%	
4035 Volunteer Expenses	0	0	200	200		200	0.0%	
4460 Cafe & Catering Supplies	96	925	11,300	10,375		10,375	8.2%	
4470 Catering Equipment Repairs&Ren	0	0	1,000	1,000		1,000	0.0%	
Revive Cafe - UWB Centre :- Indirect Expenditure	**393**	**18,781**	**40,740**	**21,959**	**0**	**21,959**	**46.1%**	**0**
Net Income over Expenditure	**(393)**	**(16,636)**	**(27,240)**	**(10,604)**				

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Detailed Income & Expenditure by Budget Heading 31/01/2021

Month No: 10

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	183	711,855	723,304	11,449			98.4%	
Expenditure	50,544	268,099	724,304	456,205	27,000	429,205	40.7%	
Net Income over Expenditure	(50,361)	443,756	(1,000)	(444,756)				
Movement to/(from) Gen Reserve	(50,361)	443,756						